



City of Menasha 2011

Operating Budget



Once again, our city department heads and staff have stepped up to the considerable challenges presented in crafting a budget that is sensitive to the circumstances in which so many of our residents find themselves, while protecting the services upon which our quality of life rests. This budget reflects maintaining and enhancing the quality of life that we enjoy here in Menasha. Be it the Fox River water trail system, Friendship Trail, or two wetland conservancy areas that together offer endless opportunities for experiencing wildlife, fishing, biking, kayaking, snowshoeing, walking, and cross country skiing. Or, be it our downtown, which is emerging as a unique dining and specialty retail shopping district, anchored by the premier marina in the Fox Cities and events like the Farm Fresh Market. Finally, improving Menasha's many athletic facilities such as Koslo Field, neighborhood tennis courts, and the municipal pool offering family friendly activities throughout the year.

Despite increasing costs for all the basics and a substantial and necessary proposed increase in street maintenance, the total expenditures for services to our residents, excluding debt repayment, is decreasing by just under 1%.

Unfortunately, it's no secret we are deeply in debt. Like many cities, we aggressively pursued opportunities to expand and grow our tax base, and some of these investments haven't produced the expected returns. Our total payments for city debt will be nearly \$6 million next year. The good news is that almost two thirds of this amount is principal, so we are on the path to debt reduction. This is still an enormous long term burden on a city with a total budget for services in the neighborhood of \$17 million. Because of this, the total increase anticipated in this budget will be 3.77%.

There is no doubt that some bold steps are absolutely necessary at this point if we are to recover our forward momentum as a community. We've already reduced city staffing levels by four positions; we're moving rapidly to kick start Lake Park Villas development; and signed a settlement agreement towards resolving steam utility related matters.

However, more will be required of us as a community. City employees in two unions have agreed to furlough days rather than permanently reducing already lean staffing and reducing services to our residents. We have set a standard level of service for trash collection, allowing a single container per property to reduce our collection and disposal costs while making the system more equitable.

We've achieved some notable savings in our recent collaborations with neighboring communities and other entities to provide services to residents and we will continue to pursue new opportunities in the coming year in areas such as public health and the city pool. Menasha is unique among cities in the Fox Valley having no special assessments for reconstruction of streets and this budget will continue that tradition.

We've worked to limit the growth of benefit costs, and will continue to seek savings that can be achieved through streamlining, efficiency measures and sustainable practices. At the same time, this budget includes funds for staff development, training, and evaluation to support our goal to have the most capable and professional people serving the City of Menasha.

As ever, a budget is more than numbers. It is a statement of our shared values and vision for our community. We are continually striving to improve the efficiency and effectiveness of our facilities, programs, and services to deliver the best value and quality of life for our residents. I believe this budget is a reflection of the preferences and priorities of the citizens of Menasha.

Donald Merkes, Mayor

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**CITY OF MENASHA
2010 – 2011
DIRECTORY OF OFFICIALS**

MAYOR

Donald Merkes

PRESIDENT OF THE COUNCIL

Eric R. Hendricks

COUNCIL MEMBERS

1st Aldermanic District - Joanne Roush
2nd Aldermanic District – Michael Taylor
3rd Aldermanic District – Sue Wisneski
4th Aldermanic District - Mark Langdon
5th Aldermanic District - Eric R. Hendricks
6th Aldermanic District - Dan Zelinski
7th Aldermanic District - Jim Englebert
8th Aldermanic District - Kevin Benner

CITY OFFICIALS

City Attorney/Personnel Director	Pamela Captain
City Clerk	Deborah Galeazzi
City Comptroller/Treasurer	Thomas Stoffel
Community Development Director	Gregory Keil
Fire Chief	Al Auxier
Co Gen. Mgr. Electric & Water Utilities	Dick Sturm/ Melanie Krause
Library Director	Tasha Saecker
Parks, Rec., Forestry, Cemeteries Director	Brian Tungate
Police Chief	Robert Stanke
Public Health Director	Susan Nett
Public Works Director	Mark Radtke

COUNCIL COMMITTEES

ADMINISTRATION COMMITTEE

Ald. Sue Wisneski, Chairman
Ald. Joanne Roush, Vice-Chairman
Ald. Jason Mark Langdon
Ald. Michael Taylor
Ald. Eric R. Hendricks
Ald. Dan Zelinski
Ald. Jim Englebert
Ald. Kevin Benner
City Clerk Deborah Galeazzi, Secretary

BOARD OF PUBLIC WORKS

Ald. Michael Taylor, Chairman
Ald. Mark Langdon, Vice-Chairman
Ald. Joanne Roush
Ald. Dan Zelinski
Ald. Sue Wisneski
Ald. Eric R. Hendricks
Ald. Jim Englebert
Ald. Kevin Benner
Public Works Dir. Mark Radtke, Secretary

PERSONNEL COMMITTEE

Ald. Jim Englebert, Chairman
Ald. Dan Zelinski, Vice-Chairman
Ald. Joanne Roush
Ald. Sue Wisneski
Ald. Mark Langdon
Ald. Michael Taylor
Ald. Eric Hendricks
Ald. Kevin Benner
Mayor Donald Merkes
City Attorney/Personnel Director
Pamela Captain, Secretary

CITY OF MENASHA
2011 BUDGET
TAX LEVY AND TAX RATE DISTRIBUTION

TAX RATE PER \$1,000 OF ASSESSED VALUATION

<u>TAXING MUNICIPALITY</u>	<u>TAX LEVY</u>	<u>N-M SAN. DIST. MENASHA SCHL. WINNEBAGO</u>	<u>TOWN SAN. DIST MENASHA SCHL. WINNEBAGO</u>	<u>WAVERLY SAN. MENASHA SCHL. CALUMET</u>	<u>WAVERLY SAN. APPLETON SCHL. CALUMET</u>
City Operations/T.I.F. Dist.	\$ 11,085,112	\$ 9.8457	\$ 9.8457	\$ 9.8596	\$ 9.8596
Waverly Sanitary Dist.	104,717	-	-	0.6137	0.6137
Menasha Joint School Dist.	8,074,303	9.7020	9.7020	9.7156	
Appleton Area School Dist.	1,022,028	-	-	-	9.2591
Fox Valley VTAE School Dist.	1,705,724	1.8093	1.8093	1.8118	1.8118
Winnebago County	4,532,234	5.7901	5.7901	-	-
Calumet County	717,753	-	-	4.4920	4.4920
State of Wisconsin	174,311	0.1725	0.1725	0.1728	0.1728
Gross Tax Levy/Rate	\$ 27,416,182	\$ 27.3196	\$ 27.3196	\$ 26.6655	\$ 26.2090
State Credit	- 1,454,240	- 1.4696	- 1.4696	- 1.3048	- 1.3048
Net Tax Levy/Rate	\$ 25,961,942	\$ 25.8500	\$ 25.8500	\$ 25.3607	\$ 24.9042

TAX LEVY DISTRIBUTION
BY COUNTY

	<u>EQUALIZED VALUE</u>	<u>% OF TOTAL</u>
CITY IN WINNEBAGO COUNTY	\$ 841,961,400	81.97%
CITY IN CALUMET COUNTY	185,170,900	18.03%
TOTAL	\$ 1,027,132,300	100.00%

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**CITY OF MENASHA
2011 BUDGET
COMPARISON OF PROPERTY TAX LEVIES**

TAXING MUNICIPALITY	2008* LEVY	2009* LEVY	2010* LEVY	2011* LEVY	2011 Compared to 2010 CHANGE IN	
					LEVY \$	LEVY %
City of Menasha Operations	\$ 8,516,920	\$ 8,885,404	\$ 9,023,369	\$ 9,282,238	\$ 258,869	2.9%
Waverly Sanitary District	95,364	107,297	108,158	104,717	- 3,441	-3.2%
City of Menasha T.I.F. District	1,338,748	1,534,043	1,651,558	1,802,874	151,316	9.2%
Menasha Joint School District	6,895,757	7,456,339	8,045,858	8,074,303	28,445	0.4%
Appleton Area School District	848,363	912,738	977,441	1,022,028	44,587	4.6%
Fox Valley VTAE School District	1,575,355	1,643,760	1,669,892	1,705,724	35,832	2.1%
Winnebago County	4,272,293	4,411,576	4,480,281	4,532,234	51,953	1.2%
Calumet County	642,870	682,074	700,746	717,753	17,007	2.4%
State of Wisconsin	169,478	176,359	176,155	174,311	- 1,844	-1.0%
GROSS TAX LEVY	\$ 24,355,148	\$ 25,809,590	\$ 26,833,458	\$ 27,416,182	\$ 582,724	2.2%
ASSESSED VALUATION	\$ 981,296,200 **	\$ 1,001,080,700 **	\$ 1,003,529,600 **	\$ 1,009,960,200 **		
EQUALIZED VALUATION	\$ 998,654,000 **	\$ 1,039,202,400 **	\$ 1,037,997,500 **	\$ 1,027,132,300 **		

OUTSTANDING GENERAL OBLIGATION DEBT AT 1/1

AMOUNT	<u>\$ 39,467,702</u>	<u>\$ 47,032,298</u>	<u>\$ 44,600,000</u>	<u>\$ 43,402,453</u>
% OF LIMIT (5% OF EQUALIZED VALUATION)	79.04%	90.52%	85.93%	84.51%

*YEAR REFERS TO PERIOD WHEN TAXES WILL BE SPENT ON SERVICES

**INCLUDES T.I.F. DISTRICT

**CITY OF MENASHA
2011 BUDGET
REVENUE & EXPENSE DETAIL COMPARISON
GENERAL, DEBT SERVICE & PROP TAX SUBSIDIZED SPECIAL REVENUE FUNDS**

REVENUE	2010 BUDGET AMENDED	2011 BUDGET ADOPTED	DOLLAR CHANGE	PER CENT CHANGE
Taxes (Other Than Property)	\$1,400,000	\$1,325,930	(\$74,070)	-5.29%
Special Assessments	89,500	89,500	0	0.00%
Intergovernmental Revenue	5,224,141	5,206,690	(17,451)	-0.33%
License & Permits	401,810	415,302	13,492	3.36%
Fines, Forfeits & Penalty	165,000	165,000	0	0.00%
Public Charges for Services	356,850	459,472	102,622	28.76%
Intergovernmental Charges	1,325,212	1,314,395	(10,817)	-0.82%
Miscellaneous Revenues	419,500	354,890	(64,610)	-15.40%
Other Financing Sources	17,164,208	3,697,013	(13,467,195)	-78.46%
Application of Fund Balance	700,000	550,000	(150,000)	-21.43%
TOTAL REVENUE	\$27,246,221	\$13,578,192	(\$13,668,029)	-50.16%
=====				
EXPENDITURES				
General Government	\$1,656,651	\$1,368,861	(\$287,790)	-17.37%
Public Safety	7,560,413	7,580,002	19,589	0.26%
Health & Human Services	839,656	815,464	(24,192)	-2.88%
Public Works	3,319,115	3,740,157	421,042	12.69%
Culture, Recreation & Educ.	3,026,678	3,013,526	(13,152)	-0.43%
Conservation and Development	309,750	307,903	(1,847)	-0.60%
Debt Service	19,034,178	5,819,517	(13,214,661)	-69.43%
Other Financing Uses	523,149	215,000	(308,149)	0.00%
TOTAL EXPENDITURES	\$36,269,590	\$22,860,430	(\$13,409,160)	-36.97%
=====				
BALANCE - TAX LEVY	\$9,023,369	\$9,282,238	\$258,869	2.87%
=====				

**2011 BUDGET
ESTIMATED GENERAL FUND BALANCE
12/31/10**

UNDESIGNATED GENERAL FUND BALANCE 01/01/10	\$1,646,309
CONTINUING APPROPRIATIONS	183,852
RESERVE FOR NONCURRENT ASSETS	532,873
DESIGNATED FOR 2010 BUDGET	400,000

TOTAL GENERAL FUND EQUITY 01/01/10	\$2,763,034
 ESTIMATE OF EXPENDITURES OVER REVENUES 12/31/10	 (1,128,852)
 LESS CONTINUING APPROPRIATIONS	 (190,000)
LESS RESERVE FOR NONCURRENT ASSETS	(200,000)
LESS RESERVE FOR 2011 BUDGET	(100,000)

ESTIMATED UNDESIGNATED GENERAL FUND BALANCE 12/31/10	\$1,144,182
	=====

**CITY OF MENASHA
2011 BUDGET
OPERATIONS COMPARISON**

GENERAL, RECYCLING & DEBT SERVICE FUNDS

EXPENDITURES

<u>GENERAL/RECYCLING/ DEBT SERVICE/CAPITAL IMPROVEMENT FUNDS</u>	<u>FUND NUMBER</u>	<u>2007 BUDGET AMENDED</u>	<u>2008 BUDGET AMENDED</u>	<u>2009 BUDGET AMENDED</u>	<u>2010 BUDGET AMENDED</u>	<u>2011 BUDGET ADOPTED</u>
General Operations	(100)	\$ 16,933,605	\$ 16,549,005	\$ 16,724,947	\$ 16,845,099	\$ 16,647,609
Recycling Operations	(266)	578,066	593,360	452,664	390,313	393,304
Debt Service	(310)	<u>15,405,836</u>	<u>6,202,392</u>	<u>5,072,025</u>	<u>19,034,178</u>	<u>5,819,517</u>
EXPENDITURE TOTAL		<u>\$ 32,917,507</u>	<u>\$ 23,344,757</u>	<u>\$ 22,249,636</u>	<u>\$ 36,269,590</u>	<u>\$ 22,860,430</u>

REVENUES

<u>GENERAL/RECYCLING/ DEBT SERVICE/CAPITAL IMPROVEMENT FUNDS</u>	<u>FUND NUMBER</u>	<u>2007 BUDGET AMENDED</u>	<u>2008 BUDGET AMENDED</u>	<u>2009 BUDGET AMENDED</u>	<u>2010 BUDGET AMENDED</u>	<u>2011 BUDGET ADOPTED</u>
Grants - State & Federal	(100), (266)	\$ 5,253,861	\$ 5,359,093	\$ 5,330,049	\$ 5,224,141	\$ 5,206,690
Other	(100), (266), (310)	17,198,747	8,018,744	6,534,183	21,322,080	7,821,502
Application of Fund Balance	(100), (266), (310)	<u>1,812,500</u>	<u>1,450,000</u>	<u>1,500,000</u>	<u>700,000</u>	<u>550,000</u>
REVENUE TOTAL		<u>\$ 24,265,108</u>	<u>\$ 14,827,837</u>	<u>\$ 13,364,232</u>	<u>\$ 27,246,221</u>	<u>\$ 13,578,192</u>

TAX LEVY

<u>GENERAL/RECYCLING/ DEBT SERVICE/CAPITAL IMPROVEMENT FUNDS</u>	(100), (266), (310)	<u>\$ 8,652,399</u>	<u>\$ 8,516,920</u>	<u>\$ 8,885,404</u>	<u>\$ 9,023,369</u>	<u>\$ 9,282,238</u>
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**CITY OF MENASHA
2011 BUDGET
OPERATIONS COMPARISON
SPECIAL REVENUE FUNDS**

EXPENDITURES	FUND	2007 BUDGET	2008 BUDGET	2009 BUDGET	2010 BUDGET	2011 BUDGET
<u>SPECIAL REVENUE FUNDS</u>	<u>NUMBER</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>ADOPTED</u>
T.I.F. PROJECT #1	(205)	\$ 170,000	\$ 173,900	\$ 170,000	\$ 170,000	\$ 170,000
T.I.F. PROJECT #2	(206)	60,000	66,200	63,000	-	-
MARINA OPERATIONS	(207)	244,923	211,757	220,975	276,666	241,079
T.I.F. PROJECT #3	(208)	282,450	262,900	235,079	193,440	162,065
PARK DEVELOPMENT	(209)	7,500	29,000	-	-	-
FEDERAL PUBLIC SAFETY GRANTS	(262)	-	32,000	-	-	-
HATTIE MINER SCHOLARSHIP	(822)	3,000	3,000	3,250	3,500	3,500
PARK/RECREATION DONATIONS	(826)	-	-	3,000	-	9,700
SENIOR CENTER FUNDRAISING	(827)	-	-	-	6,600	-
EXPENDITURE TOTAL		<u>\$ 767,873</u>	<u>\$ 778,757</u>	<u>\$ 695,304</u>	<u>\$ 650,206</u>	<u>\$ 586,344</u>

REVENUES	FUND	2007 BUDGET	2008 BUDGET	2009 BUDGET	2010 BUDGET	2011 BUDGET
<u>SPECIAL REVENUE FUNDS</u>	<u>NUMBER</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>ADOPTED</u>
HOUSING REHAB REVOLVE LOAN	(203)	\$ 6,750	\$ 12,000	\$ 10,000	\$ 9,000	\$ 6,750
T.I.F. PROJECT #1	(205)	2,500	3,588	3,750	1,050	612
T.I.F. PROJECT #2	(206)	400	614	600	408	376
MARINA OPERATIONS	(207)	219,200	220,200	237,500	206,850	205,500
T.I.F. PROJECT #3	(208)	162,500	217,447	5,000	2,665	3,613
PARK DEVELOPMENT	(209)	5,000	5,000	5,000	5,000	10,000
POST EMPLOYMENT SICK LEAVE	(260)	250,000	-	-	-	-
FEDERAL PUBLIC SAFETY GRANTS	(262)	-	32,000	-	-	-
CDBG REVOLVING LOAN	(263)	-	-	-	10,000	10,000
HATTIE MINER SCHOLARSHIP	(822)	1,000	2,000	2,500	1,200	600
SENIOR CENTER LEGACY	(825)	-	-	-	-	2,000
PARK/RECREATION DONATIONS	(826)	1,500	3,000	3,000	2,000	-
SENIOR CENTER FUND RAISING	(827)	-	-	-	5,000	5,000
REVENUE TOTAL		<u>\$ 648,850</u>	<u>\$ 495,849</u>	<u>\$ 267,350</u>	<u>\$ 243,173</u>	<u>\$ 244,451</u>

TAX LEVY	(205), (206)					
<u>SPECIAL REVENUE FUNDS</u>	(208), (260)	\$ 331,579	\$ 342,975	\$ 331,000	\$ 287,350	\$ 181,222

**CITY OF MENASHA
2011 BUDGET
OPERATIONS COMPARISON
CAPITAL PROJECTS FUNDS**

EXPENDITURES	FUND	2007 BUDGET	2008 BUDGET	2009 BUDGET	2010 BUDGET	2011 BUDGET
<u>CAPITAL PROJECTS FUNDS</u>	<u>NUMBER</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>ADOPTED</u>
T.I.F. PROJECT # 4	(456)	\$ 174,674	\$ 170,354	\$ 170,954	\$ 171,254	\$ 171,294
T.I.F. PROJECT # 5	(457)	626,201	738,420	648,876	359,626	425,301
T.I.F. PROJECT # 6	(471)	342,660	347,057	384,800	396,240	386,421
T.I.F. PROJECT # 7	(481)	154,795	1,255,790	143,833	184,128	180,565
T.I.F. PROJECT # 8	(484)	51,695	43,525	90,225	109,111	106,622
T.I.F. PROJECT # 9	(485)	280,869	221,973	340,804	329,009	332,229
T.I.F. PROJECT # 10	(487)	581,705	34,110	34,110	39,475	414,393
2008 CAPITAL PROJECTS	(490)	-	586,500	-	-	-
EXPENDITURE TOTAL		<u>\$ 2,212,599</u>	<u>\$ 3,397,729</u>	<u>\$ 1,813,602</u>	<u>\$ 1,588,843</u>	<u>\$ 2,016,825</u>

REVENUES	FUND	2007 BUDGET	2008 BUDGET	2009 BUDGET	2010 BUDGET	2011 BUDGET
<u>CAPITAL PROJECTS FUNDS</u>	<u>NUMBER</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>AMENDED</u>	<u>ADOPTED</u>
T.I.F. PROJECT # 4	(456)	\$ 14,000	\$ 5,040	\$ 5,000	\$ 1,725	\$ 1,346
T.I.F. PROJECT # 5	(457)	94,000	477,029	172,000	197,612	266,867
T.I.F. PROJECT # 6	(471)	4,000	6,986	7,000	5,290	1,867
T.I.F. PROJECT # 7	(481)	5,000	117	115	-	3,500
T.I.F. PROJECT # 8	(484)	22,900	-	-	-	-
T.I.F. PROJECT # 9	(485)	10,000	15,122	4,125	2,290	1,538
T.I.F. PROJECT # 10	(487)	-	13,091	13,000	10,120	9,076
2008 CAPITAL PROJECTS	(490)	-	586,500	-	-	-
REVENUE TOTAL		<u>\$ 149,900</u>	<u>\$ 1,103,885</u>	<u>\$ 201,240</u>	<u>\$ 217,037</u>	<u>\$ 284,194</u>

(456), (457)

(471), (481)

(484), (485)

TAX LEVY

<u>CAPITAL PROJECTS FUNDS</u>	(487), (489)	\$ 741,357	\$ 1,052,185	\$ 1,015,000	\$ 1,316,325	\$ 1,563,607
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**CITY OF MENASHA
2011 BUDGET
OPERATIONS COMPARISON
PROPRIETARY FUNDS**

EXPENDITURES <u>PROPRIETARY FUNDS</u>	FUND <u>NUMBER</u>	2007 BUDGET <u>AMENDED</u>	2008 BUDGET <u>AMENDED</u>	2009 BUDGET <u>AMENDED</u>	2010 BUDGET <u>AMENDED</u>	2011 BUDGET <u>ADOPTED</u>
SEWAGE UTILITY	(601)	\$ 4,309,256	\$ 4,080,411	\$ 1,708,594	\$ 1,824,600	\$ 1,902,408
STORM WATER UTILITY	(625)	-	-	910,267	1,088,689	1,204,765
CITY GARAGE	(731)	751,025	760,326	901,830	896,236	870,465
PROPERTY/LIABILITY INS	(733)	137,347	129,194	126,685	-	129,675
SELF FUNDED DENTAL INS	(735)	117,500	123,375	129,150	127,600	7,176
STREET EQUIPMENT	(741)	377,030	380,000	380,000	380,000	385,000
INFORMATION TECHNOLOGY	(743)	-	-	-	-	373,049
EXPENDITURE TOTAL		<u>\$ 5,692,158</u>	<u>\$ 5,473,306</u>	<u>\$ 4,156,526</u>	<u>\$ 4,317,125</u>	<u>\$ 4,872,538</u>

REVENUES <u>PROPRIETARY FUNDS</u>	FUND <u>NUMBER</u>	2007 BUDGET <u>AMENDED</u>	2008 BUDGET <u>AMENDED</u>	2009 BUDGET <u>AMENDED</u>	2010 BUDGET <u>AMENDED</u>	2011 BUDGET <u>ADOPTED</u>
SEWAGE UTILITY	(601)	\$ 1,733,000	\$ 1,843,000	\$ 1,645,000	\$ 1,635,000	\$ 1,653,000
STORM WATER UTILITY	(625)	\$ -	\$ -	\$ -	\$ 1,050,000	\$ 1,062,000
CITY GARAGE	(731)	700,000	800,000	850,000	900,000	900,000
PROPERTY/LIABILITY INS	(733)	213,092	96,825	117,825	118,825	118,825
SELF FUNDED DENTAL INS	(735)	100,000	110,000	115,000	120,000	130,000
STREET EQUIPMENT	(741)	409,000	401,500	426,500	426,500	432,500
REVENUE TOTAL		<u>\$ 3,155,092</u>	<u>\$ 3,251,325</u>	<u>\$ 3,154,325</u>	<u>\$ 4,250,325</u>	<u>\$ 4,296,325</u>

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BUDGET WORKSHEET 2011

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2011

PAGE 1
ACCOUNTING PERIOD 10/201

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
General Fund						
Office of the Mayor						
100-0101-511.10-02	Salaries	64,195	78,905	78,982	78,905	79,355
	LEVEL					TEXT AMT
	DR11					64,180
						15,557
						79,737
100-0101-511.10-03	Overtime/Doublertime	0	0	277	150	100
100-0101-511.15-01	Health	5,039	12,195	12,095	12,195	12,605
100-0101-511.15-02	Life	72	70	75	70	81
100-0101-511.15-03	Dental	399	876	876	876	995
100-0101-511.15-04	Retirement	7,381	9,257	9,298	9,257	7,041
100-0101-511.15-05	FICA	4,862	6,023	6,034	6,023	6,078
100-0101-511.15-07	Vision	55	113	113	113	111
100-0101-511.15-08	Workers Comp	147	198	204	198	184
100-0101-511.20-02	Vending/Catering	36	0	0	0	0
100-0101-511.21-04	Computer	0	0	0	0	0
100-0101-511.22-01	Telephone	905	950	795	850	950
	LEVEL					TEXT AMT
	DR11					820
						130
						950
100-0101-511.29-01	Printing	0	0	0	0	100
100-0101-511.29-07	Inhouse Info Tech Service	0	0	0	0	2,590
100-0101-511.30-10	Office	58	50	65	50	50
100-0101-511.30-11	Postage	181	50	79	50	50
100-0101-511.30-12	Computer	0	0	0	0	0
100-0101-511.30-15	Tools & Equipment	0	0	0	0	0
100-0101-511.30-16	Promotional	0	50	0	50	50
100-0101-511.32-01	Dues/Memberships/Licenses	2,371	2,375	2,371	2,371	0
100-0101-511.32-02	Periodicals/Subscriptions	10	100	10	10	100
100-0101-511.33-01	Mileage	110	200	0	50	180
100-0101-511.33-02	Registrations	185	400	0	0	400
	LEVEL					TEXT AMT
	DR11					200
						120
						80
						400
100-0101-511.33-03	Lodging/Meals	47	200	0	0	200
100-0101-511.33-04	Other Expenses	3	40	20	20	40
100-0101-511.34-01	Mileage	0	0	0	0	0

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BUDGET PREPARATION WORKSHEET
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PAGE 2
ACCOUNTING PERIOD 10/201

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0101-511.34-02	Registrations	27	300	5	5	300
100-0101-511.34-03	Lodging/Meals	49	0	0	0	0
100-0101-511.51-03	Property	540	0	540	0	0
100-0101-511.51-04	Liability	0	540	0	540	540
**	Office of the Mayor	<u>86,672</u>	<u>112,892</u>	<u>111,839</u>	<u>111,783</u>	<u>112,100</u>

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Office of the Mayor	Donald Merkes
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0101-511	

PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS
Direct the overall city operations including: Coordinate city operations between departments, utilities, and outside service operators. Review and monitor city budget, staffing, & service levels. Direct strategic and long range planning. Direct media & marketing strategy. Work with citizens to address concerns. Work with elected officials at the federal, state, & local level to advance favorable legislation and cooperative agreements. The mayor's office also coordinates the Farm Fresh Market.	In difficult economic times the Mayor and City staff continued collaborative efforts to enhance the quality of life for our residents and visitors while maintaining affordability. Reached settlement with steam utility customers, passed referendum creating funding source for bondholder settlement, and continued efforts to resolve all claims. Identified developers to jumpstart development at Lake Park Villas and developed strategy to build 150 homes in 6 years and retire associated debt within twelve years. Secured stimulus funding for Manitowoc Rd fire station, Tayco Pond, Manitowoc Road, Tayco St., Public Protection Facility HVAC project, and energy efficient street lighting project. Continued staff development & training including difficult customer training, harassment training, safety training, and pre-supervisory training. Negotiated partnership with YMCA to manage Senior Center and enhance programming. Developed a Capitol Improvement schedule.

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
Funding for the office of the mayor includes the mayor and 45% of one administrative assistant. The only major change from the 2010 budget is the elimination of the Alliance of Cities. The Urban Alliance within the League of Municipalities will continue the work formerly headed by the Alliance of Cities. Urban Alliance dues of \$704 are included with the League of Municipalities dues in the Common Council budget.	Develop strategic plans in concert with diverse citizen groups, business groups, nonprofit agencies, and governmental partners. Continue to pursue partnerships and collaborative efforts to provide high quality services at lower costs to citizens. Promote Menasha's interests through active participation on various boards, committees, and organizations. Continue streamlining, creating efficiencies and developing sustainable practices. Continue staff development, training, and evaluation. Participate in negotiations for 2012 union contracts.

FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Administrative Assistant	0.45	0.45
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Mayor	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.45	1.45

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
City Attorney						
100-0201-512.10-02	Salaries	72,299	81,921	81,943	81,925	82,259
100-0201-512.10-03	Overtime/Doubletime	0	0	31	16	0
100-0201-512.15-01	Health	8,664	18,267	14,358	14,358	15,040
100-0201-512.15-02	Life	482	165	146	146	149
100-0201-512.15-03	Dental	615	1,116	1,091	1,190	1,245
100-0201-512.15-04	Retirement	6,184	9,011	9,018	9,014	5,429
100-0201-512.15-05	FICA	5,442	6,233	6,109	6,104	6,293
100-0201-512.15-07	Vision	77	140	116	117	116
100-0201-512.15-08	Workers Comp	136	206	211	155	192
100-0201-512.21-01	Legal	48,274	29,000	7,055	10,000	29,000
100-0201-512.21-06	Management	0	0	50	50	0
100-0201-512.21-07	Court Reporter	227	0	0	0	0
100-0201-512.21-08	Recording Fees	0	50	0	0	50
100-0201-512.22-01	Telephone	926	800	618	629	800
100-0201-512.29-01	Printing	62	200	105	175	200
100-0201-512.29-07	Inhouse Info Tech Service	0	0	0	0	2,840
100-0201-512.30-10	Office	403	300	131	300	300
100-0201-512.30-11	Postage	130	200	91	125	200
100-0201-512.30-12	Computer	0	0	0	0	0
100-0201-512.30-15	Tools & Equipment	0	1,250	1,500	1,250	0
100-0201-512.30-18	Department	11	0	10	0	290
100-0201-512.32-01	Dues/Memberships/Licenses	215	750	462	750	750
100-0201-512.32-02	Periodicals/Subscriptions	545	1,500	1,630	1,500	1,500
100-0201-512.33-01	Mileage	339	200	0	200	180
100-0201-512.33-02	Registrations	0	0	0	0	0
100-0201-512.33-03	Lodging/Meals	44	300	0	300	50
100-0201-512.33-04	Other Expenses	287	0	0	0	0
100-0201-512.34-01	Mileage	0	500	0	500	500
100-0201-512.34-02	Registrations	0	700	80	700	700
100-0201-512.34-03	Lodging/Meals	0	400	310	400	650
100-0201-512.34-04	Other Expenses	0	100	0	100	100
100-0201-512.51-03	Property	600	0	600	600	0
100-0201-512.51-04	Liability	0	600	0	0	600
**	City Attorney	145,962	153,909	125,665	130,604	149,433

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	City Attorney	Pamela Captain
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0201-512	10/7/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
Provide legal services to the City by ordinance prosecution, review of documents, representation of the City, advisor to Mayor, Department Heads, and Common Council, and preparation of documents. In addition, act as parliamentarian, troubleshoot citizen complaints, and act as liaison to other governmental agencies. Respond to inquiries from the press and the public.	1. Transition to new attorney. 2. Assist CVMIC with 3 year risk assessment. 3. Resolved Sonoco claim.		
2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES		
Maintain current service level.	1. Steam Utility litigation. 2. Update Personnel Policy Handbook.		
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE
TAXES	\$153,909.00	\$152,991.00	Attorney
SPECIAL ASSESSMENTS	\$0.00	\$0.00	
INTERGOV REVENUE	\$0.00	\$0.00	Human Resource Speciali
LICENSES & PERMITS	\$0.00	\$0.00	HR Admin Asst-Payroll Cl
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$153,909.00	\$152,991.00	TOTAL
			1.05
			1.05

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2011

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Personnel						
100-0202-512.10-01	Wages	0	0	0	0	0
100-0202-512.10-02	Salaries	89,718	109,965	110,534	110,500	111,032
100-0202-512.10-03	Overtime/Doubletime	514	0	57	30	100
100-0202-512.15-01	Health	27,369	28,315	26,366	26,367	27,503
100-0202-512.15-02	Life	267	269	243	243	244
100-0202-512.15-03	Dental	2,100	2,133	2,054	2,054	2,335
100-0202-512.15-04	Retirement	9,383	12,096	12,166	12,159	7,335
100-0202-512.15-05	FICA	6,703	8,351	8,164	8,155	8,502
100-0202-512.15-07	Vision	245	239	221	221	218
100-0202-512.15-08	Workers Comp	207	276	285	284	256
100-0202-512.15-09	Unemployment Comp	53	0	0	0	0
100-0202-512.21-01	Legal	35,143	5,000	14,851	4,000	5,000
100-0202-512.21-05	Medical	7,093	9,000	4,901	7,000	7,000
100-0202-512.21-06	Management	3,520	3,200	3,120	3,200	3,200
100-0202-512.21-07	Court Reporter	39	0	0	0	0
100-0202-512.22-01	Telephone	227	300	173	180	300
100-0202-512.29-01	Printing	70	300	0	300	300
100-0202-512.29-02	Publishing	0	0	0	0	0
100-0202-512.29-03	Advertising	796	2,000	0	500	2,000
100-0202-512.29-07	Inhouse Info Tech Service	0	0	0	0	20,720
100-0202-512.30-10	Office	637	450	683	450	450
100-0202-512.30-11	Postage	674	800	488	500	800
100-0202-512.30-15	Tools & Equipment	0	1,250	1,504	1,250	0
100-0202-512.32-01	Dues/Memberships/Licenses	160	200	185	200	700
100-0202-512.32-02	Periodicals/Subscriptions	0	500	414	500	500
100-0202-512.33-01	Mileage	51	500	0	250	450
100-0202-512.33-02	Registrations	75	0	0	0	0
100-0202-512.33-03	Lodging/Meals	0	100	0	0	0
100-0202-512.34-01	Mileage	0	400	60	400	400
100-0202-512.34-02	Registrations	688	400	855	800	1,700
100-0202-512.34-03	Lodging/Meals	455	400	140	250	525
100-0202-512.34-04	Other Expenses	0	0	0	0	0
100-0202-512.51-03	Property	660	0	660	660	0
100-0202-512.51-04	Liability	0	660	0	0	660
** Personnel		186,847	187,104	188,124	180,453	202,230

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Personnel Department	Pamela Captain
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0202-512	10/11/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
Negotiate and administer Collective Bargaining Agreements, as well as the Personnel Policy Handbook. Represent the City in labor disputes. Direct the Benefits Specialist. Administer compliance with State and Federal regulations, including FMLA, EEP, ADA, W/C, UC, CDL, EEOC. Provide support for and training for departments. Purchase insurance. Represent City with CVMIC. Act as Risk Manager. Supervise payroll.			
2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES		
1. Expand sec. 125 to include post-employment insurance costs. 2. Establish wellness program for city employees to aid in future health care cost reductions. 3. Provide training for management as part of minimizing risk.	1. Collective bargaining with unions. 2. Update the Personnel Policy Handbook. 3. Establish wellness program for city employees. 4. Provide management training.		
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE
TAXES	\$187,104.00	\$190,550.00	Personnel Director
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Human Resource Speciali
INTERGOV REVENUE	\$0.00	\$0.00	HR Admin Asst-Payroll CI
LICENSES & PERMITS	\$0.00	\$0.00	
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$187,104.00	\$190,550.00	TOTAL
			1.95
			1.95

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
City Clerk						
100-0203-512.10-01	Wages	0	0	0	0	0
100-0203-512.10-02	Salaries	93,428	60,785	61,658	61,633	61,962
100-0203-512.10-03	Overtime/Doubletime	398	0	320	172	113
100-0203-512.15-01	Health	33,089	21,021	19,700	20,855	16,905
100-0203-512.15-02	Life	276	160	137	137	132
100-0203-512.15-03	Dental	2,100	1,303	1,303	1,304	1,479
100-0203-512.15-04	Retirement	9,756	6,686	6,819	6,807	4,097
100-0203-512.15-05	FICA	6,995	4,589	4,625	4,605	4,749
100-0203-512.15-07	Vision	280	166	161	167	140
100-0203-512.15-08	Workers Comp	215	153	160	159	143
100-0203-512.20-02	Vending/Catering	0	0	0	0	0
100-0203-512.21-08	Recording Fees	148	300	547	500	300
100-0203-512.22-01	Telephone	222	300	167	150	300
100-0203-512.29-01	Printing	82	100	86	100	100
100-0203-512.29-02	Publishing	669	800	941	900	850

LEVEL	TEXT	TEXT AMT
YREP	LIQUOR LICENSES	850
		850

100-0203-512.29-07	Inhouse Info Tech Service	0	0	0	0	6,656
100-0203-512.30-10	Office	139	300	56	50	300
100-0203-512.30-11	Postage	507	700	343	700	700
100-0203-512.30-15	Tools & Equipment	0	0	0	0	0
100-0203-512.32-01	Dues/Memberships/Licenses	255	220	215	215	225

LEVEL	TEXT	TEXT AMT
DR11	IIMC & WMCA	250
		250

100-0203-512.33-01	Mileage	0	50	40	50	50
100-0203-512.33-02	Registrations	0	0	0	0	0
100-0203-512.33-03	Lodging/Meals	0	0	30	30	0
100-0203-512.34-01	Mileage	111	150	0	50	150
100-0203-512.34-02	Registrations	1,063	650	540	540	650

LEVEL	TEXT	TEXT AMT
DR11	CLERK SCHOOL/CONFERENCE	650
		650

100-0203-512.34-03	Lodging/Meals	827	500	337	350	500
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LEVEL	TEXT	TEXT AMT
YREP	CLERK SCHOOL/CONFERENCE	500
		500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0203-512.51-03	Property	520	0	520	520	0
100-0203-512.51-04	Liability	0	520	0	0	520
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
**	City Clerk	151,080	99,453	98,705	99,994	101,021

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	City Clerk	Deborah Galeazzi
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0203-512	
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS	
Maintains custody of city seal, attests and signs all official documents; prepare and file necessary reports pertaining to City business; files and indexes all council actions and administers all city clerk duties per state statutes. Responsible for preparing and keeping Common Council and Committee Minutes; update City ordinances in the Municipal Code; issuing and maintaining liquor licenses; assist residents as needed.		-- Keeping City web updated site information -- Reduced filing backlog -- Preparation of notices for rezonings, special use permits, annexations, liquor licenses -- Day-to-day operation of clerk's office -- Assisting Residents -- Clerk completed WMCA Certification -- Advance training for Clerk & Deputy Clerk	
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES	
Website updates training Deputy Clerk/Administrative Assistant - Final Completion WMCA Institute Clerk - WMCA District Meetings/Annual Conferences/Clerk Training		-- Operate within budget -- Council packet updates -- Website updates -- Comprehensive review of fees for appropriate increases -- Preparing and implementing new policies	
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE 2010 # OF FTE'S 2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Administrative Asst 0.38 0.45
SPECIAL ASSESSMENTS	\$0.00	\$0.00	City Clerk 1.00 0.75
INTERGOV REVENUE	\$0.00	\$0.00	
LICENSES & PERMITS	\$0.00	\$0.00	
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$0.00	\$0.00	TOTAL 1.38 1.20

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Elections						
100-0204-512.10-01	Wages	4,577	14,006	12,423	12,156	10,493
100-0204-512.10-02	Salaries	0	20,261	20,552	20,543	20,654
100-0204-512.10-03	Overtime/Doubletime	150	0	251	163	38
100-0204-512.10-07	Per Diem	0	0	0	0	0
100-0204-512.15-01	Health	237	7,007	6,953	7,428	5,635
100-0204-512.15-02	Life	0	53	45	46	44
100-0204-512.15-03	Dental	20	434	470	478	493
100-0204-512.15-04	Retirement	98	2,284	2,441	2,435	1,398
100-0204-512.15-05	FICA	201	1,568	1,653	1,643	2,386
100-0204-512.15-07	Vision	2	55	57	60	47
100-0204-512.15-08	Workers Comp	33	98	124	120	86
100-0204-512.20-02	Vending/Catering	584	800	57	800	0
100-0204-512.22-01	Telephone	39	125	0	100	100
LEVEL TEXT TEXT AMT						
YREP	CELL PHONES @ POLLING PLACES					100
						100
100-0204-512.24-01	Office Equipment	0	0	0	0	0
100-0204-512.24-04	Specialized Equipment	2,156	2,200	1,821	1,500	2,500
LEVEL TEXT TEXT AMT						
DR11	MAINTENANCE ON MACHINES					2,500
						2,500
100-0204-512.29-01	Printing	422	4,500	1,095	3,200	2,000
LEVEL TEXT TEXT AMT						
YREP	BALLOTS					2,000
						2,000
100-0204-512.29-02	Publishing	234	1,500	668	1,000	500
100-0204-512.29-05	Vehicle/Equipment Rental	215	500	369	250	250
100-0204-512.29-07	Inhouse Info Tech Service	0	0	0	0	661
100-0204-512.30-10	Office	114	300	230	100	150
100-0204-512.30-11	Postage	332	1,000	573	1,000	400
100-0204-512.30-18	Department	14	100	58	75	100
100-0204-512.33-01	Mileage	0	100	0	50	50
100-0204-512.34-01	Mileage	29	100	0	50	40
100-0204-512.34-02	Registrations	200-	100	0	0	100
100-0204-512.34-03	Lodging/Meals	17	100	0	0	50
100-0204-512.51-03	Property	70	0	70	70	70
100-0204-512.51-04	Liability	0	70	0	70	70
100-0204-512.80-04	Office Equipment	0	10,000	0	10,000	0
LEVEL TEXT TEXT AMT						

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
YREP	NEW VOTING MACHINES		10,000 10,000			
**	Elections	9,344	67,261	49,910	63,337	48,315

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Municipal Court					
100-0205-512.25-01	Other Municipal Entities	2,520	2,600	2,650	2,650	2,800
**	Municipal Court	2,520	2,600	2,650	2,650	2,800

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND General Fund	BUDGET NAME Elections	PREPARED BY Deborah Galeazzi
	FUNCTION General Government	BUDGET NUMBER 100-0204-512	DATE
PROGRAM - BUDGET RESPONSIBILITIES Responsible for all elections per statutes. Each election has numerous steps including ballot proofing, Accuvote testing, absentee voting, polling place setup, poll worker meeting, voting records, canvasser's report, recounts (when necessary).	2010 PROGRAM - BUDGET ACCOMPLISHMENTS -- Four busy elections this year. No major problems. -- Continue training on State-wide voter registration (SVRS) -- Continue training of voting equipment		

2011 PROGRAM - BUDGET FUNDING REQUEST Two elections in 2011 Funds budgeted for Touch-Screen Machine Warranty Funds budgeted for certification of election inspectors. Funds budgeted for new optic scan voting machines.	2011 PROGRAM - BUDGET OBJECTIVES -- Two elections in 2011. -- Requirements by the Government Accountability Board to certify election inspectors. -- Keep up to date with election changes. -- Continue with pre-election meetings to keep pollworkers informed -- Continuing SVRS Training -- Screen Voting Equipment maintenance & supplies -- New Optic Scan Equipment
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FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Administrative Assistant	0.00	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	City Clerk	0.00	0.25
INTERGOV REVENUE	\$0.00	\$0.00	Poll Workers	0.67	0.67
LICENSES & PERMITS	\$0.00	\$0.00	Street Personnel	0.18	0.18
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.85	1.25

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Comptroller/Treasurer					
100-0401-513.10-01	Wages	116,939	123,206	120,048	120,325	123,372
100-0401-513.10-02	Salaries	137,484	137,093	137,255	137,079	140,026
100-0401-513.10-03	Overtime/Doubletime	638	200	107	150	205
100-0401-513.15-01	Health	48,972	51,236	50,742	50,833	52,975
100-0401-513.15-02	Life	673	543	578	578	617
100-0401-513.15-03	Dental	3,728	3,875	3,868	3,876	4,397
100-0401-513.15-04	Retirement	26,505	28,655	28,339	28,370	17,398
100-0401-513.15-05	FICA	18,806	19,928	18,958	18,962	20,166
100-0401-513.15-07	Vision	435	432	431	432	428
100-0401-513.15-08	Workers Comp	585	654	663	592	606
100-0401-513.21-03	Accounting/Financial	25,502	18,000	16,202	17,000	23,500
	LEVEL TEXT					TEXT AMT
	DR11 CITY AUDIT					18,000
	UPDATE TO OPEB CALCULATION - GASB 45 BI-ANNUAL					5,500
						23,500
100-0401-513.22-01	Telephone	654	700	524	600	650
100-0401-513.24-04	Specialized Equipment	405	0	0	0	0
100-0401-513.29-01	Printing	1,906	1,600	2,262	1,850	1,900
100-0401-513.29-02	Publishing	0	0	0	0	0
100-0401-513.29-07	Inhouse Info Tech Service	0	0	0	0	43,349
100-0401-513.30-10	Office	723	650	276	400	600
100-0401-513.30-11	Postage	5,583	5,300	4,902	5,600	5,600
100-0401-513.30-15	Tools & Equipment	0	0	71	75	0
100-0401-513.30-18	Department	0	0	0	0	0
100-0401-513.32-01	Dues/Memberships/Licenses	290	300	295	295	310
100-0401-513.32-02	Periodicals/Subscriptions	59	165	111	145	150
100-0401-513.33-01	Mileage	45	75	41	40	75
100-0401-513.33-02	Registrations	0	0	0	0	0
100-0401-513.33-03	Lodging/Meals	0	100	0	25	100
100-0401-513.34-01	Mileage	21	100	37	0	50
100-0401-513.34-02	Registrations	439	600	444	434	725
	LEVEL TEXT					TEXT AMT
	DR11 TREASURERS CERTIFICATION 3RD YEAR OF 3 YEAR PROGRM					425
	MIDWEST SUNGARD CONFERENCE					300
						725
100-0401-513.34-03	Lodging/Meals	471	300	36	50	550
	LEVEL TEXT					TEXT AMT
	DR11 SUNGARD MIDWEST CONFERENCE					550
						550
100-0401-513.34-04	Other Expenses	16	0	0	0	100

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0401-513.51-03	Property	2,040	0	2,040	0	0
100-0401-513.51-04	Liability	0	2,040	0	2,040	2,040
**	Comptroller/Treasurer	<u>392,919</u>	<u>395,752</u>	<u>388,230</u>	<u>389,751</u>	<u>439,889</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Assessor					
100-0402-513.10-07	Per Diem	250	500	250	250	500
100-0402-513.21-04	Computer	1,331	1,600	1,831	850	1,250
100-0402-513.21-07	Court Reporter	150	200	240	240	300
100-0402-513.21-09	Appraisal	57,300	58,400	62,941	58,200	59,000
100-0402-513.22-01	Telephone	68	100	51	45	50
100-0402-513.25-01	Other Municipal Entities	8,595	9,000	7,594	7,594	6,200
100-0402-513.29-01	Printing	0	0	202	202	200
100-0402-513.29-07	Inhouse Info Tech Service	0	0	0	0	11,339
100-0402-513.30-10	Office	36	350	32	50	75
100-0402-513.30-11	Postage	341	350	591	550	500
100-0402-513.30-15	Tools & Equipment	0	0	0	0	0
100-0402-513.34-02	Registrations	25	50	0	0	50
100-0402-513.34-04	Other Expenses	0	0	0	0	0
100-0402-513.51-03	Property	580	0	580	0	0
100-0402-513.51-04	Liability	0	580	0	580	580
**	Assessor	<u>68,676</u>	<u>71,130</u>	<u>74,312</u>	<u>68,561</u>	<u>80,044</u>

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND General Fund	BUDGET NAME Comptroller/Treasurer	PREPARED BY Thomas Stoffel
	FUNCTION General Government	BUDGET NUMBER 100-0401-513	DATE
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS	
The Finance Department is responsible for carrying out the Comptrollership and Treasury functions of the City as listed in the Wisconsin State Statutes and City Code of Ordinances and also providing direction for the Assessor and Information Technology Departments. The Department is also responsible for administering the City's Debt program, creating and delivering financial reports to the Mayor, Common Council, state agencies and other outside interested parties and compiling the annual City budget.		Interest revenue will be below budget due to declining interest rates. The Finance Department was not able to maintain the City's A3 bond rating, dropping to B1, due to the default on the Steam Utility's Revenue Bonds. The Finance Department has worked through most of the concerns with bringing up the new HTE software and will be able to focus more on present concerns about the Steam Utility.	
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES	
Increase in training expenditures to continue Deputy City Treasurer on path to becoming certified as a municipal treasurer.			

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>	<u>POSITION TITLE</u>	<u>2010 # OF FTE'S</u>	<u>2011 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	DEPUTY TREASURER	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	FINANCE CLERKS	3.00	3.00
INTERGOV REVENUE	\$0.00	\$0.00	COMPTROLLER TREAS	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	5.00	5.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Information Systems					
100-0403-513.10-01	Wages	0	0	0	0	14,815
100-0403-513.10-02	Salaries	116,343	117,715	117,679	117,694	118,913
100-0403-513.15-01	Health	10,119	10,675	10,589	10,589	11,027
100-0403-513.15-02	Life	165	134	125	125	126
100-0403-513.15-03	Dental	730	775	776	776	880
100-0403-513.15-04	Retirement	12,096	12,948	12,949	12,951	7,848
100-0403-513.15-05	FICA	8,823	9,005	8,804	8,795	10,230
100-0403-513.15-07	Vision	50	50	50	50	49
100-0403-513.15-08	Workers Comp	267	295	303	303	307
100-0403-513.21-03	Accounting/Financial	0	0	0	0	0
100-0403-513.21-04	Computer	52,571	49,750	55,908	48,938	70,750

LEVEL	TEXT	TEXT AMT
DR11	OUTSIDE SERVICES	5,000
	FIBER OPTIC RENTAL	19,950
	INTERNET ACCESS	16,800
	CABLE PROJECTS	4,000
	SOFTWARE DEVELOPMENT	25,000
		70,750

100-0403-513.21-06	Management	0	0	0	0	0
100-0403-513.22-01	Telephone	2,298	2,200	2,235	2,965	3,000
100-0403-513.24-02	Tools & Equipment	0	0	0	0	0
100-0403-513.24-04	Specialized Equipment	52,576	62,040	57,556	62,000	78,482

LEVEL	TEXT	TEXT AMT
DR11	HEALTH - WINWAM INSPECTION SOFTWARE	650
	FINANCE - NEENAH SUPPORT FOR TAX SYSTEM	8,330
	COM DEV - ARC VIEW (3 LICENSES)	3,000
	ENG - LAND DESKTOP - MAINTANENCE/SUBSCRIPTION	3,976
	PWF - METEORLOGIX WEATHER SENTRY	2,200
	PARK & REC - CEMETERY SOFTWARE	1,000
	PARK & REC - SAFARI	4,500
	ASSESSOR - MARKET DRIVE - UPGRADE AND MAINTENANCE	4,500
	ASSESSOR - APEX SOFTWARE	250
	POLICE - ACCESSDATA COMPUTER FORENSIC SOFTWARE	1,269
	POLICE - T2 PARKING - HANDHELD SOFTWARE (3 UNITS)	900
	POLICE - LIVE ID MORPHOTRAK	385
	POLICE - LIVESCAN FINGERPRINT HARDWARE/SOFTWARE	3,500
	ENG - OCE PLOTTER MAINTENANCE (12 MONTHS)	2,340
	GLOBAL - BARACCUDA SPAM BLOCKER	975
	GLOBAL - E-MAIL ARCHIVER	2,400
	GLOBAL - STORAGE AREA NETWORK	2,400
	GLOBAL - UNITRENDS BACKUP SYSTEM	2,700
	FINANCE - SUNGARD-HTE SUBSCRIPTION (JAN-AUG)	20,440
	FINANCE - SUNGARD-HTE SUBSCRIPTION (SEP-DEC)	10,640

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
ENG - CARTEGRAPH MAINTENANCE						2,127 78,482
100-0403-513.25-01	Other Municipal Entities	0	0	0	0	0
100-0403-513.29-01	Printing	0	100	0	50	50
100-0403-513.29-05	Vehicle/Equipment Rental	1,153	2,000	1,179	1,200	1,200
100-0403-513.30-10	Office	47	75	1	40	100
100-0403-513.30-11	Postage	69	100	29	50	100
100-0403-513.30-12	Computer	20	75	70	75	100
100-0403-513.30-15	Tools & Equipment	41,242	26,670	21,887	26,670	24,705
LEVEL TEXT TEXT AMT						
DR11 POLICE - PANASONIC TOUGHBOOK FOR SQUAD CAR						3,900
POLICE - PENTAX THERMAL PRINTER FOR SQUAD CAR						300
POLICE - B & W PRINTER FOR SHIFT COMMANDERS						300
POLICE - WIRELESS ACCESS POINT "N" BAND						675
POLICE - CELL CARD/SERVICE/ANTENNAS FOR SQUADS-10						6,200
POLICE - HARD DRIVE TRAYS FOR COMPUTER FORENSICS-4						120
FINANCE - CHECK SCANNER						750
FINANCE - ATM FOR LOBBY - LEASE - 12 MONTHS						780
HEALTH - TABLET PC FOR SANITARIAN						2,000
FINANCE - MARKET DRIVE VIEW ONLY (3)						1,200
PWF - PC ENCLOSURE FOR GARAGE						2,500
PWF - LCD DISPLAY						230
GLOBAL - EMERGENCY REPLACEMENT						5,000
POLICE - WI TROOPER ASSOC INTERFACE (10)						750
						24,705
100-0403-513.32-01	Dues/Memberships/Licenses	35	50	35	35	50
100-0403-513.32-02	Periodicals/Subscriptions	0	0	0	0	0
100-0403-513.33-01	Mileage	0	0	333	400	450
100-0403-513.34-01	Mileage	0	0	0	0	0
100-0403-513.34-02	Registrations	2,237	4,500	7,911	6,011	6,000
100-0403-513.34-03	Lodging/Meals	484	2,500	588	600	600
100-0403-513.34-04	Other Expenses	8,529	2,400	917	900	900
100-0403-513.51-03	Property	1,300	0	1,300	0	0
100-0403-513.51-04	Liability	0	1,300	0	1,300	1,300
100-0403-513.80-01	Computer Equipment	9,691	0	9,285	9,285	21,067
LEVEL TEXT TEXT AMT						
DR11 GLOBAL - MICROSOFT OFFICE SUITE SOFTWARE ASSURANCE						13,192
POLICE - NET MOTION SOFTWARE						7,875
						21,067
100-0403-513.80-04	Office Equipment	0	9,900	0	0	0
** Information Systems		320,845	315,257	310,509	311,802	373,049

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	IT Department	Jeff Lacey Thomas Stoffel
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0403-513	10/12/2010

PROGRAM - BUDGET RESPONSIBILITIES

The purpose of the Information Technology Department is to provide effective electronic capabilities so that accurate and timely information is made available to each City Department, the Mayor's office and the Common Council. The Information Technology Department shall continuously plan, organize and evaluate various information systems to provide appropriate decision making information to each City Department and appropriate elected officials.

2010 PROGRAM - BUDGET ACCOMPLISHMENTS

Upgraded Police Squad laptop.
Upgraded Police Thermal printer for Squad.
Replaced Copier and Color printer at Police with a Color Copier.
Updated Microsoft Office Suite XP with Microsoft Office Suite 2007 on all City PC's.
Trained Employees on Microsoft Office Suite 2007.
Developing the Health Charting application.
Unity study of IT services between City and Utilities.
Implemented Police Squad and Officer video systems.
Implemented token key security for Police sensitive data access.
Implemented Security Camera at Hart Park.
Implemented Interactive SmartBoard in Police training room.

2011 PROGRAM - BUDGET FUNDING REQUEST

For 2011, the Information Technology Department is requesting funds to continue the implementation and support of Technology systems for the various City Departments including items listed under the 2011 Budget Objectives.

2011 PROGRAM - BUDGET OBJECTIVES

Upgrade Police Squad laptop.
Upgrade Police Thermal printer for Squad.
Installation of an ATM in the Finance lobby.
Implementation of a check scanner for the Finance department.
Upgrade the wireless access point at Police to accommodate the increased video data transfer.
Implement access to City network via cellular modems in Police Squads.
Replace tablet PC for City Sanitarian.
Oversee creation of Parcel Tracking application.

FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Manager of IT support	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Supervisor of IT Support	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Intern	0.00	0.50
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.00	2.50

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Common Council						
100-0405-513.10-01	Wages	0	0	0	0	0
100-0405-513.10-02	Salaries	41,464	41,820	41,835	41,840	41,821
100-0405-513.10-07	Per Diem	60	0	0	0	0
100-0405-513.15-05	FICA	3,176	3,235	3,200	3,202	3,200
100-0405-513.15-08	Workers Comp	96	105	108	108	98
100-0405-513.21-04	Computer	0	0	0	0	0
100-0405-513.21-08	Recording Fees	4,275	4,500	4,656	3,688	4,000
100-0405-513.29-01	Printing	4,198	4,300	3,945	4,000	4,300
100-0405-513.29-02	Publishing	8,790	10,000	7,062	6,750	8,500
100-0405-513.29-07	Inhouse Info Tech Service	0	0	0	0	1,824
100-0405-513.30-10	Office	123	150	70	100	150
100-0405-513.30-18	Department	94	150	107	125	150
100-0405-513.32-01	Dues/Memberships/Licenses	3,483	3,520	3,518	3,518	4,220
	LEVEL		TEXT			TEXT AMT
	DR11		LEAGUE OF MUNICIPALITIES			3,517
			LEAGUE URBAN ALLIANCE			703
						4,220
100-0405-513.33-01	Mileage	119	0	0	0	0
100-0405-513.33-02	Registrations	0	0	0	0	0
100-0405-513.33-03	Lodging/Meals	0	0	0	0	0
100-0405-513.33-04	Other Expenses	0	0	275	0	0
100-0405-513.34-01	Mileage	0	0	0	0	0
100-0405-513.34-02	Registrations	20	0	0	0	0
100-0405-513.34-03	Lodging/Meals	0	0	0	0	0
100-0405-513.51-03	Property	250	0	250	0	0
100-0405-513.51-04	Liability	0	250	0	250	250
100-0405-513.80-05	Other Equipment	0	0	0	0	0
** Common Council		66,148	68,030	65,026	63,581	68,513

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0406-513.73-01	Illegal Tax/Tax Refund Award & Claim Settlements	757	3,000	2,643	0	3,000
**	Illegal Tax/Tax Refund	<u>757</u>	<u>3,000</u>	<u>2,643</u>	<u>0</u>	<u>3,000</u>

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Common Council	Thomas Stoffel
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0405-513	10/14/2010

PROGRAM - BUDGET RESPONSIBILITIES

The Common Council is charged with the responsibility of:

- 1) effectively managing and controlling City property, finances, highways, navigable waters and the public services and,
- 2) acting for the government and good order of the City for its commercial benefit and for the health, safety and welfare of the public.

The Common Council has the power to carry out its responsibilities through license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation and other necessary or convenient means. Chapter 62.11 (5)

2010 PROGRAM - BUDGET ACCOMPLISHMENTS

For 2010 the City maintained its value above the one billion dollar mark but did experience a decline in value of 10.9 million dollars. Ground breaking ceremonies took place for the new fire station being constructed on Manitowoc Road, the City has authorized staff to negotiate agreements with two developers for the land in Lake Park Villas, reached final agreement with Sonoco-US Paper Mills on overcharges for purchased steam sales, took initial steps to authorize Industrial Development Revenue bonds for Fox Valley Hematology & Oncology S.C., effectively instituted single stream recycling in the City, started a collaborative program with the YMCA on providing services to senior citizens and completed refinancing of all short term, Steam Utility G.O. Notes into long term debt.

2011 PROGRAM - BUDGET FUNDING REQUEST

No significant changes

2011 PROGRAM - BUDGET OBJECTIVES

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>	<u>POSITION TITLE</u>	<u>2010 # OF FTE'S</u>	<u>2011 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	ALDERMEN	8.00	8.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	TOTAL	8.00	8.00
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00			

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Uncollectable Debt					
100-0414-513.26-01	Accounts Receivable	65,448	0	15,074	15,812	3,000
**	Uncollectable Debt	<u>65,448</u>	<u>0</u>	<u>15,074</u>	<u>15,812</u>	<u>3,000</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Employees Safety Comm					
100-0901-515.10-01	Wages	0	0	0	0	0
100-0901-515.10-02	Salaries	11,373	11,572	11,566	11,572	11,749
	LEVEL TEXT					TEXT AMT
	DR11 SAFETY COORDINATOR 20% OF FT					11,848
						11,848
100-0901-515.15-01	Health	1,808	1,960	1,939	1,960	2,025
100-0901-515.15-02	Life	12	12	12	12	13
100-0901-515.15-03	Dental	216	223	226	223	257
100-0901-515.15-04	Retirement	1,182	1,273	1,273	1,273	775
100-0901-515.15-05	FICA	856	885	870	885	899
100-0901-515.15-07	Vision	22	22	22	22	22
100-0901-515.15-08	Workers Comp	288	397	330	397	362
100-0901-515.21-05	Medical	0	0	930	1,095	1,168
	LEVEL TEXT					TEXT AMT
	DR11 HEARING SCREENINGS 73 EMPLOYEES @ \$16 PER PERSON					1,168
						1,168
100-0901-515.21-06	Management	0	0	0	0	0
100-0901-515.29-07	Inhouse Info Tech Service	0	0	0	0	513
100-0901-515.30-10	Office	27	50	0	25	25
100-0901-515.30-11	Postage	40	50	0	25	25
100-0901-515.30-15	Tools & Equipment	0	0	358-	358	0
100-0901-515.30-18	Department	76	130	33	100	100
100-0901-515.34-02	Registrations	0	0	0	0	0
100-0901-515.34-04	Other Expenses	0	500	0	0	100
100-0901-531.30-15	Tools & Equipment	0	0	0	0	0
**	Employees Safety Comm	<u>15,900</u>	<u>22</u>	<u>17,074</u>	<u>17,947</u>	<u>18,033</u>

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Employees Safety Co	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0901-515	10/6/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
1. Comply with state and federal safe work place regulations 2. Educate employees on safe work policies, practices, and work environment	1. Regular monthly meetings for City Hall and PWF/Parks safety committees 2. Every other month meetings for Police safety committee. 3. Revision of Employee Safety Manual 4. Annual hearing screenings completed for required employees 5. Safety trainings as appropriate for employees 6. Safety inspections conducted at the Memorial Building, Safety Building, Senior Center 7. Participated in CVMIC risk assessment		
2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES		
For 2011, the city sanitarian/sealer of weights and measures will coordinate the safety program with the public health director. The budget reflects 20% of the sanitarian's time.	1. Continue employee promotion and awareness of safety 2. Continue appropriate training and documentation of training 3. Continue review and revision of policies as needed 4. Review employee hearing screening program 5. Annual safety inspections of all city buildings		
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE
TAXES	\$0.00	\$0.00	Sanitarian
SPECIAL ASSESSMENTS	\$0.00	\$0.00	
INTERGOV REVENUE	\$0.00	\$0.00	
LICENSES & PERMITS	\$0.00	\$0.00	
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$0.00	\$0.00	
			2010 # OF FTE'S
			0.20
			2011 # OF FTE'S
			0.20
			TOTAL
			0.20
			0.20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Buildings Maintenance					
100-1001-514.10-01	Wages	41,127	41,323	48,107	48,365	24,280
100-1001-514.10-02	Salaries	14,537	14,784	14,783	14,784	14,735
LEVEL	TEXT					TEXT AMT
DR11	BUILDING SERVICES SUPT. NOTE: FIGURE REPRESENTS 25% OF ACTUAL SALARY; LIBRARY, POLICE AND PARKS DEPARTMENTS TO PAY REMAINING 75%					15,253
						15,253
100-1001-514.10-03	Overtime/Doubletime	1,276	756	1,106	1,000	1,256
100-1001-514.15-01	Health	11,479	11,805	15,465	18,890	9,400
100-1001-514.15-02	Life	33	0	16	20	16
100-1001-514.15-03	Dental	803	820	1,070	1,310	692
100-1001-514.15-04	Retirement	5,946	6,458	7,035	7,050	2,660
100-1001-514.15-05	FICA	4,278	4,461	4,765	4,810	3,083
100-1001-514.15-07	Vision	122	126	141	175	75
100-1001-514.15-08	Workers Comp	1,443	1,631	1,750	1,640	1,241
100-1001-514.15-09	Unemployment Comp	0	0	1,200	193	0
100-1001-514.19-03	Uniform/Clothing Allow	252	150	127	150	25
100-1001-514.20-01	Janitorial	1,631	1,365	707	900	850
LEVEL	TEXT					TEXT AMT
DR11	PEST CONTROL					245
	FIRE EXTINGUISHER					150
	WATER COOLER SERVICES (4)					455
						850
100-1001-514.20-04	Mechanical Systems	3,768	5,095	3,601	5,085	3,655
LEVEL	TEXT					TEXT AMT
DR11	HVAC MAINTENANCE CONTRACT					2,305
	ELEVATOR SERVICE					1,140
	FIRE ALARM SERVICE					210
						3,655
100-1001-514.22-01	Telephone	2,726	2,775	2,693	2,770	2,775
100-1001-514.22-03	Electricity	18,634	17,250	17,342	17,660	18,550
100-1001-514.22-04	Heat	11,638	14,300	8,149	10,000	10,500
100-1001-514.22-05	Water/Sewer	3,112	3,220	3,683	3,500	3,500
100-1001-514.22-06	Storm Water	0	290	393	400	400
100-1001-514.24-01	Office Equipment	3,222	2,000	1,288	2,000	2,000
100-1001-514.24-03	Buildings	8,917	6,000	6,996	6,750	6,500
LEVEL	TEXT					TEXT AMT
DR11	HVAC MAINTENANCE					1,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	PLUMBING					1,000
	ELECTRICAL					1,000
	MISCELLANEOUS					3,500
						6,500
100-1001-514.24-04	Specialized Equipment	7,699	2,500	7,068	5,000	4,000
100-1001-514.24-05	Small Projects	0	0	0	0	0
100-1001-514.29-01	Printing	0	0	0	0	0
100-1001-514.29-03	Advertising	402	0	402	402	0
100-1001-514.29-05	Vehicle/Equipment Rental	7,471	8,790	7,032	11,955	8,925
100-1001-514.29-07	Inhouse Info Tech Service	0	0	0	0	1,685
100-1001-514.30-10	Office	4,254	4,000	3,052	3,000	4,000
100-1001-514.30-11	Postage	365	350	379	360	350
100-1001-514.30-13	Housekeeping	3,227	2,500	2,963	3,000	2,500
100-1001-514.30-15	Tools & Equipment	283	500	458	500	400
100-1001-514.30-18	Department	739	600	480	600	600
	LEVEL					
	DR11					
	TEXT					TEXT AMT
	SUPPLIES, KEYS, MISC HARDWARE					200
	CITY FLAGS					400
						600
100-1001-514.32-01	Dues/Memberships/Licenses	0	0	0	0	0
100-1001-514.32-02	Periodicals/Subscriptions	205	210	211	211	210
100-1001-514.33-01	Mileage	88	100	78	60	90
100-1001-514.33-02	Registrations	0	0	0	0	0
100-1001-514.34-02	Registrations	3	0	0	0	0
100-1001-514.51-03	Property	1,530	0	1,530	0	0
100-1001-514.51-04	Liability	0	1,530	0	1,530	1,530
100-1001-514.82-01	Buildings	0	7,500	7,052	7,052	10,000
**	Buildings Maintenance	161,210	163,189	171,122	181,122	140,483

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Municipal Buildings	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-1001-514	10/7/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
The funds in this account provide for the housekeeping services at City Hall. They also provide for the maintenance, repair, and operation of City Hall.			

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
No significant changes.	Continue trying to maintain aging facilities as cost effectively as possible, incorporating energy efficiencies where possible.
	NOTE: The following improvements are listed because they are either previously identified or near future needs. We are not requesting them for the 2011 Budget, but want to inform the Council of the future needs.
	HVAC Controls Update (\$25,000) Council Voting System (\$8,000) Elevator Modernization (\$135,000)

FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Custodian (Full-Time)	1.00	0.76
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Custodian (Part-Time)	0.25	0.00
INTERGOV REVENUE	\$0.00	\$0.00	Superintendent	0.25	0.25
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.50	1.01

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Inspector						
100-0301-523.21-06	Management	100,619	115,000	99,750	115,000	115,000
100-0301-523.29-01	Printing	0	250	0	250	0
100-0301-523.29-07	Inhouse Info Tech Service	0	0	0	0	9,180
100-0301-523.30-10	Office	0	400	0	400	0
100-0301-523.30-11	Postage	0	200	0	200	0
100-0301-523.30-18	Department	1,756	2,510	2,154	2,510	1,510
**	Inspector	102,375	118,360	101,904	118,360	125,690

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Fire						
100-0501-522.15-04	Retirement	7,349	7,350	5,511	7,350	7,350
100-0501-522.24-03	Buildings	21,003	20,000	13,856	20,000	27,000
100-0501-522.25-01	Other Municipal Entities	2,730,029	2,976,875	2,912,517	2,912,513	3,092,307
100-0501-522.30-13	Housekeeping	25	0	10	0	0
100-0501-522.80-01	Computer Equipment	0	0	0	0	6,433
100-0501-522.80-03	Motorized Equipment	6,080	0	0	0	0
100-0501-522.80-05	Other Equipment	7,124	9,005	5,942	9,005	13,866
100-0501-522.82-01	Buildings	0	0	0	0	31,840
**	Fire	2,771,610	3,013,230	2,937,836	2,948,868	3,178,796

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Emergency Government						
100-0502-522.22-01	Telephone	818	825	613	615	650
100-0502-522.24-01	Office Equipment	0	100	0	0	100
100-0502-522.30-10	Office	0	100	0	0	100
100-0502-522.30-18	Department	0	200	0	0	200
**	Emergency Government	818	1,225	613	615	1,050

<p align="center">CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS</p>	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Fire Department	Al Auxier
		100-0501-522	10/13/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
<p>The mission statement for Neenah-Menasha Fire Rescue ("NMFR") is "One Department-Fully Involved". Through our mission statement NMFR will organize and provide a variety of life safety and property preservation services to the public. Our mission is realized by offering high-quality professional service in fire suppression, specialized rescue operations and emergency medical services to the citizens of our communities. Furthermore, the Department takes a proactive role in safety by providing resources for public fire education, fire prevention, fire investigations and hazardous materials mitigation. Life safety and property preservation are key elements in the quality of life the citizens of our two communities have come to expect. NMFR shall strive to continue in its goal of providing this in a fiscally responsible manner.</p> <p>NMFR remains committed to providing a fire safe environment within our communities by conducting required fire prevention code inspections for public buildings. A group of motivated firefighters continues to provide a highly developed and successful public education program for people of all ages in our communities. NMFR has taken a very proactive stance and has set goals to make our communities a safe place to live and work.</p>	<p>NMFR's proactive role in public safety encompasses the following: fire company inspections of commercial and industrial properties for loss prevention; underground and aboveground petroleum fuel storage tank code enforcement; fire loss investigation; juvenile fire setter intervention programming; public fire safety education programming; fire suppression; specialized rescue operations; and, pre-hospital emergency medical care. Terrorism and Weapons of Mass Destruction Training and Industrial Safety Exercises/Tours have become common, allowing us to increase our presence in industrial facilities forging a better working relationship with safety coordinators and maintenance personnel. Increased communication and involvement with the Community Development Department with respect to plan review and code compliance has improved tremendously under the Assistant Chief/Fire Marshall. We are also working closer with insurance companies and fire protection organizations to make sure that fire suppression equipment in buildings are maintained and tested according to codes and standards.</p> <p>Neenah-Menasha Fire Rescue responded to 373 calls for assistance involving fire related situations through July 31, 2010. In addition, we have been summoned 947 times to assist in medically related situations. NMFR responded to 2,247 calls for assistance in 2009 with 1,608 of those calls for medical assistance and 639 for fire related situations. Through July 31, 2010, there have been 1,947 fire inspections conducted with a total of 1,715 code violations discovered. In 2009, NMFR conducted 2,903 fire inspections and found 4,884 code violations. Public Education efforts, stressing home and personal fire safety messages, continue to reach the citizens of Neenah and Menasha. Fire Inspectors in the Fox Valley continue to meet on a regular basis to share information and address common code problems. Uniformity between jurisdictions in code interpretation and enforcement is the goal of the group.</p> <p>The public education program concerning dorm/apartment fire safety was presented to the entire senior high student population at Neenah and Menasha High Schools. Our program for senior citizens on how to deal with many different emergency situations was presented to many of the senior groups within our communities upon their request. Public education requests continue to increase. We are working hard to accommodate every request and this will create a need for increased funds for public education materials.</p> <p>NMFR, along with Winnebago County conducted a regional Emergency Disaster Drill in the city of Neenah. The drill was a great educational experience for everyone involved and has helped us review our policies and procedures to make sure we are prepared for any events like this in the future. Fire Departments throughout the Valley participated and feedback was excellent.</p> <p>We have begun the construction project for the new Station 36 in the city of Menasha. This project is being funded through a Federal FEMA grant. We are in the beginning stages of this project and anticipate its completion in 2011. This will improve and lower our response times to the east side of the City of Menasha.</p> <p>This year also brought transition within the Department. Assistant Chief Auxier was promoted to Fire Chief, thus creating a vacancy in the Assistant Chief Prevention/Fire</p>		

<p align="center">CITY OF MENASHA</p> <p align="center">2011 PROGRAM REQUEST - OPERATIONS BUDGET</p> <p align="center">PROGRAM COMMENTS</p>	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Fire Department	Al Auxier
		100-0501-522	10/13/2010
<p>Marshall position. Vernon Green was hired in March 2010 to fill this vacancy. We also had one line duty member retire and were able to actively recruit a new probationary firefighter that was hired in July. We have also seen some code changes with carbon monoxide.</p>			

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
<p>Conferences & Meetings. Decrease of \$1,000 due to actual usage in 2010 and we are not anticipating more in 2011.</p> <p>Maintenance of PPE and SCBA. Decrease of \$2,000 due to the regional agreement we signed with FVTC and other municipalities for testing of our SCBA equipment.</p> <p>Maintenance of Radios. Decrease of \$1,200 due to actual usage experience of radios and we are not anticipating any major changes and/or repairs in 2011.</p> <p>Other Facility Outlay. Decrease of \$3,500 due to the seventh and final year of the phone system payment.</p> <p>Professional Services. Decrease of \$8,000 due to chest x-rays not needed this year for line personnel. This is needed every 5 years.</p> <p>Water and Sewer. 20% increase as recommended by Neenah Finance Department.</p> <p>Storm Water. 10% increase as recommended by Neenah Finance Department.</p> <p>Gas & Oil. 10% increase as recommended by Neenah Finance Department.</p> <p>Neenah Information System Services. \$38,000 increase based on the Neenah IS changes in cost allocation to each department in the City of Neenah. This figure is based upon Director Wenninger's figures for 2011. This will be the second year of the change and is approximately 66% of what the actual total will be during the phase in period. Cost allocation will be phased in over three years with 2011 requiring a 66% cost share of the total; 2012 will require the entire 100% cost share allocation or approximately \$100,000.</p> <p>Neenah Finance Services. 3% increase has been budgeted as recommended by the Neenah Finance Department.</p> <p>Neenah Human Resource Services. 3% increase has been budgeted as recommended by the Neenah Finance Department.</p> <p>Household Purchases. This is a new line item that was requested by our Joint Finance & Personnel Committee to budget purchases that are needed in the future for replacement of various household items (refrigerators, stoves, chairs, etc.) for all four fire stations. We are allocating \$10,000 for these purchases in 2011.</p> <p>Printer/Copies. \$2,500 as directed by the Neenah Finance Department.</p> <p>Outside Services. Increase of \$11,000 due to projected increase in phone and radio</p>	<p>NMFR will continue to become more familiar with our growing communities' neighborhoods, streets and buildings. All Fire Officers will remain involved in training for the firefighters they lead. The Assistant Chief - Training/Emergency Management Officer will continue to focus on all training aspects, including specialty programming for rescue to assist other departments within our two jurisdictions, such as the Public Works employees, Park employees, Water employees, etc. He will also continue to work with the two communities to attain and maintain training for NIMS compliance. New goals will include the expansion of the Department's training program as it pertains to Company Officer and Driver/Engineer positions. The Department will continue its participation with Fox Valley Technical College in providing a learning environment for the Fire Intern Program. Standard Operating Guidelines and Procedures will continue to evolve and be updated.</p> <p>Neenah-Menasha Fire Rescue personnel shall remain involved in the Regional Rescue Task Force while the State of Wisconsin continues to develop a single state-wide response team, Wisconsin Task Force 1. The Regional Task Force team will continue the training to develop expertise in the areas of structural collapse search and rescue, rope, confined space, trench and water rescue programs. The Regional Rescue Task Force has received funding for the program from the Office of Justice Assistance, with little or no cost to each of our respective communities. This is truly a benefit to our community that requires only a small investment for the return. NMFR's participation in this regional approach to the provision of critical, specialized rescue services is an obligation we cannot afford to ignore. NMFR will commit to training firefighters to be part of this team.</p> <p>NMFR will continue with the construction of Station 36 in the City of Menasha with the anticipated completion in the spring of 2011.</p> <p>NMFR's Public Education Team is working on a new program to have fifth graders more involved in fire safety. We plan on implementing this program in early 2011. We will continue our fire safety efforts in the grade schools through Fire Prevention Week and also in the high schools for graduating seniors for when they go off to college. Both Cities have seen an increase in assisted living facilities and we are seeing an increasing amount of requests to talk to senior citizens about fire safety.</p> <p>Our Fire Prevention Bureau is working on standardizing ordinances and fees for above- and under-ground tanks. It is anticipated this will begin in early 2011. We will continue to review other codes and fees to see where we can make these uniform for both Cities.</p>

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Emergency Government	Al Auxier
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0502-522	10/13/2010
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS	
<p>This program was started in 1984 to establish an Emergency Operations Center ("EOC") and to provide centralized guidance in case of a disaster in the City. Currently, the Neenah Police Department Community Room is utilized as our first option for the EOC in the City of Neenah. Neenah Fire Station #32 on Columbian Avenue will serve as our secondary site in the event that the NPD Community room is not available. A third site identified is the Municipal Services Building on Tullar Road. We also have the ability to request Winnebago County Emergency Management to open an EOC at the Sheriff's Department and/or bring their mobile command post to the emergency scene. The EOC in Menasha is currently the basement of the Public Safety Building.</p>		<p>Completed a table-top EOP exercise, along with a practical exercise, utilizing the old City of Neenah parking ramp on Walnut Street in conjunction with Winnebago County Emergency Government. Regional Special Operations Task Force team members from NMFR, Appleton Fire Department, Oshkosh Fire Department and Green Bay Fire & Rescue participated in the exercise.</p>	
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES	
		<p>To have the Assistant Chief Training/Emergency Management review NIMS compliance and emergency management readiness for both communities. Continue to develop the use of City of Menasha's EOC by the City of Neenah, and vice-versa, in case there is ever a need for this in the future so both communities can work together if there is ever a need during a disaster.</p>	

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

<u>NEENAH MENASHA FIRE RESCUE</u>	2009	2010	2010	2011	REQUEST		
	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>PER CENT</u>	40.42%	59.58%
		<u>BUDGET</u>	<u>ESTIMATE</u>	<u>REQUEST</u>	<u>CHANGE</u>	<u>MENASHA</u>	<u>NEENAH</u>
101 Salaries	\$ 4,234,292	\$ 4,402,530	\$ 4,356,870	\$ 4,457,630	1.25%	\$ 1,801,774	\$ 2,655,856
104 Overtime Wages	119,422	115,000	125,000	115,000	0.00%	46,483	68,517
105 Reimbursement/Overtime	(264)		-	-			
106 FLSA Overtime Wages	43,066	46,400	46,400	47,100	1.51%	19,038	28,062
110 Health Insurance	997,924	967,910	1,002,820	1,105,180	14.18%	446,714	658,466
111 Fringes	1,148,265	1,234,850	1,223,000	1,324,730	7.28%	535,456	789,274
115 Schools/Seminars/Training	8,372	10,490	9,596	11,490	9.53%	4,644	6,846
117 Clothing Allowance	29,441	31,000	30,250	31,000	0.00%	12,530	18,470
118 License Renewal	19	6,000	5,594	6,000	0.00%	2,425	3,575
123 Auto Allowance	29	100	-	100	0.00%	40	60
128 Empl Recognition Awards	520	1,100	1,100	700	-36.36%	283	417
202 Outside Printing	944	500	800	900	80.00%	364	536
203 Postage	534	1,100	840	800	-27.27%	323	477
204 Conferences & Meetings	1,079	3,000	1,000	2,000	-33.33%	808	1,192
207 Dues & Memberships	1,249	1,500	1,300	1,500	0.00%	606	894
209 Maint of PPE/SCBA	5,936	6,000	6,000	4,000	-33.33%	1,617	2,383
212 Maint of Office Equipment	640	1,000	700	300	-70.00%	121	179
213 Maint of Motor Vehicles	35,168	49,990	58,000	60,000	20.02%	24,252	35,748
214 Maint of Buildings	3,216	5,000	4,000	5,000	0.00%	2,021	2,979
215 Maint of Radio Equipment	386	2,200	1,000	1,000	-54.55%	404	596
216 Maint of Operating Equip	8,802	9,300	9,200	9,000	-3.23%	3,638	5,362
218 Maint of Software	7,551	6,500	6,500	7,200	10.77%	2,910	4,290
221 Telephone	3,610	4,600	3,200	3,500	-23.91%	1,415	2,085
222 Electricity	55,446	56,050	53,000	55,650	-0.71%	22,494	33,156
223 Natural Gas	45,187	49,240	42,000	44,100	-10.44%	17,825	26,275
224 Water/Sewer	8,542	7,820	7,000	9,600	22.76%	3,880	5,720
226 Storm Water	2,249	2,000	2,000	2,000	0.00%	808	1,192
227 Cellular Telephone	3,026	3,050	2,800	3,000	-1.64%	1,213	1,787
232 Auditing Services	1,700	1,650	1,650	1,750	6.06%	707	1,043
236 Outside Services	88	2,200	2,200	13,000	490.91%	5,255	7,745
237 Pest Control	1,135	850	1,000	1,000	17.65%	404	596
238 Professional Services	22,132	37,400	35,472	27,000	-27.81%	10,913	16,087
241 Tree Planting & Landscape	141	1,000	1,000	1,000	0.00%	404	596
242 Permits	-	200	250	250	25.00%	101	149
246 Liability Insurance	29,289	30,200	30,200	31,000	2.65%	12,530	18,470
247 Auto/Physical Damage Ins	11,836	12,250	12,865	13,000	6.12%	5,255	7,745
252 Rental of Equipment	298	620	600	500	-19.35%	202	298
254 Printer/copies			830	2,500	N/A	1,011	1,489

255 Neenah City I/S services	20,700	33,280	33,280	71,940	116.17%	29,078	42,862
256 Neenah City Finance Serv	19,550	20,150	20,150	20,760	3.03%	8,391	12,369
257 Neenah City H/R Services	25,000	25,750	25,750	26,520	2.99%	10,719	15,801
262 Public Relations/Services	2,392	3,000	3,000	3,000	0.00%	1,213	1,787
292 FVTC Reimbursements	(14,771)	(15,500)	(15,500)	(15,500)	0.00%	(6,265)	(9,235)
293 Maint of Motor Veh/Fleet	-	500	500	100	-80.00%	40	60
294 Oil and Fluids/Fleet	-	100	100	100	0.00%	40	60
296 Maint of Equip/Fleet	286		1	100	N/A	40	60
301 Office Supplies	1,835	2,000	1,400	2,000	0.00%	808	1,192
302 In-house Printing	68	200	1	200	0.00%	81	119
303 Computer Operation Suppl	606	1,200	1,200	1,200	0.00%	485	715
306 Cleaning/janitor Supplies	9,831	10,800	10,000	11,450	6.02%	4,628	6,822
308 Books & Periodicals	668	1,500	1,500	1,500	0.00%	606	894
310 Gasoline & Oil	19,649	19,020	19,180	20,140	5.89%	8,141	11,999
319 Safety Supplies	2,398	2,200	2,000	1,500	-31.82%	606	894
320 Small Tools	635	1,000	1,000	1,000	0.00%	404	596
326 Photography Supplies	-	300	325	300	0.00%	121	179
333 All Other Supplies	3,221	2,600	2,000	2,500	-3.85%	1,011	1,489
343 Small Program Packages	301	350	100	350	0.00%	141	209
344 Small Equipment	10,910	19,220	19,220	14,600	-24.04%	5,901	8,699
347 Small Computer Hardware	940	1,200	800	500	-58.33%	202	298
348 Per Protection Equipment	26,487	27,500	27,500	28,330	3.02%	11,451	16,879
349 Household Purchases			5,000	-	N/A	-	-
350 Training Supplies				3,000	N/A	1,213	1,787
8108 Office Furniture & Equip	4,249	2,500	2,500	2,500	0.00%	1,011	1,489
8113 Communications Equipment	3,982	7,500	2,500	7,500	0.00%	3,032	4,468
8114 Computer Software Outlay	25	2,500	1,000	1,000	-60.00%	404	596
8115 Computer Hardware Outlay	5,035	6,000	6,000	6,000	0.00%	2,425	3,575
8118 Other Facility Outlay	3,427	3,500	3,500	-	-100.00%	-	-
8133 All Other Equipment	3,327	22,000	22,000	22,000	0.00%	8,892	13,108
8149 Household Purchases				-	N/A	-	-
	\$ 6,982,021	\$ 7,310,970	\$ 7,282,044	\$ 7,634,070	4.42%	\$ 3,085,691	\$ 4,548,379

SPEC OPER RESP TEAM

104 Overtime Wages	\$ 10,599	\$ 8,500	\$ 6,000	\$ 8,500	0.00%	3,436	5,064
105 Reimbursement/Overtime	(5,627)	-	(2,950)	-	N/A	-	-
111 Fringes	-	2,250	2,250	2,370	5.33%	958	1,412
117 Clothing Allowance	-	-	-	-	N/A	-	-
216 Maint of Operating Equip	-	1,000	1,000	1,000	0.00%	404	596
320 Small Tools	-	500	500	500	0.00%	202	298
348 Per Protection Equipment	-	6,000	4,500	1,000	-83.33%	404	596
8133 All Other Equipment	-	1,000	1,000	1,000	0.00%	404	596
	<u>\$ 4,972</u>	<u>\$ 19,250</u>	<u>\$ 12,300</u>	<u>\$ 14,370</u>	<u>-25.35%</u>	<u>\$ 5,808</u>	<u>\$ 8,562</u>

JOINT FIRE COMMISSION

203 Postage	\$ -	\$ 1,000	\$ 125	\$ 500	-50.00%	202	298
204 Conferences/Meetings	-	-	1	-	N/A	-	-
206 Advertising/Publication	-	5,000	630	1,000	-80.00%	404	596
236 Outside Services	3,871	550	1	-	-100.00%	-	-
261 Miscellaneous Expenditures	113	200	300	500	150.00%	202	298
	<u>\$ 3,984</u>	<u>\$ 6,750</u>	<u>\$ 1,057</u>	<u>\$ 2,000</u>	<u>-70.37%</u>	<u>\$ 808</u>	<u>\$ 1,192</u>

GRAND TOTAL	6,990,977	7,336,970	7,295,401	7,650,440	4.27%	3,092,307	4,558,133
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CAPITAL IMPROVEMENTS**Computer Equipment-8001**

Web Base	15,915	6,433	9,482
	<u>-</u>	<u>-</u>	<u>-</u>
	15,915	6,433	9,482

Other Equipment-8005

Thermal imaging Camera	24,310	9,826	14,484
Household Equipment	10,000	4,040	5,960
Portable Radios (21)	78,775	31,841	46,934
	<u>-</u>	<u>-</u>	<u>-</u>
	113,085	45,707	67,378

Amount to be budgeted in account:	100-0501-522-2501	\$ 3,092,307
	100-0501-522-8001	6,433
	100-0501-522-8005	13,866
	100-0501-522-8201	31,841

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Police						
100-0801-521.10-01	Wages	227,199	273,874	231,676	270,000	239,544
	LEVEL TEXT TEXT AMT					
	DR11 COMPLAINT CLERKS					179,334
	RELIEF CLERKS					16,000
	TRAFFIC LIAISON					38,903
	CONFIDENTIAL SECRETARY					40,784
	SICK LEAVE PAYOUT					5,798
						280,819
100-0801-521.10-02	Salaries	1,941,027	1,945,573	1,885,340	1,908,358	1,888,373
	LEVEL TEXT TEXT AMT					
	DR11 BUILDING SUPERINTENDENT					14,949
	EDUCATIONAL INCENTIVE					20,400
	STEP VI INCENTIVE					4,751
	INVESTIGATIVE INCENTIVE					13,683
	ADM/SUPERVISORY					541,097
	VEST WEAR INCENTIVE					16,073
	SPECIAL ASSIGNMENTS					2,600
	PATROL OFFICERS					1,261,562
						1,875,115
100-0801-521.10-03	Overtime/Doubletime	122,703	165,300	140,893	150,000	169,433
100-0801-521.10-05	Differential	9,281	9,530	8,912	9,000	9,768
100-0801-521.10-06	Holiday	119,548	132,499	121,626	130,000	135,839
100-0801-521.15-01	Health	456,380	472,396	460,404	482,185	472,467
100-0801-521.15-02	Life	2,416	1,818	1,545	1,530	1,479
100-0801-521.15-03	Dental	34,818	35,497	34,286	34,000	38,412
100-0801-521.15-04	Retirement	470,691	526,767	481,560	513,410	335,841
100-0801-521.15-05	FICA	180,876	193,424	178,859	189,517	188,432
100-0801-521.15-07	Vision	3,799	3,782	3,697	3,948	3,627
100-0801-521.15-08	Workers Comp	52,465	63,208	57,703	74,423	55,603
100-0801-521.15-09	Unemployment Comp	5,390	0	4,329-	4,329-	0
100-0801-521.19-01	Education Reimbursement	2,000	0	0	0	0
100-0801-521.19-03	Uniform/Clothing Allow	20,008	21,500	15,823	21,000	11,908
100-0801-521.19-04	Uniform/Dry Clean Allow	9,300	9,900	9,000	9,600	9,000
100-0801-521.20-01	Janitorial	17,675	21,000	17,812	20,300	20,300
100-0801-521.20-04	Mechanical Systems	0	2,000	2,243	2,120	3,120
100-0801-521.20-06	Lawn Care	180	750	380	500	500
100-0801-521.21-04	Computer	0	300	540	750	750
100-0801-521.21-05	Medical	10,990	7,000	4,768	7,000	7,000
100-0801-521.21-06	Management	5,542	6,500	2,071	3,700	6,500
100-0801-521.22-01	Telephone	17,430	22,000	17,583	25,000	25,000
100-0801-521.22-03	Electricity	18,364	23,500	16,792	18,000	20,000
100-0801-521.22-04	Heat	12,051	16,600	10,145	14,000	15,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0801-521.22-05	Water/Sewer	2,909	3,200	3,191	3,200	3,520
100-0801-521.22-06	Storm Water	800	600	752	750	750
100-0801-521.24-01	Office Equipment	973	1,200	347	1,200	1,200
100-0801-521.24-02	Tools & Equipment	5,376	3,000	2,030	2,000	2,000
100-0801-521.24-03	Buildings	14,539	15,000	5,859	15,000	15,000
100-0801-521.24-04	Specialized Equipment	3,178	2,500	2,783	2,000	2,000
100-0801-521.24-05	Small Projects	0	1,000	0	500	500
100-0801-521.25-01	Other Municipal Entities	0	1,000	0	0	250
100-0801-521.29-01	Printing	1,110	3,600	1,826	3,600	3,600
100-0801-521.29-04	Vehicle Repair	122	100	0	100	100
100-0801-521.29-05	Vehicle/Equipment Rental	84,632	91,166	77,892	85,000	111,870

LEVEL	TEXT	TEXT AMT
DR11	GASOLINE	42,000
	WASHES	2,500
	SUPPLIES	2,000
	GENERAL MAINTENANCE	37,200
	TIRES	5,520
	CHANGE OVERS	7,500
	GRAPHICS	2,000
	REGISTRATION	450
	TOWING	700
	MISC GASOLINE	2,000
	ACCIDENT DAMAGE	4,000
	BATTERY TENDERS	1,000
	NEW EQUIPMENT FOR SWITCH OVER	5,000
		111,870

100-0801-521.29-07	Inhouse Info Tech Service	0	0	0	0	137,784
100-0801-521.30-10	Office	7,782	9,000	6,513	8,000	8,000
100-0801-521.30-11	Postage	2,439	2,500	1,680	2,200	2,500
100-0801-521.30-12	Computer	1,456	1,500	1,289	1,500	1,500
100-0801-521.30-13	Housekeeping	3,136	2,500	2,358	2,500	2,500
100-0801-521.30-15	Tools & Equipment	13,169	20,700	18,926	20,700	20,500

LEVEL	TEXT	TEXT AMT
DR11	DICTAPHONE	400
	UNIFORM PATCHES	300
	HOLSTERS	500
	HAND RECORDERS	300
	PBT UNITS	300
	OFFICE CHAIRS	500
	DICTAPHONE HEADSETS (4)	300
	PORTABLE RADIO BATTERIES	400
	MEDICAL BAGS & SUPPLIES	500
	TRAFFIC SAFETY SUPPLIES	800
	MISCELLANEOUS	700

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	RADAR UNIT					1,500
	TASER BATTERIES REPLACE					1,500
	CRT SUPPLIES					3,000
	HANDGUN REPLACEMENTS					3,000
	RANGE SUPPLIES					5,000
	BALISTIC BLOCKS FOR RANGE					1,500
						20,500
100-0801-521.30-18	Department	10,999	14,450	14,239	14,450	10,025
	LEVEL TEXT TEXT AMT					
	DR11 SIMUNITION GEAR					1,000
	CITIZEN POLICE ACADEMY					250
	EMERGENCY BLANKETS					300
	O2 & FIRE EXTINGUISHERS					275
	CRIME PREVENTION SUPPLIES					2,000
	PHOTO SUPPLIES					3,000
	EVIDENCE SUPPLIES					1,700
	INTOXILYZER SUPPLIES					250
	COMMENDATION BARS					250
	MISCELLANEOUS					1,000
						10,025
100-0801-521.32-01	Dues/Memberships/Licenses	3,731	4,500	4,278	4,000	4,555
	LEVEL TEXT TEXT AMT					
	DR11 IACP CONFERENCE					300
	ARSON ASSOCIATION					90
	NATIONAL TACTICAL OFFICER ASSOC					175
	WI FBINA					70
	WCOP ASSOCIATION					100
	ROD AND GUN CLUB					100
	WI ASSOC FOR IDENTIFICATION					210
	WI SWAT ASSOCIATION					400
	HOMICIDE INVESTIGATION ASSOC					150
	IACP ASSOCIATION					200
	NORTHWESTERN GRADS					50
	MOCIC DUES					200
	LETOA ASSOCIATION					100
	ASA SNIPERS ASSOCIATION					40
	LEADS ON LINE					2,200
	CRIME PREVENTION ASSOCIATION					170
						4,555
100-0801-521.32-02	Periodicals/Subscriptions	718	400	1,015	900	900
100-0801-521.33-01	Mileage	0	100	36	100	90
100-0801-521.33-02	Registrations	0	100	0	100	100

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0801-521.33-03	Lodging/Meals	25	200	47	100	200
100-0801-521.33-04	Other Expenses	0	100	0	100	100
100-0801-521.34-02	Registrations	7,728	10,000	10,987	12,000	14,000

LEVEL	TEXT	TEXT AMT
DR11	YOUTH AND VIOLENCE CONFERENCE	
	DRUG RECOGNITION, DETECTION	
	FORENSIC DEATH INVESTIGATION	
	DATA RECOVERY & ANALYSIS	
	COUNTERFEIT CURRENCY	
	MISSING PERSONS CONFERENCE	
	SPANISH IMMERSION	
	GOVERNORS HIGHWAY SAFETY	
	TRACS USER CONFERENCE	
	SCHOOL CRISIS PREPAREDNESS	
	INTOXIMETER CERTIFICATION	
	NAMI MENTAL HEALTH TEAM	
	WISCONSIN TERRORISM	
	OPERATION RUSH	
	SELECTION & INTERVIEWING	
	HONOR GUARD TRAINING	
	CODE ENFORCEMENT UPDATE	
	GANG INVESTIGATION	
	SEX CRIME SEMINAR	
	MENTAL ILLNESS & AUTISM	
	EVIDENCE TECHNICIAN	
	MODIFYING UNACCEPTABLE BEHAVIOR	
	COMPUTER CRIME TRAINING	
	WCPA TRAINING	
	ALCOHOL COMPLIANCE	
	TASER INSTRUCTOR TRAINING	
	NIMS TRAINING	
	INTERNAL AFFAIRS INVESTIGATION	
	BASIC CRIME SCENE INVESTIGATION	
	LEGAL UPDATES	
	CPR/AED RECERTIFICATION	
	DOJ TECHNOLOGY CONFERENCE	
	TRACS USER CONFERENCE	
	COMMUNITY POLICING	
	EVOC TRAINING	
	RADAR CERTIFICATION	
	BACKGROUND INVESTIGATIONS	
	FBI RETRAINER	
	IACP TRAINING	
	CRIME PREVENTION TRAINING CONF	
	CRT/SWAT TRAINING	
	PEI EMPLOYMENT SEMINAR	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	PSLO UPDATES					
	CANINE LEGAL & PATROL TACTICS					
	HOMICIDE TRAINING CONFERENCE					
	SUPERVISORY LONG SCHOOL					
100-0801-521.34-03	Lodging/Meals	8,450	10,000	7,323	7,000	7,000
100-0801-521.34-04	Other Expenses	1,872	1,200	232	750	1,200
100-0801-521.38-01	Fuel	0	0	41	100	100
100-0801-521.51-03	Property	26,800	0	26,800	0	0
100-0801-521.51-04	Liability	0	26,800	0	26,800	26,800
100-0801-521.80-03	Motorized Equipment	34,487	68,000	61,988	66,788	54,500
	LEVEL TEXT					TEXT AMT
	DR11 (1) MARKED SQUAD					24,500
	(1) SUPERVISOR VEHICLE					30,000
	(1) CODE ENFORCEMENT					24,000
						78,500
100-0801-521.80-04	Office Equipment	0	0	0	0	0
100-0801-521.80-05	Other Equipment	0	12,500	13,682	13,789	12,600
	LEVEL TEXT					TEXT AMT
	DR11 (2) VIDEO CAMERAS					9,600
	BATTERY TENDERS FOR SQUADS					3,000
						12,600
100-0801-521.82-01	Buildings	0	12,000	11,487	12,000	0
	LEVEL TEXT					TEXT AMT
	DR11 GARAGE DOOR REPLACEMENTS					12,000
						12,000
** Police		3,976,564	4,273,634	3,976,930	4,191,239	4,103,640

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY		
	General Fund	Police Department	Robert Stanke		
	FUNCTION	BUDGET NUMBER	DATE		
	Public Safety	100-0801-521	10/13/2010		
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS			
The Police Department is an agency of men and women committed to enhancing the quality of life in the community. This is accomplished by our service to the public, protection of persons and property, and impartial enforcement of the law. It is our desire to work closely and cooperatively with our citizens to accomplish these objectives. Together we will identify problems and formulate solutions.		In 2010 we continued our training efforts as well as the day to day delivery of law enforcement services. We were able to update our vehicle fleet as planned and also updated our front entrance to meet the needs of the disabled citizen.			
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES			
In 2011 we are again asking that funds be provided to allow us to continue our efforts at department wide training, the continued updating of our vehicles and equipment and general delivery of service to the public.		To continue training efforts attempting to be more efficient and to provide quality service under a very trying economic atmosphere.			
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Chief	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Lieutenants	7.00	7.00
INTERGOV REVENUE	\$0.00	\$0.00	Maintenance Superintend	0.25	0.25
LICENSES & PERMITS	\$0.00	\$0.00	Patrol Officers	23.00	22.00
FINES & FORFEITS	\$0.00	\$0.00	Support Staff	6.50	6.50
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	37.75	36.75

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Crossing Guard					
100-0802-521.10-01	Wages	25,879	26,865	26,605	26,000	26,865
100-0802-521.15-05	FICA	1,979	2,055	2,031	1,989	2,055
100-0802-521.15-08	Workers Comp	637	949	731	867	683
100-0802-521.19-04	Uniform/Dry Clean Allow	0	0	0	0	0
100-0802-521.20-02	Vending/Catering	60	0	445	445	0
100-0802-521.30-18	Department	338	500	263	500	500
100-0802-521.33-01	Mileage	0	0	0	0	0
100-0802-521.33-03	Lodging/Meals	373	550	0	0	550
100-0802-521.51-03	Property	350	0	350	0	0
100-0802-521.51-04	Liability	0	350	0	360	360
**	Crossing Guard	29,616	31,269	30,425	30,161	31,013

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Community Svc Officer					
100-0803-521.10-01	Wages	18,660	52,500	25,154	52,000	59,920
100-0803-521.10-02	Salaries	0	0	22,407	0	0
100-0803-521.10-03	Overtime/Doubletime	6	800	197	200	800
100-0803-521.10-06	Holiday	0	3,500	0	3,500	3,500
100-0803-521.15-01	Health	0	11,496	9,313	11,496	12,235
100-0803-521.15-02	Life	0	0	153	0	0
100-0803-521.15-03	Dental	0	1,047	839	1,047	1,202
100-0803-521.15-04	Retirement	594	8,136	3,768	8,136	3,318
100-0803-521.15-05	FICA	1,428	4,345	3,547	4,300	4,879
100-0803-521.15-07	Vision	0	135	81	135	102
100-0803-521.15-08	Workers Comp	460	1,894	1,298	1,857	1,865
100-0803-521.15-09	Unemployment Comp	0	0	1,093	0	0
100-0803-521.19-03	Uniform/Clothing Allow	88	200	222	200	200
100-0803-521.29-05	Vehicle/Equipment Rental	2,976	5,000	1,440	4,500	5,000
100-0803-521.30-15	Tools & Equipment	429	250	201	200	250
100-0803-521.30-18	Department	124	1,000	282	250	250
100-0803-521.34-03	Lodging/Meals	344	0	0	0	1,000
100-0803-521.34-04	Other Expenses	109	0	0	0	100
100-0803-521.51-03	Property	900	0	900	0	0
100-0803-521.51-04	Liability	0	900	0	900	900
**	Community Svc Officer	26,118	91,203	70,589	88,721	95,521

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Auxiliary Police						
100-0804-521.10-01	Wages	3,252	3,060	3,575	3,000	3,060
100-0804-521.15-04	Retirement	1	0	30	0	0
100-0804-521.15-05	FICA	249	234	274	230	234
100-0804-521.15-08	Workers Comp	81	102	104	100	275
100-0804-521.21-05	Medical	47	0	57	0	0
100-0804-521.24-04	Specialized Equipment	0	100	0	100	100
100-0804-521.30-15	Tools & Equipment	150	0	0	0	0
100-0804-521.30-18	Department	1,475	1,800	1,152	1,200	1,800
100-0804-521.33-01	Mileage	0	100	0	50	90
100-0804-521.33-02	Registrations	0	800	0	500	800
100-0804-521.34-02	Registrations	230	0	390	0	0
100-0804-521.51-03	Property	30	0	30	0	0
100-0804-521.51-04	Liability	0	30	0	30	30
**	Auxiliary Police	5,515	6,226	5,612	5,210	6,389

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Jail/Prisoner Meal Charge						
100-0805-521.25-01	Other Municipal Entities	4,928	7,000	9,562	10,000	17,000
**	Jail/Prisoner Meal Charge	4,928	7,000	9,562	10,000	17,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0902-524.10-02	Sealer Weights & Measures Salaries	11,373	11,572	11,566	11,572	11,749
	LEVEL TEXT					TEXT AMT
	DR11 SANITARIAN/SEALER 20% OF FT					11,848
						11,848
100-0902-524.15-01	Health	1,851	1,960	1,939	1,960	2,025
100-0902-524.15-02	Life	12	12	12	12	13
100-0902-524.15-03	Dental	216	223	226	223	257
100-0902-524.15-04	Retirement	1,182	1,273	1,273	1,273	775
100-0902-524.15-05	FICA	856	885	870	885	899
100-0902-524.15-07	Vision	22	22	22	22	22
100-0902-524.15-08	Workers Comp	288	397	330	397	362
100-0902-524.21-05	Medical	223	0	0	0	300
	LEVEL TEXT					TEXT AMT
	DR11 REQUIRED CALIBRATION OF WEIGHTS BY STATE					300
						300
100-0902-524.24-04	Specialized Equipment	0	175	0	175	175
100-0902-524.29-01	Printing	0	0	0	300	0
100-0902-524.29-05	Vehicle/Equipment Rental	0	1,282	0	1,282	1,282
	LEVEL TEXT					TEXT AMT
	DR11 CITY VEHICLE TO HAUL EQUIPMENT (GAS PROVERS ETC)					1,282
						1,282
100-0902-524.29-07	Inhouse Info Tech Service	0	0	0	0	2,663
100-0902-524.30-10	Office	0	0	16	0	0
100-0902-524.30-11	Postage	27	35	68	38	35
100-0902-524.30-18	Department	25	150	348	150	150
	LEVEL TEXT					TEXT AMT
	DR11 EXPENSES FOR STATE REQUIRED SAMPLING					150
						150
100-0902-524.32-01	Dues/Memberships/Licenses	20	20	20	20	20
100-0902-524.33-01	Mileage	0	100	0	0	0
100-0902-524.33-02	Registrations	70	80	70	70	80
	LEVEL TEXT					TEXT AMT
	DR11 ANNUAL STATE MEETING AND TRAINING SESSION					80
						80
100-0902-524.33-03	Lodging/Meals	0	50	0	25	50
100-0902-524.33-04	Other Expenses	0	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0902-524.34-02	Registrations	0	0	15	15	15
100-0902-524.51-03	Property	30	0	30	30	30
100-0902-524.51-04	Liability	0	30	0	0	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
**	Sealer Weights & Measures	16,195	18,266	16,805	18,449	20,902

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS			FUND	BUDGET NAME	PREPARED BY
			General Fund	Sealer of Wgths & Meas	Susan Nett
			FUNCTION	BUDGET NUMBER	DATE
			Public Safety	100-0902-524	10/6/2010
PROGRAM - BUDGET RESPONSIBILITIES			2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
City Sealer monitors the accuracy of gas pumps, scanners, and different types of scales, measuring and timing devices being used in business establishments in Menasha.			1. 378 weights and measures devices in the city inspected and corrections ordered as appropriate.		
2011 PROGRAM - BUDGET FUNDING REQUEST			2011 PROGRAM - BUDGET OBJECTIVES		
The sanitarian/sealer works 20% of a full-time position performing sealer duties. The fees charged to the establishments pay for this program 100%.			All weights and measures devices utilized in the City will be accurate for the protection of the consumers.		
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Sanitarian/Sealer	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.20	0.20

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Resthaven Cemetery					
100-0701-533.10-01	Wages	10,072	12,520	22,743	19,880	17,114
100-0701-533.10-03	Overtime/Doubletime	209	0	474	419	0
100-0701-533.15-01	Health	2,072	1,369	3,350	1,701	1,414
100-0701-533.15-02	Life	0	0	0	0	0
100-0701-533.15-03	Dental	141	99	245	130	113
100-0701-533.15-04	Retirement	1,020	1,317	2,565	2,273	796
100-0701-533.15-05	FICA	785	967	1,769	1,553	1,319
100-0701-533.15-07	Vision	19	13	31	17	13
100-0701-533.15-08	Workers Comp	260	351	642	599	531
100-0701-533.19-03	Uniform/Clothing Allow	0	125	125	125	125
100-0701-533.22-03	Electricity	207	200	217	315	330
100-0701-533.22-04	Heat	0	0	18	18	0
100-0701-533.22-05	Water/Sewer	0	50	0	0	0
100-0701-533.22-06	Storm Water	0	0	591	1,182	1,200
100-0701-533.24-03	Buildings	2,080	150	285	236	150
100-0701-533.29-05	Vehicle/Equipment Rental	9,621	8,500	13,977	8,500	8,500
100-0701-533.29-07	Inhouse Info Tech Service	0	0	0	0	2,295
100-0701-533.30-15	Tools & Equipment	0	200	192	192	200
100-0701-533.30-18	Department	392	250	753	743	750
100-0701-533.51-03	Property	80	80	80	80	80
100-0701-552.30-11	Postage	0	0	7	0	0
**	Resthaven Cemetery	26,958	26,191	48,064	37,963	34,930

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Animal Impoundment					
100-0806-532.25-01	Other Municipal Entities	19,034	20,000	20,146	20,000	20,000
**	Animal Impoundment	19,034	20,000	20,146	20,000	20,000

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Resthaven Cemetery O	Brian Tungate Vince Maas
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Serv	100-0701-533	10/8/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
Maintain 5.4 acres of Resthaven Cemetery and 1.9 acres of Oak Hill Cemetery. Major duties include grave site openings and closings, lawn cutting, trimming, flower planting and upkeep.			
2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES		
Increased budget request due to changes in overall staff wage allocation (%).	Investigate more cost effective way to operate these facilities.		
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE
TAXES	\$0.00	\$0.00	Park Caretaker
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Sum. Seasonal Laborer
INTERGOV REVENUE	\$0.00	\$0.00	
LICENSES & PERMITS	\$0.00	\$0.00	
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$0.00	\$0.00	TOTAL
			0.28
			0.52

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Health Department						
100-0903-531.10-01	Wages	96,380	113,668	101,606	113,668	97,965
	LEVEL TEXT TEXT AMT					
	DR11 PHN 1170 HOURS					35,728
	PUBLIC HEALTH AIDE FT					37,362
	RDH 631 HOURS					18,248
	HISPANIC INTERPRETER 156 HOURS					2,399
	HOUSEKEEPING 215 HOURS					3,419
	VISION/HEARING SCREENERS (2) 100 HRS. EACH					1,674
						98,830
100-0903-531.10-02	Salaries	176,553	180,303	184,504	180,303	152,602
	LEVEL TEXT TEXT AMT					
	DR11 PUBLIC HEALTH DIRECTOR FT					85,586
	PHN FT					54,717
	PHN 95% OF FT					52,555
	DEPUTY HEALTH OFFICER 20% OF FT					11,848
						204,706
100-0903-531.10-03	Overtime/Doubletime	49	0	473	200	596
	LEVEL TEXT TEXT AMT					
	DR11 HOUSEKEEPING 25 HOURS					596
						596
100-0903-531.15-01	Health	66,534	73,232	66,126	73,232	80,283
100-0903-531.15-02	Life	803	600	613	600	725
100-0903-531.15-03	Dental	4,035	4,833	4,206	4,833	5,131
100-0903-531.15-04	Retirement	28,440	32,337	31,334	32,337	19,568
100-0903-531.15-05	FICA	20,429	22,489	21,268	22,489	23,338
100-0903-531.15-07	Vision	434	580	348	580	406
100-0903-531.15-08	Workers Comp	6,136	10,074	7,189	10,074	8,190
100-0903-531.21-04	Computer	0	0	0	0	0
100-0903-531.21-05	Medical	1,815	2,880	1,800	2,580	2,580
	LEVEL TEXT TEXT AMT					
	DR11 MEDICAL ADVISOR					1,800
	INFECTIOUS WASTE (QUARTERLY PICK-UP)					280
	INTERPRETER (HMONG, SIGN LANGUAGE AND OTHER)					500
						2,580
100-0903-531.22-01	Telephone	1,071	1,140	606	1,050	1,050
100-0903-531.22-03	Electricity	1,519	1,600	1,816	1,600	1,680
100-0903-531.22-04	Heat	366	900	280	500	500
100-0903-531.22-05	Water/Sewer	456	515	497	564	635

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0903-531.24-01	Office Equipment	65	350	546	550	550
	LEVEL TEXT					TEXT AMT
	DR11 COPIER MAINTENANCE, FAX MACHINE					550
						550
100-0903-531.24-03	Buildings	361	250	113	165	250
	LEVEL TEXT					TEXT AMT
	DR11 NORMAL MAINTENANCE					175
	FIRE EXTINGUISHER MAINTENANCE					75
						250
100-0903-531.24-04	Specialized Equipment	160	300	160	300	300
	LEVEL TEXT					TEXT AMT
	DR11 AUDIOMETER CALIBRATION, OTOSCOPE REPAIR					300
						300
100-0903-531.29-01	Printing	302	300	312	300	300
100-0903-531.29-05	Vehicle/Equipment Rental	5,407	5,823	5,081	5,823	5,823
100-0903-531.29-06	Building Rental	35,671	36,866	35,747	35,973	35,973
100-0903-531.29-07	Inhouse Info Tech Service	0	0	0	0	24,767
100-0903-531.30-10	Office	328	500	325	350	350
100-0903-531.30-11	Postage	1,404	1,500	961	1,500	1,500
100-0903-531.30-12	Computer	10	0	0	0	0
100-0903-531.30-13	Housekeeping	596	400	662	400	400
100-0903-531.30-15	Tools & Equipment	0	0	0	0	0
100-0903-531.30-18	Department	77-	600	2,127	600	600
	LEVEL TEXT					TEXT AMT
	DR11 CLINIC SUPPLIES (SYRINGES ETC.) AND EMERG. MEDS					600
						600
100-0903-531.32-01	Dues/Memberships/Licenses	573	960	955	960	598
	LEVEL TEXT					TEXT AMT
	DR11 RDH LICENSE RENEWAL					123
	WALHDAB MEMBERSHIP					300
	HEALTHY INFANTS AND CHILD ALLIANCE					20
	NACCHO MEMBERSHIP					55
	WI PUBLIC HEALTH ASSOCIATION					100
						598
100-0903-531.33-01	Mileage	955	1,150	950	1,150	990
100-0903-531.33-02	Registrations	41	140	82	90	90
	LEVEL TEXT					TEXT AMT

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
DR11	PUBLIC HEALTH ADMINISTRATOR MTGS 6 PER YEAR					90
						90
100-0903-531.33-03	Lodging/Meals	0	0	0	0	0
100-0903-531.33-04	Other Expenses	0	0	0	0	0
100-0903-531.34-01	Mileage	13	0	0	0	0
100-0903-531.34-02	Registrations	505	500	90	500	500
LEVEL	TEXT					TEXT AMT
DR11	INSERVICE/TRAININGS \$125 PER NURSE					500
						500
100-0903-531.34-03	Lodging/Meals	0	150	10	50	150
100-0903-531.34-04	Other Expenses	23	0	1	0	0
100-0903-531.51-03	Property	1,100	1,100	1,100	1,100	1,100
**	Health Department	452,457	496,040	471,888	494,421	469,490

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Health Department	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Serv	100-0903-531	10/6/2010

PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS
1. Communicable disease control--follow-up of mandated reportable communicable diseases 2. Immunization clinics monthly with specialized clinics as needed 3. Public health nursing services (chronic disease health monitoring and education) for residents of all ages 4. Health promotion and prevention activities 5. School health services 6. Referral of individuals with health and social needs to appropriate local and state resources 7. Monitor community health needs and provide appropriate services to meet those needs	1. Orientation of 3 new public health nurses 2. 4024 doses of H1N1 vaccine given (grant funded) 3. 1170 doses of childhood vaccines given in twice monthly immunization clinics 4. Participated in safe child passenger seat checks on monthly basis and by appointment in between scheduled car seat clinic checks 5. 3500 estimated client visits based on 3509 visits in 2009 6. Maintained Menasha Utility list of medical equipment in resident's homes 7. CPR/First Aid classes for city and school district employees (certified 200+ employees) 8. Continued emergency preparedness planning 9. Maintained volunteer registry for the city and provided annual training opportunity for all volunteers 10. Staff have representation on the United Way dental clinic board.

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
	1. Continued emergency preparedness planning including volunteer training 2. Trial consolidation study with the Neenah Health Department 3. Implement medicaid billing for administration of vaccines 4. Re-implement dental sealant program in the school setting (grant and MA funded) 5. Complete community needs assessment (statutue required) Grant funded

FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Dental Hygienist	0.32	0.32
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Deputy Health Officer	0.20	0.20
INTERGOV REVENUE	\$0.00	\$0.00	Hispanic Interpreter	0.08	0.08
LICENSES & PERMITS	\$0.00	\$0.00	Housekeeping	0.13	0.13
FINES & FORFEITS	\$0.00	\$0.00	PH Director	1.00	1.00
PUBLIC CHARGES	\$0.00	\$0.00	PHN I	2.55	2.55
MISCELLANEOUS	\$0.00	\$0.00	PHN II	0.00	0.00
TOTAL	\$0.00	\$0.00	Public Health Aide	1.00	1.00
			Vision/Hearing Screener (0.11	0.11
			TOTAL	5.39	5.39

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Environmental Health						
100-0904-531.10-01	Wages	0	0	50	0	0
100-0904-531.10-02	Salaries	22,742	23,144	23,079	23,144	23,497
LEVEL	TEXT					TEXT AMT
DR11	SANITARIAN/SEALER 40% OF FT					23,696
						23,696
100-0904-531.15-01	Health	3,702	3,919	3,859	3,919	4,051
100-0904-531.15-02	Life	24	24	25	24	25
100-0904-531.15-03	Dental	432	446	449	446	513
100-0904-531.15-04	Retirement	2,365	2,546	2,545	2,546	1,551
100-0904-531.15-05	FICA	1,713	1,771	1,742	1,771	1,798
100-0904-531.15-07	Vision	44	44	43	44	43
100-0904-531.15-08	Workers Comp	576	793	658	793	734
100-0904-531.21-05	Medical	0	625	0	625	625
LEVEL	TEXT					TEXT AMT
DR11	LAB SERVICES (ENVIRONMENTAL AND FOOD SAMPLES)					125
	INTERPRETER SERVICES 10 HOURS @ \$50/HR					500
						625
100-0904-531.22-01	Telephone	208	240	316	240	240
100-0904-531.29-05	Vehicle/Equipment Rental	4,974	3,845	4,042	3,845	3,845
100-0904-531.29-07	Inhouse Info Tech Service	0	0	0	0	2,775
100-0904-531.30-10	Office	98	50	61	50	50
100-0904-531.30-11	Postage	100	150	106	150	150
100-0904-531.30-15	Tools & Equipment	39	0	31	31	0
100-0904-531.30-18	Department	3	175	108	175	175
LEVEL	TEXT					TEXT AMT
DR11	SANITIZER TEST STRIPS, POOL TEST KIT ETC.					175
						175
100-0904-531.32-01	Dues/Memberships/Licenses	447	340	340	340	447
LEVEL	TEXT					TEXT AMT
DR11	RS LICENSE RENEWAL					107
	ASBESTOS SUPERVISOR CERTIFICATION					125
	ASBESTOS INSPECTOR CERTIFICATION					175
	WEHA MEMBERSHIP					40
						447
100-0904-531.33-01	Mileage	31	100	35	50	40
100-0904-531.33-02	Registrations	131	150	225	225	225
LEVEL	TEXT					TEXT AMT

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DR11	WEHA CONFERENCE REGISTRATION					95
	AGENT JOINT CONFERENCE					130
						225
100-0904-531.33-03	Lodging/Meals	0	100	240	180	180
100-0904-531.34-02	Registrations	390	370	390	390	390
LEVEL	TEXT					TEXT AMT
DR11	ASBESTOS INSPECTOR REQUIRED TRAINING					190
	ASBESTOS SUPERVISOR REQUIRED TRAINING					200
						390
100-0904-531.34-03	Lodging/Meals	58	70	7	70	70
100-0904-531.51-03	Property	90	90	90	90	90
**	Environmental Health	38,167	38,992	38,441	39,148	41,514

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Environmental Health	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Serv	100-0904-531	10/6/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
1. Inspection and licensing of all retail food, eating, and drinking establishments, swimming pools, and tattoo parlors in the city 2. Inspection and licensing of mobile home parks 3. Inspection/follow-up on potential state and local code violations received by citizen/other complaint 4. Provide education on safe food handling 5. Follow-up on environmental health hazards 6. Assist with the follow-up of animal bite victims 7. Asbestos Inspections per contractual arrangement with DNR	1. Continued licensing and inspection of all retail food, eating, and drinking establishments, tatto and body piercing establishments, and swimming pools in the city. 2. Continuation of contractual agreement with the DNR to do asbestos inspections. 3. Continued implementation of new Wisconsin Food Code. 4. Completed state review of DHS and DATCP food inspection programs 5. Continued follow-up of nuisance/health hazard complaints 6. Continuation of a radon education program for residents 7. Educational presentations on safe food handling for food service employees 8. Maintenance of lead risk assessor certification 9. Maintenance of asbestos supervisor/inspector certification		
2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES		
For 2011, the sanitarian will work 40% of a fulltime position doing environmental health inspections. Licensing permit fees cover 50% of the sanitarian's time in this program.	1. Maintenance of a healthy and aesthetic environment for City residents 2. Maintain asbestos supervisor/inspector certification 3. Continue lead risk assessments for CDBG program 4. Continue educational presentations on safe food handling 5. Continue self-assessment process of DATCP and DHS food inspection programs. 6. Assess the possibility of posting on the city's website, inspections completed on retail, food and eating and drinking establishments.		
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE
TAXES	\$0.00	\$0.00	Sanitarian/sealer
SPECIAL ASSESSMENTS	\$0.00	\$0.00	
INTERGOV REVENUE	\$0.00	\$0.00	
LICENSES & PERMITS	\$0.00	\$0.00	
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$0.00	\$0.00	
			2010 # OF FTE'S
			0.40
			2011 # OF FTE'S
			0.40
			TOTAL
			0.40
			0.40

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100-0905-531.10-01	Health Screening/60 Plus Wages	13	0	3,383	2,518	14,586
	LEVEL TEXT					TEXT AMT
	DR11 PHN 546 HOURS GRANT FUNDED					14,586
						14,586
100-0905-531.10-02	Salaries	15,982	15,137	11,475	13,762	0
100-0905-531.10-03	Overtime/Doubletime	0	0	13	13	0
100-0905-531.15-01	Health	4,098	4,959	4,119	4,338	5,351
100-0905-531.15-02	Life	12	11	29	20	43
100-0905-531.15-03	Dental	323	293	245	262	337
100-0905-531.15-04	Retirement	1,662	1,665	1,640	1,793	1,704
100-0905-531.15-05	FICA	1,205	1,158	1,107	1,226	1,124
100-0905-531.15-07	Vision	16	14	8	22	38
100-0905-531.15-08	Workers Comp	405	518	428	475	452
100-0905-531.24-04	Specialized Equipment	0	50	0	50	50
100-0905-531.30-10	Office	0	25	5	25	25
100-0905-531.30-11	Postage	48	50	42	50	50
100-0905-531.30-18	Department	254	250	298	270	250
	LEVEL TEXT					TEXT AMT
	DR11 SCREENING SUPPLIES DONATION FUNDED					250
						250
100-0905-531.32-01	Dues/Memberships/Licenses	0	75	75	75	0
100-0905-531.33-01	Mileage	30	40	6	30	30
100-0905-531.33-02	Registrations	0	25	0	25	25
100-0905-531.51-03	Property	90	90	90	90	90
**	Health Screening/60 Plus	24,138	24,360	22,963	25,044	24,155

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Health Screen/60+	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Serv	100-0905-531	10/6/2010

PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS
Selected health screenings*, health education activities for groups, and health counseling and consultation for older adults	1. Offered a wide variety of health screenings to the older adult population 2. Continued with the early morning walking program at MHS for adults 3. Continued one-on-one health consultations to older adults at the Senior Center and the elderly housing complexes. 4. Continued to offer a chair exercise program that can be adapted to the home setting 5. PHN available one day per month at the senior center for individual health counseling 6. Implemented a Falls Prevention and In-home Safety assessment program
*Blood pressure, anemia, colorectal, skin cancer, etc.	

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
Funding provided by donations and Winnebago County Committee on Aging. Title III-B funding for 2011 \$23551	1. Continue to offer a wide variety of health screenings to older adults 2. Continue one-on-one health consultations to older adults at the Senior Center and the elderly housing complex 3. Continue the early morning walking program at MHS for interested adults 4. Continue to have PHN available one day per month at the Senior Center to answer health related questions for visitors to the Center 5. Continue to offer programs that promote a healthy lifestyle 6. Continue to assess the need for a "Falls Prevention Program"

FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	PHN	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Screening Coordinator	0.28	0.28
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.28	0.28

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Prevention Program						
100-0906-531.10-01	Wages	2,182	4,005	1,629	4,005	0
100-0906-531.10-02	Salaries	0	0	1,733	0	0
100-0906-531.10-03	Overtime/Doubletime	0	0	47	34	0
100-0906-531.15-01	Health	0	0	593	0	0
100-0906-531.15-02	Life	1	0	8	3	0
100-0906-531.15-03	Dental	0	0	39	0	0
100-0906-531.15-04	Retirement	227	441	377	441	0
100-0906-531.15-05	FICA	167	306	257	306	0
100-0906-531.15-07	Vision	0	0	0	0	0
100-0906-531.15-08	Workers Comp	55	137	102	137	0
100-0906-531.33-01	Mileage	2	25	7	25	0
100-0906-531.33-03	Lodging/Meals	0	0	0	0	0
**	Prevention Program	2,634	4,914	4,792	4,951	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Radon Grant						
100-0907-531.10-01	Wages	1,532	2,250	812	2,250	0
100-0907-531.10-02	Salaries	0	0	77	0	0
100-0907-531.10-03	Overtime/Doubletime	59	0	0	0	0
100-0907-531.15-01	Health	0	0	20	0	0
100-0907-531.15-02	Life	0	0	0	0	0
100-0907-531.15-03	Dental	0	0	1	0	0
100-0907-531.15-04	Retirement	165	248	98	248	0
100-0907-531.15-05	FICA	122	172	68	172	0
100-0907-531.15-07	Vision	0	0	0	0	0
100-0907-531.15-08	Workers Comp	40	77	23	77	0
100-0907-531.21-05	Medical	0	0	96	96	0
100-0907-531.30-10	Office	0	0	14	15	0
100-0907-531.30-11	Postage	10	10	5	10	0
100-0907-531.30-18	Department	545	750	0	500	0
100-0907-531.33-01	Mileage	0	0	4	0	0
**	Radon Grant	2,473	3,507	1,218	3,368	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	School Health Aides					
100-0908-531.10-01	Wages	24,951	31,595	30,285	31,595	35,539
	LEVEL TEXT					TEXT AMT
	DR11 SCHOOL HEALTH AIDES 5 @ 585 HOURS EACH					35,539
						35,539
100-0908-531.10-03	Overtime/Doubletime	0	0	0	0	0
100-0908-531.15-05	FICA	1,909	2,417	2,317	2,417	2,719
100-0908-531.15-08	Workers Comp	633	1,083	887	1,083	82
**	School Health Aides	27,493	35,095	33,489	35,095	38,340

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Dental Program					
100-0909-531.10-01	Wages	13,075	17,050	17,265	17,050	0
100-0909-531.10-02	Salaries	0	0	0	0	0
100-0909-531.10-03	Overtime/Doubletime	0	0	241	100	0
100-0909-531.15-01	Health	0	0	3,879	0	0
100-0909-531.15-02	Life	0	0	43	25	0
100-0909-531.15-03	Dental	0	0	0	0	0
100-0909-531.15-04	Retirement	1,293	1,792	1,890	1,792	0
100-0909-531.15-05	FICA	859	1,304	1,249	1,304	0
100-0909-531.15-07	Vision	0	0	33	0	0
100-0909-531.15-08	Workers Comp	333	584	501	584	0
100-0909-531.30-10	Office	0	0	21	12	0
100-0909-531.30-11	Postage	161	0	100	100	0
100-0909-531.30-18	Department	2,361	2,500	1,735	2,500	0
**	Dental Program	18,082	23,230	26,957	23,467	0

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	School Health Aides	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Serv	100-0908-531	10/6/2010
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS	
School Health Aides work in the schools during the lunch hour distributing medications and providing other health related services to medically fragile students.		1. 5 school health aides work in the 3 largest elementary buildings, at the middle school and at the high school. 2. Training provided on various medical procedures semi-annually and as the need arises.	
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES	
The Menasha School District pays 100% of the cost.		Provide supervision to the health aides and maintain the program as requested by the Menasha Joint School District.	
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	
TAXES	\$0.00	\$0.00	
SPECIAL ASSESSMENTS	\$0.00	\$0.00	
INTERGOV REVENUE	\$0.00	\$0.00	
LICENSES & PERMITS	\$0.00	\$0.00	
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$0.00	\$0.00	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
H1N1 Grant						
100-0910-531.10-01	Wages	8,327	0	12,370	12,370	0
100-0910-531.10-02	Salaries	938	0	2,057	2,057	0
100-0910-531.10-03	Overtime/Doubletime	4,088	0	2,407	2,407	0
100-0910-531.15-01	Health	1,537	0	1,270	1,527	0
100-0910-531.15-02	Life	12	0	32	32	0
100-0910-531.15-03	Dental	45	0	74	74	0
100-0910-531.15-04	Retirement	1,391	0	1,787	1,787	0
100-0910-531.15-05	FICA	975	0	1,266	1,266	0
100-0910-531.15-07	Vision	16	0	17	17	0
100-0910-531.15-08	Workers Comp	307	0	402	402	0
100-0910-531.21-05	Medical	555	0	2,529	2,529	0
100-0910-531.22-01	Telephone	875	0	3,300	0	0
100-0910-531.24-01	Office Equipment	0	0	2,380	2,380	0
100-0910-531.30-10	Office	118	0	37	37	0
100-0910-531.30-11	Postage	2,163	0	580	516	0
100-0910-531.30-15	Tools & Equipment	7,318	0	5,801	7,574	0
100-0910-531.30-18	Department	719	0	1,588	1,588	0
100-0910-531.33-01	Mileage	14	0	33	33	0
100-0910-531.33-02	Registrations	0	0	239	239	0
100-0910-531.34-01	Mileage	0	0	260	260	0
100-0910-531.34-02	Registrations	0	0	14	14	0
100-0910-531.34-03	Lodging/Meals	0	0	70	70	0
**	H1N1 Grant	29,398	0	38,513	37,179	0

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OJA Grant						
100-0911-531.10-01	Wages	0	0	0	0	0
100-0911-531.10-02	Salaries	0	0	450	0	0
100-0911-531.10-03	Overtime/Doubletime	0	0	0	0	0
100-0911-531.15-01	Health	0	0	171	0	0
100-0911-531.15-02	Life	0	0	1	0	0
100-0911-531.15-03	Dental	0	0	9	0	0
100-0911-531.15-04	Retirement	0	0	50	0	0
100-0911-531.15-05	FICA	0	0	33	0	0
100-0911-531.15-07	Vision	0	0	0	0	0
100-0911-531.15-08	Workers Comp	0	0	16	0	0
100-0911-531.34-02	Registrations	0	0	125	0	0
**	OJA Grant	0	0	855	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Lead Prevention Grant						
100-0913-531.10-01	Wages	1,046	2,362	1,565	2,362	0
100-0913-531.10-02	Salaries	0	0	52	0	0
100-0913-531.15-01	Health	0	0	12	0	0
100-0913-531.15-02	Life	0	0	1	0	0
100-0913-531.15-03	Dental	0	0	1	0	0
100-0913-531.15-04	Retirement	109	260	178	260	0
100-0913-531.15-05	FICA	80	181	124	181	0
100-0913-531.15-07	Vision	0	0	0	0	0
100-0913-531.15-08	Workers Comp	27	81	42	81	0
100-0913-531.30-11	Postage	0	0	0	0	0
100-0913-531.30-18	Department	10	0	0	0	0
100-0913-531.34-03	Lodging/Meals	10	0	0	0	0
**	Lead Prevention Grant	1,282	2,884	1,975	2,884	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Immunization Grant					
100-0914-531.10-01	Wages	4,939	2,556	9,243	11,221	50,963
100-0914-531.10-02	Salaries	0	3,244	4,438	3,222	2,730
100-0914-531.10-03	Overtime/Doubletime	272	252	912	750	0
100-0914-531.15-01	Health	0	1,063	2,911	2,000	19,208
100-0914-531.15-02	Life	1	0	28	18	157
100-0914-531.15-03	Dental	0	63	177	100	1,263
100-0914-531.15-04	Retirement	542	666	1,606	1,671	3,567
100-0914-531.15-05	FICA	398	463	1,096	1,162	4,135
100-0914-531.15-07	Vision	0	3	4	3	136
100-0914-531.15-08	Workers Comp	126	207	396	521	1,665
100-0914-531.19-03	Uniform/Clothing Allow	0	0	0	0	0
100-0914-531.30-10	Office	22	0	0	0	0
100-0914-531.30-11	Postage	220	200	289	300	0
100-0914-531.30-15	Tools & Equipment	0	0	257	0	0
100-0914-531.30-18	Department	297	0	392-	257	0
100-0914-531.33-01	Mileage	14	0	0	0	0
100-0914-531.34-01	Mileage	0	0	4	4	0
100-0914-531.34-02	Registrations	0	0	0	0	0
100-0914-531.34-04	Other Expenses	0	0	1	1	0
**	Immunization Grant	6,831	8,717	20,970	21,230	83,824

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Maternal Child Health						
100-0915-531.10-01	Wages	0	0	0	0	0
100-0915-531.15-04	Retirement	0	0	0	0	0
100-0915-531.15-05	FICA	0	0	0	0	0
100-0915-531.15-08	Workers Comp	0	0	0	0	0
100-0915-531.32-01	Dues/Memberships/Licenses	0	0	40	40	40
LEVEL	TEXT					TEXT AMT
DR11	GRANT FUNDED CAR SEAT TECHNICIAN CERTIFICATION					40
						40
100-0915-531.32-02	Periodicals/Subscriptions	39	39	0	0	0
100-0915-531.33-01	Mileage	0	0	0	0	0
100-0915-531.34-02	Registrations	130	0	0	0	0
100-0915-531.34-03	Lodging/Meals	0	0	0	0	0
** Maternal Child Health		<u>169</u>	<u>39</u>	<u>40</u>	<u>40</u>	<u>40</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Bio-Terrorism						
100-0918-531.10-01	Wages	14,510	12,969	14,130	12,969	0
100-0918-531.10-02	Salaries	4,521	3,244	7,198	3,244	0
100-0918-531.10-03	Overtime/Doubletime	30	0	69	0	0
100-0918-531.15-01	Health	1,429	3,585	4,414	3,585	0
100-0918-531.15-02	Life	21	30	55	30	0
100-0918-531.15-03	Dental	95	63	159	63	0
100-0918-531.15-04	Retirement	1,983	1,783	2,362	1,783	0
100-0918-531.15-05	FICA	1,360	1,240	1,553	1,240	0
100-0918-531.15-07	Vision	5	24	18	24	0
100-0918-531.15-08	Workers Comp	484	556	632	556	0
100-0918-531.20-04	Mechanical Systems	0	0	0	0	0
100-0918-531.21-04	Computer	0	0	0	0	0
100-0918-531.24-01	Office Equipment	44	1,000	0	1,000	0
100-0918-531.24-05	Small Projects	0	0	0	0	0
100-0918-531.30-10	Office	140	125	2	125	0
100-0918-531.30-11	Postage	52	100	6	100	0
100-0918-531.30-15	Tools & Equipment	0	0	0	0	0
100-0918-531.30-18	Department	2,070	1,000	0	1,000	0
100-0918-531.33-01	Mileage	7	25	0	25	0
100-0918-531.33-02	Registrations	10	0	24	0	0
100-0918-531.33-03	Lodging/Meals	0	0	0	0	0
100-0918-531.34-01	Mileage	20	50	0	50	0
100-0918-531.34-03	Lodging/Meals	44	50	0	50	0
100-0918-531.82-01	Buildings	0	0	0	0	0
**	Bio-Terrorism	26,737	25,844	30,622	25,844	0

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Twenty-Four/Seven						
100-0919-531.22-01	Telephone	341	400	434	400	400
100-0919-531.30-15	Tools & Equipment	0	0	0	0	0
**	Twenty-Four/Seven	341	400	434	400	400

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Senior Center						
100-0920-531.10-01	Wages	0	0	0	0	0
100-0920-531.10-02	Salaries	67,089	70,745	44,182	44,182	0
100-0920-531.15-01	Health	22,163	22,992	11,268	11,268	0
100-0920-531.15-02	Life	413	312	184	184	0
100-0920-531.15-03	Dental	2,033	2,094	1,325	1,525	0
100-0920-531.15-04	Retirement	6,977	7,782	4,709	4,709	0
100-0920-531.15-05	FICA	4,799	5,412	3,141	3,141	0
100-0920-531.15-07	Vision	205	206	128	128	0
100-0920-531.15-08	Workers Comp	154	218	98	98	0
100-0920-531.20-05	Entertainment	0	0	0	0	0
100-0920-531.20-07	Pest Control	312	325	315	315	315
	LEVEL	TEXT				TEXT AMT
	DR11	PEST CONTROL 3 TIMES PER YEAR				315
						315
100-0920-531.21-06	Management	0	0	42,708	41,818	88,740
	LEVEL	TEXT				TEXT AMT
	DR11	CONTRACT SERVICES WITH N/M YMCA				89,230
						89,230
100-0920-531.22-01	Telephone	508	500	254	500	500
	LEVEL	TEXT				TEXT AMT
	DR11	TELEPHONE SERVICE REIMBURSED 100% BY YMCA				500
						500
100-0920-531.22-03	Electricity	3,791	4,000	1,673	3,800	0
100-0920-531.22-04	Heat	2,621	2,500	1,304	2,675	0
100-0920-531.22-05	Water/Sewer	927	850	447	925	0
100-0920-531.24-01	Office Equipment	1,041	1,150	973	973	0
100-0920-531.24-03	Buildings	4,883	3,250	3,302	2,945	2,695
	LEVEL	TEXT				TEXT AMT
	DR11	FIRE EXTINGUISHER MAINTENANCE				75
		HVAC-ACC SERVICE AGREEMENT				620
		HVAC-ACC MAINTENANCE/REPAIRS				500
		NORMAL MAINTENANCE ELECTRICAL, PLUMBING ETC				1,500
						2,695
100-0920-531.29-01	Printing	687	250	0	0	0
100-0920-531.29-05	Vehicle/Equipment Rental	136	150	0	0	0
100-0920-531.29-07	Inhouse Info Tech Service	0	0	0	0	10,521
100-0920-531.30-10	Office	604	970	283	283	0
100-0920-531.30-11	Postage	1,318	1,300	666	481	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0920-531.30-13	Housekeeping	1,723	1,535	1,789	1,373	0
100-0920-531.30-15	Tools & Equipment	35	0	2,604	0	0
100-0920-531.30-18	Department	313	500	13	25	0
100-0920-531.32-01	Dues/Memberships/Licenses	100	105	100	100	0
100-0920-531.32-02	Periodicals/Subscriptions	60	87	0	0	0
100-0920-531.33-01	Mileage	383	600	165	165	0
100-0920-531.33-02	Registrations	30	375	20	20	0
100-0920-531.33-03	Lodging/Meals	163	150	0	0	0
100-0920-531.34-01	Mileage	0	0	0	0	0
100-0920-531.34-02	Registrations	104	125	10	10	0
100-0920-531.34-03	Lodging/Meals	0	960	0	0	0
100-0920-531.51-03	Property	960	0	960	960	0
***	Senior Center	124,532	129,443	122,621	122,603	102,771

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Senior Center	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Serv	100-0920-531	10/6/2010

PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS
To maintain a center where senior citizens, anyone 55 years and older, may engage in social, educational, and recreational activities; and where individuals may receive or be directed to counseling services and information on available health, housing, financial, and other personal services. To attract through publicity and personal contact, all senior citizens to increase awareness of the activities and services offered at the Senior Center.	1. Continued to offer computer classes for older adults 2. Continued an early morning walking program at MHS for adults in the community 3. Continued a collaborative partnership with community groups for sponsorship of programs, parties, and off-site programs. 4. Initiated Healthy Steps to Healthy Living program 5. Collaborated with Advocap Mealsite program to provide activities for mealsite participants 6. Continued to provide information and referral for available community services for senior citizens 7. Collaborative agreement initiated with the N/M YMCA

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
County funding under Federal Older Americans Act Title III-B 2011 funding \$25741	Collaborative contractual partnership with the N/M YMCA as operations agent for the senior center to enhance program offerings and maintain existing programs at the senior center.

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

**Menasha Senior Center
Neenah-Menasha YMCA Proposal**

Senior Center Expenses	Senior Center Expenses (If no YMCA Contract) 2010 (Jul-Dec) Estimate	YMCA Contract for Senior Center 2010 (Jul-Dec) Estimate	Senior Center Expenses (If no YMCA Contract) 2011 Estimate	YMCA Contract for Senior Center 2011 Estimate	
*Staffing Costs	\$54,881	\$34,575	\$113,053	\$73,134	A
Utilities	\$4,088	\$4,088	\$8,420	\$8,420	
Buildings (Maint. & Repairs)	\$1,625	\$1,625	\$3,500	\$3,500	B
Housekeeping Sup.	\$768	\$453	\$1,581	\$1,266	
Printing/Postage	\$775	\$0	\$1,550	\$0	C
Supplies/Equipment	\$1,310	\$1,500	\$2,620	\$3,000	
Vehicle/Equipment Rental	\$75	\$0	\$150	\$0	
Dues/Memberships/Licenses	\$53	\$53	\$110	\$110	
Periodicals/Subscriptions	\$44	\$44	\$90	\$90	
Travel Expenses	\$375	\$375	\$750	\$750	
Training	\$250	\$250	\$500	\$500	
Marketing/Promotion	\$0	\$1,500	\$0	\$2,000	
Insurance	\$480	\$480	\$960	\$960	
Total Expenses	\$64,724	\$43,943	\$133,284	\$92,240	
*Staffing includes: 40% YMCA AOA Director, Senior Center Program Coordinator, Housekeeping, Lawn/Snow Maint., Staffing for Marketing & Newsletter Publication/Printing, Benefits and Taxes.					
Items in "Blue" would still be paid by City.		\$1,625		\$3,500	
Contracted fee to YMCA		\$42,318		\$88,740	
Savings to City		\$20,781		\$41,044	

**Menasha Senior Center
Neenah-Menasha YMCA Proposal**

City of Menasha Budget	*City Budget 2010 (Jul-Dec)		City Budget 2011 Estimate	
Income				
County Grant	\$12,871		\$25,741	
Rental Fees*	\$2,500		\$5,000	
Sponsorships/Ads (YMCA) (C) - Income generated would offset cost of newsletter)	\$1,000		\$2,000	
Donation Program (YMCA) (A) - Income from donation program will help offset some staffing costs)	\$1,000		\$2,000	
Tax-Based Subsidy*	\$26,962		\$58,454	
Total Income	\$44,333		\$93,195	
Expenses				
Contract to YMCA	\$42,708		\$88,740	
Buildings (B)	\$1,625		\$3,500	
Total Expenses	\$44,333		\$92,240	
*As Rental Fee Income increase, the Tax-Based Subsidy can decrease.				
Instructor fees & expenses for classes are offset by income generated from fee classes. Income & expense for these classes are not included.				

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Valley Transit Subsidy					
100-0302-542.25-01	Other Municipal Entities	175,008	186,933	186,933	186,933	188,200
**	Valley Transit Subsidy	<u>175,008</u>	<u>186,933</u>	<u>186,933</u>	<u>186,933</u>	<u>188,200</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Dial A Ride Subsidy					
100-0303-542.25-01	Other Municipal Entities	9,200	10,000	11,200	10,000	10,000
**	Dial A Ride Subsidy	<u>9,200</u>	<u>10,000</u>	<u>11,200</u>	<u>10,000</u>	<u>10,000</u>



October 1, 2010

To: Fox Cities Transit Commission and Funding Partners

From: Deborah Wetter

Subject: Mayor's Budget Proposal to Combine Valley Transit Vehicle Maintenance with Centralized Equipment Agency (CEA), Department of Public Works

On Wednesday, October 6, Mayor Hanna will present his budget to the City of Appleton Common Council. This budget includes a proposal to combine Valley Transit vehicle maintenance with Department of Public Works' Centralized Equipment Agency. Many of you have had questions about this so I have prepared this memo to provide information and help to answer some of your questions.

Valley Transit Funding

- Valley Transit is funded differently than other departments of the City. Other departments have most departmental expenses paid out of the General Fund with some expenses being paid for with state or federal grant money.
- In Valley Transit's case, the 2010 budget calls for Appleton to pay \$363,000 of Valley Transit's \$8 million budget or 4.5%. The rest of the costs are paid for by the three counties (9%), 9 other municipalities and two non-profits (5.4%), and state and federal transit money (57.5% of the cost for 2010). The remainder is made up of customers' fares and miscellaneous revenue.

Mayor's Proposal for Combining with CEA

- In his 2011 budget, the Mayor has proposed to combine Valley Transit Maintenance under CEA and has indicated that the change will not cost any of the other funding partners additional money while continuing to provide the same level of maintenance of the vehicles.

Proposal Costs

- CEA cost per hour is \$69.50 (per Finance Dept.)
- Every job classification at CEA is paid more per hour than the same job at Valley Transit.
- Valley Transit Maintenance cost per hour is \$62.06 (per Finance Dept.) However, \$86,972 of the costs that were included in the Valley Transit maintenance cost per hour will remain in Valley Transit's budget whether CEA or Valley Transit does the vehicle maintenance. Most are costs related to the facility (i.e. insurance, utilities, a share of Facilities Maintenance based on square footage) that will continue to be paid by Valley Transit because the facility will still be used to do the maintenance on the buses. If those costs are excluded from the calculation, the actual Valley Transit Maintenance cost is \$51.55 per hour. Under this proposal, the cost to maintain Valley Transit buses would increase by \$17.95 per hour.
- The current proposal moves \$345,375 of Valley Transit expenses to CEA. At this time, there is no detail on what the cost includes nor the hours and cost per hour of doing the work. The proposal also does not include an explanation of how all of the functions

currently performed by Valley Transit Mechanics will be covered under the \$345,375 (i.e. snow removal in the shop area and bus shelters, installing bus stop signs and shelters). If those functions are not included and Valley Transit must pay someone to perform those functions, the costs to Valley Transit and to all the funding partners will increase.

Cost Allocation Plan Required by FTA Prior to Implementation

- Valley Transit (and the City of Appleton) must submit and have approved a cost allocation plan for the change in the maintenance function to the Federal Transit Administration (FTA). As part of the cost allocation plan, we must justify to the FTA why this change is being made. If the change is made and the FTA does not approve the cost allocation plan, Valley Transit (and the City of Appleton) can lose federal money for vehicle maintenance.
- If the change saves all the funding partners money, the justification is relatively easy. If it increases the cost or decreases the number of hours spent on maintaining the vehicles or the level of maintenance being provided, the justification will be difficult.

Joint Purchasing

- Recently, Valley Transit and DPW purchased diesel fuel jointly. It resulted in a significant increase in the cost of fuel to Valley Transit because CEA pays fuel taxes and Valley Transit is exempt. CEA can't claim the fuel tax savings for the Valley Transit part of the purchase and Valley Transit can't pass any fuel tax savings to CEA if Valley Transit were to make the purchase for both. The cost increase would be approximately \$5,000/month or \$60,000/year. There is no cost saving for the actual fuel purchased if CEA and Valley Transit purchase fuel together because the amount of fuel purchased is not enough to qualify for quantity discounts.
- In 2008, Valley Transit staff checked with all other municipalities and counties in the service area to determine if we all purchased fuel together, if we could get a cost savings for everyone. The total diesel purchased by all groups was approximately 750,000 gallons annually. The vendors at that time indicated that to get fuel savings the group would need to purchase approximately 1 million gallons a year and would have to agree to lock in the price/gallon for the year. None of the municipalities or counties was comfortable agreeing to a fixed price at the beginning of the year.
- Therefore, CEA and Valley Transit will continue to purchase fuel separately.
- CEA and Valley Transit will continue to explore whether purchasing parts together would result in cost savings for both groups.

Appleton's Costs if No Other Local Funding Partners

- If the other funding partners were to withdraw from Valley Transit, the result would be less service to the citizens of Appleton because there would be no connections to areas outside of Appleton (i.e. the Mall in Grand Chute) and the cost would be higher. Currently, the local share of the ADA-required paratransit service is paid for by the three counties and the municipal and non-profit partners each pay a portion of Valley Transit's overhead costs. Without those funding partners, Appleton would pay the entire local share thus increasing Appleton's cost significantly.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Engineering						
100-1002-541.10-01	Wages	97,888	129,190	116,373	127,900	135,939
LEVEL	TEXT					TEXT AMT
DR11	#100-1002-541 \$130,939 (ENGINEERING - 50%)					130,939
	#625-1002-541 \$65,470 (STORM SEWER - 25%)					
	#601-1020-543 \$65,470 (SANITARY SEWER - 25%)					130,939
100-1002-541.10-02	Salaries	42,331	42,751	42,656	42,751	37,514
LEVEL	TEXT					TEXT AMT
DR11	THE FOLLOWING BREAKDOWN FOR PUBLIC WORKS					43,814
	DIRECTOR'S SALARY:					
	#100-1002-541 \$43,814 (ENGINEERING - 45%)					
	#625-1002-541 \$24,341 (STORMSEWER - 25%)					
	#601-1020-543 \$24,341 (SANITARY SEWER - 25%)					
	#485-1002-541 \$4,868 (T.I.D. #9 - 5%)					43,814
100-1002-541.10-03	Overtime/Doubletime	1,297	1,900	1,524	1,810	3,966
100-1002-541.15-01	Health	28,744	34,514	32,214	34,514	34,754
100-1002-541.15-02	Life	327	231	216	230	194
100-1002-541.15-03	Dental	2,060	2,459	2,322	2,450	2,736
100-1002-541.15-04	Retirement	14,715	19,496	17,686	18,970	11,389
100-1002-541.15-05	FICA	10,446	13,558	11,886	13,193	13,584
100-1002-541.15-07	Vision	232	268	255	268	260
100-1002-541.15-08	Workers Comp	2,195	3,354	3,014	3,475	3,848
100-1002-541.19-03	Uniform/Clothing Allow	150	150	150	150	150
100-1002-541.21-02	Engineering	11,684	15,375	5,155	2,500	59,438
LEVEL	TEXT					TEXT AMT
DR11	#100-1002-514 IS RESPONSIBLE FOR 75% OF THE					59,438
	FOLLOWING:					
	CONSTRUCTION PLAN PRINTING; RADIO AND					
	MISCELLANEOUS EQUIPMENT REPAIRS: \$1,250					
	BRIDGE INSPECTIONS, MISC.: \$1,000					
	LAND SURVEYS AND GEOTECHNICAL SERVICES: \$1,000					
	MISCELLANEOUS ENGINEERING DESIGN/FIELD SERVICES					
	FEES: \$1,000					
	THIRD STREET BRIDGE DESIGN: \$75,000					59,438
100-1002-541.21-04	Computer	0	0	423	0	0
100-1002-541.21-06	Management	2,417	0	0	0	0
100-1002-541.22-01	Telephone	1,709	1,700	1,563	1,780	1,575
100-1002-541.24-04	Specialized Equipment	0	225	0	0	225

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100-1002-541.29-01	Printing	510	250	319	240	225
100-1002-541.29-05	Vehicle/Equipment Rental	31,833	23,150	26,940	27,100	23,250
100-1002-541.29-07	Inhouse Info Tech Service	0	0	0	0	14,427
100-1002-541.30-10	Office	413	450	390	300	300
100-1002-541.30-11	Postage	717	380	333	350	375
100-1002-541.30-12	Computer	0	0	1,312	0	0
100-1002-541.30-15	Tools & Equipment	5,664	2,040	1,078	950	1,240
	LEVEL TEXT					TEXT AMT
	DR11 LASER LEVEL: \$1,655 X 0.75 = \$1,240					1,240
						1,240
100-1002-541.30-18	Department	2,144	2,700	1,676	2,000	2,700
	LEVEL TEXT					TEXT AMT
	DR11 SAFETY SHIRTS, VESTS, GLOVES, PAINT, STAKES, TAPE, ETC.: \$2,600 X 0.75 = \$1,950					2,700
	PLOTTER PRINTER HEADS: \$1,000 X 0.75 = \$750					2,700
100-1002-541.30-19	Office Furnishings	0	0	178	0	0
100-1002-541.32-01	Dues/Memberships/Licenses	147	225	303	228	225
100-1002-541.32-02	Dues/Memberships/Licenses	70	0	0	0	0
100-1002-541.33-02	Registrations	180	150	0	150	150
100-1002-541.33-03	Lodging/Meals	0	150	0	75	75
100-1002-541.34-02	Registrations	45	1,500	65	65	4,500
100-1002-541.34-03	Lodging/Meals	102	190	227	170	190
100-1002-541.51-03	Property	2,340	1,760	2,340	1,760	1,760
100-1002-541.80-05	Other Equipment	0	0	0	0	0
** Engineering		260,360	298,116	270,598	283,379	354,989

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY		
	General Fund	Engineering/Public Wor	Mark Radtke		
	FUNCTION	BUDGET NUMBER	DATE		
	Public Works	100-1002-541	10/7/2020		
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS			
The Engineering Department is responsible for the management of public works improvement projects within the City, including roads, streets, bridges, sewers, buildings, et. al. Staff duties include responsibility for planning, design work, surveying, drafting, mapping, construction administration, traffic analysis, grant procurement, utility coordination record keeping, and response to citizens' requests and questions.		Provided design, surveying, staking and inspection for all public works construction projects. Continued management of sanitary sewer improvement and industrial monitoring programs. Administered Rear Yard Drainage Grant Program. Administered traffic engineering program.			
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES			
No significant changes. This budget is split 75/25 with the Storm Water Utility Budget.		Continue with sanitary sewer I/I removal program. Perform all tasks for implementing 2011 capital projects. Implement Illicit Dischage, Erosion Control and Storm Water Management activities per WisDNR requirements.			
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Clerk Steno II	0.50	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Dir. Of Public Works	0.45	0.45
INTERGOV REVENUE	\$0.00	\$0.00	Engineering Aid II	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00	Engineering Aid III	0.50	0.50
FINES & FORFEITS	\$0.00	\$0.00	Engineering Supervisor	0.50	0.50
PUBLIC CHARGES	\$0.00	\$0.00	Part Time	0.03	0.03
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.98	2.98

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Street Construction						
100-1003-541.10-01	Wages	163,768	196,550	104,398	120,000	181,234
100-1003-541.10-02	Salaries	16,003	13,772	13,759	13,772	13,618
100-1003-541.10-03	Overtime/Doubletime	2,960	1,515	613	800	1,538
100-1003-541.15-01	Health	47,257	54,749	30,170	36,680	55,953
100-1003-541.15-02	Life	47	40	49	40	56
100-1003-541.15-03	Dental	3,371	4,381	2,176	2,935	4,868
100-1003-541.15-04	Retirement	19,923	22,902	12,881	14,803	13,922
100-1003-541.15-05	FICA	13,927	16,294	8,915	10,295	16,138
100-1003-541.15-07	Vision	394	462	248	310	458
100-1003-541.15-08	Workers Comp	4,883	5,942	3,331	4,612	6,497
100-1003-541.19-03	Uniform/Clothing Allow	2,037	2,060	2,000	2,000	2,000
100-1003-541.20-10	Pavement Maintenance	57,913	66,000	57,623	62,500	63,000
LEVEL TEXT TEXT AMT						
DR11	CHIP SEAL PROGRAM					36,000
	CRACK SEALING					21,000
	PAVEMENT MILLING, PULVERIZING, ETC.					6,000
						63,000
100-1003-541.21-02	Engineering	50,249	3,000	27,456	45,000	3,000
LEVEL TEXT TEXT AMT						
DR11	MATERIALS TESTING					3,000
						3,000
100-1003-541.21-06	Management	0	0	32	32	0
100-1003-541.21-08	Recording Fees	0	0	13	13	0
100-1003-541.29-01	Printing	159	0	0	0	0
100-1003-541.29-05	Vehicle/Equipment Rental	97,101	105,300	75,526	82,880	107,000
100-1003-541.29-07	Inhouse Info Tech Service	0	0	0	0	5,042
100-1003-541.30-11	Postage	0	50	0	0	50
100-1003-541.30-15	Tools & Equipment	5,869	4,850	3,140	4,150	6,400
LEVEL TEXT TEXT AMT						
DR11	MISC. TOOLS, SHOVELS, BROOMS, ETC.					2,200
	DIAMOND BLADES					1,200
	CONCRETE POLY-FORMS					3,000
						6,400
100-1003-541.30-18	Department	26,185	68,000	18,104	20,000	68,000
LEVEL TEXT TEXT AMT						
DR11	CONCRETE AND ASPHALT					64,000
	TOPSOIL, FLOWERS, SUMMER SAFETY VESTS, MISC.					4,000
						68,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-1003-541.33-02	Registrations	0	0	0	0	0
100-1003-541.34-02	Registrations	25	0	0	0	0
100-1003-541.51-03	Property	1,050	1,050	1,050	1,050	1,050
100-1003-541.82-02	Construction	383,949	170,035	153,604	182,500	583,000
LEVEL	TEXT					TEXT AMT
DR11	RIBBLESDALE/NORTH 1/2 WOODLAND HILLS SUBDIVISION STREETS					310,000
	EIGHTH STREET, LONDON STREET TO GROVE STREET; PULVERIZE AND ASPHALT RESURFACE BY DPW (MATERIALS COST ONLY)					33,000
	CLEVELAND STREET, NICOLET BLVD. TO KEYES STREET; PULVERIZE ASPHALT RESURFACE BY DPW (MATERIALS COST ONLY)					90,000
	WINNEBAGO AVENUE, NICOLET BLVD. TO KEYES STREET; PULVERIZE ASPHALT RESURFACE BY DPW (MATERIALS COST ONLY)					55,000
	PARIS STREET, BROAD STREET TO MANITOWOC STREET; RECONSTRUCT					148,000
						636,000
**	Street Construction	897,070	736,952	515,088	604,372	1,132,824

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Repl of Streets/Alleys	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1003-541	10/7/2010

PROGRAM - BUDGET RESPONSIBILITIES

This budget accounts for the maintenance and reconstruction of streets and roads within the City. Preventive maintenance through timely pavement repair, crack filling, etc., is key for containment of future costs in this account. Prudent scheduling of needed street improvements is essential for controlling future budgets.

2010 PROGRAM - BUDGET ACCOMPLISHMENTS

Contractor completed Tayco Street and Manitowoc Road paving (ARRA projects). DPW crews paved Trader Road, Sixth Street (London to Plank) and Woodland Drive (Airport to Geneva)

2011 PROGRAM - BUDGET FUNDING REQUEST

No substantial changes.

2011 PROGRAM - BUDGET OBJECTIVES

The following street projects are scheduled: Paris Street reconstruction (contractor), Eighth Street (London to Grove-DPW), Cleveland Street (Nicolet to Keyes - DPW), Winnebago Avenue (Nicolet to Keyes - DPW) and Woodland Hills/Ribblesdale Subdivision streets (north of upper roundabout-contractor/DPW).

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Street Excavation					
100-1004-541.10-01	Wages	42,542	0	25,987	40,000	0
100-1004-541.10-02	Salaries	0	0	0	0	0
100-1004-541.10-03	Overtime/Doubletime	10	0	8	0	0
100-1004-541.15-01	Health	13,711	0	7,440	18,250	0
100-1004-541.15-02	Life	0	0	0	0	0
100-1004-541.15-03	Dental	997	0	527	1,445	0
100-1004-541.15-04	Retirement	4,392	0	2,859	4,400	0
100-1004-541.15-05	FICA	3,153	0	1,906	3,060	0
100-1004-541.15-07	Vision	119	0	61	150	0
100-1004-541.15-08	Workers Comp	1,080	0	881	1,371	0
100-1004-541.29-05	Vehicle/Equipment Rental	54,357	0	16,526	30,500	0
100-1004-541.30-18	Department	41,189	0	24,309	40,000	0
**	Street Excavation	161,550	0	80,504	139,176	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Snow and Ice Removal					
100-1006-541.10-01	Wages	61,963	71,114	62,442	56,000	72,951
100-1006-541.10-02	Salaries	10,280	9,722	9,714	9,722	9,614
100-1006-541.10-03	Overtime/Doubletime	39,971	27,015	14,948	12,000	23,675
100-1006-541.15-01	Health	26,299	29,137	22,813	22,660	29,647
100-1006-541.15-02	Life	30	28	35	28	40
100-1006-541.15-03	Dental	1,764	1,734	1,599	1,350	1,969
100-1006-541.15-04	Retirement	11,772	11,951	9,769	8,549	7,326
100-1006-541.15-05	FICA	8,363	8,207	6,518	5,946	8,180
100-1006-541.15-07	Vision	213	218	185	170	216
100-1006-541.15-08	Workers Comp	2,681	3,018	2,502	2,664	3,199
100-1006-541.19-03	Uniform/Clothing Allow	1,024	792	750	750	750
100-1006-541.24-05	Small Projects	0	0	0	0	0
100-1006-541.29-05	Vehicle/Equipment Rental	148,106	140,400	56,497	98,000	112,000
100-1006-541.29-07	Inhouse Info Tech Service	0	0	0	0	3,356
100-1006-541.30-11	Postage	34	60	37	50	50
100-1006-541.30-15	Tools & Equipment	11,734	11,750	14,750	12,539	12,300
	LEVEL TEXT					TEXT AMT
	DR11 SNOW FENCE, SHOVELS, SCRAPERS, MISC.					800
						11,500
						12,300
100-1006-541.30-18	Department	95,590	106,949	93,002	95,000	103,926
	LEVEL TEXT					TEXT AMT
	DR11 1500 TONS SEASONAL FILL ROAD SALT @ \$57.76/TON					
	= \$86,640					
	225 TONS RESERVE FILL ROAD SALT @ \$57.76/TON					
	= \$12,996					
	GEO-MELT: \$2,000					
	CHIPS, ABRASIVES: \$2,040					
	SAFETY VESTS: \$250					103,926
						103,926
100-1006-541.33-02	Registrations	0	0	0	0	0
100-1006-541.33-04	Other Expenses	0	0	3	3	0
100-1006-541.34-02	Registrations	110	100	100	100	500
100-1006-541.51-03	Property	4,690	4,690	4,690	4,690	4,690
**	Snow and Ice Removal	424,624	426,885	300,354	330,221	394,389

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Removal of Snow & Ice	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1006-541	10/7/2010

PROGRAM - BUDGET RESPONSIBILITIES

This account represents the total cost of snow removal and ice control on City streets and parking lots. Costs include labor, equipment operation and materials, such as salt and chips. The average seasonal snowfall for our area is 45 inches. Service responsibilities are to maintain streets and sidewalks in good traveling condition, according to established policy.

2010 PROGRAM - BUDGET ACCOMPLISHMENTS

The winter of 2008-2009 resulted in record amounts of snowfall. The City needed to purchase additional salt to meet the demands of the winter conditions.

2011 PROGRAM - BUDGET FUNDING REQUEST

2011 PROGRAM - BUDGET OBJECTIVES

Continue providing quality snow and ice control and removal service, including anti-ice operations which will prevent the formation of ice on streets when properly performed. Continue the experiment with an environmentally friendly alternative to road salt (Geo-melt).

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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	Snow Hauling					
100-1007-541.10-01	Wages	0	0	19,713	16,000	0
100-1007-541.10-02	Salaries	0	0	0	0	0
100-1007-541.10-03	Overtime/Doubletime	0	0	110	1,000	0
100-1007-541.15-01	Health	0	0	5,742	6,470	0
100-1007-541.15-02	Life	0	0	0	0	0
100-1007-541.15-03	Dental	0	0	402	385	0
100-1007-541.15-04	Retirement	0	0	2,210	1,870	0
100-1007-541.15-05	FICA	0	0	1,481	1,300	0
100-1007-541.15-07	Vision	0	0	46	50	0
100-1007-541.15-08	Workers Comp	0	0	535	583	0
100-1007-541.29-05	Vehicle/Equipment Rental	100,000	0	40,643	52,500	0
100-1007-541.30-15	Tools & Equipment	0	0	0	0	0
**	Snow Hauling	100,000	0	70,882	80,158	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Street Signs-Markings						
100-1008-541.10-01	Wages	64,293	66,879	70,602	68,000	67,768
100-1008-541.10-02	Salaries	5,578	4,942	4,938	4,942	4,888
100-1008-541.10-03	Overtime/Doubletime	1,457	800	1,506	1,100	820
100-1008-541.15-01	Health	17,417	17,237	18,715	17,237	17,546
100-1008-541.15-02	Life	17	14	17	14	20
100-1008-541.15-03	Dental	1,318	1,388	1,524	1,388	1,588
100-1008-541.15-04	Retirement	6,908	7,432	8,064	8,084	4,506
100-1008-541.15-05	FICA	5,258	5,405	5,651	5,664	5,497
100-1008-541.15-07	Vision	144	144	160	144	143
100-1008-541.15-08	Workers Comp	1,799	2,035	2,133	2,537	2,282
100-1008-541.19-03	Uniform/Clothing Allow	638	646	625	626	625
100-1008-541.20-04	Mechanical Systems	2,140	8,000	2,492	4,000	8,000
LEVEL TEXT		TEXT AMT				
DR11	TRAFFIC SIGNAL SYSTEMS, MAINTENANCE	5,500				
	SIGNAL/EQUIPMENT TESTING	2,500				
		8,000				
100-1008-541.21-06	Management	4,408	0	5,169	4,000	0
100-1008-541.22-01	Telephone	160	160	146	160	160
100-1008-541.22-03	Electricity	11,901	12,300	11,670	12,250	12,500
100-1008-541.22-05	Water/Sewer	454	500	736	900	650
100-1008-541.22-06	Storm Water	0	500	0	500	0
100-1008-541.24-03	Buildings	0	500	0	0	500
100-1008-541.24-04	Specialized Equipment	2,138	500	625	200	3,500
LEVEL TEXT		TEXT AMT				
DR11	PLOTTER/CUTTER HEAD REPLACEMENT	3,500				
		3,500				
100-1008-541.29-01	Printing	0	500	0	250	300
100-1008-541.29-05	Vehicle/Equipment Rental	12,982	14,995	9,776	14,900	15,000
100-1008-541.29-07	Inhouse Info Tech Service	0	0	0	0	1,685
100-1008-541.30-10	Office	15	0	0	0	0
100-1008-541.30-11	Postage	0	0	12	0	0
100-1008-541.30-15	Tools & Equipment	5,117	3,580	3,217	3,088	4,600
LEVEL TEXT		TEXT AMT				
DR11	36" BARRELS (30)	3,000				
	POLYVINYL STENCILS	1,600				
		4,600				
100-1008-541.30-18	Department	25,425	32,000	19,971	32,000	32,000
LEVEL TEXT		TEXT AMT				
DR11	TRAFFIC PAINT, SIGNAL HARDWARE PARTS, SIGN					

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	MATERIALS, ETC.					32,000 32,000
100-1008-541.33-02	Registrations	0	400	0	0	200
100-1008-541.34-02	Registrations	6	0	0	0	0
100-1008-541.51-03	Property	1,090	1,090	1,090	1,090	1,090
100-1008-541.80-05	Other Equipment	0	0	0	0	5,000
	LEVEL TEXT					TEXT AMT
	DR11 LINE DRIVER (RIDING PUSHER)					5,000 5,000
**	Street Signs-Markings	170,663	181,947	168,839	183,074	190,868

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Street Signs/Markings	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1008-541	10/7/2010

<u>PROGRAM - BUDGET RESPONSIBILITIES</u>	<u>2010 PROGRAM - BUDGET ACCOMPLISHMENTS</u>
This account contains all costs for signing and marking of streets, traffic signal installation and maintenance, and electricity to operate traffic signals and the Sign Shop. Major expenditures include street paint and signs, repair of traffic signals, installation of new signals, and electricity.	

<u>2011 PROGRAM - BUDGET FUNDING REQUEST</u>	<u>2011 PROGRAM - BUDGET OBJECTIVES</u>
No significant changes.	

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
						12,000
**	Sidewalks and Crosswalks	49,467	90,436	105,325	96,277	81,151

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Sidewalk Excavation					
100-1011-541.10-01	Wages	2,514	0	4,112	2,000	0
100-1011-541.10-02	Salaries	0	0	0	0	0
100-1011-541.10-03	Overtime/Doubletime	0	0	34	0	0
100-1011-541.15-01	Health	934	0	1,254	394	0
100-1011-541.15-02	Life	0	0	0	0	0
100-1011-541.15-03	Dental	66	0	88	25	0
100-1011-541.15-04	Retirement	261	0	456	222	0
100-1011-541.15-05	FICA	185	0	304	153	0
100-1011-541.15-07	Vision	7	0	10	5	0
100-1011-541.15-08	Workers Comp	64	0	142	69	0
100-1011-541.29-05	Vehicle/Equipment Rental	4,821	0	2,928	1,500	0
100-1011-541.30-18	Department	3,753	0	1,689	1,000	0
**	Sidewalk Excavation	12,605	0	11,017	5,368	0

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Sidewalks & Crosswalks	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1009-541	10/7/2010
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS	
This budget is responsible for replacing, repairing, and constructing sidewalk in the City.		Completed Sidewalk Replacement Program with DPW crews, saving apporximately \$12,000 budgeted dollars.	

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
	Complete concrete walk construction along Midway Road from Racine Road to Oneida Street.

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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Street Lighting						
100-1012-541.10-01	Wages	0	0	5,021	0	0
100-1012-541.10-02	Salaries	0	0	0	0	0
100-1012-541.10-03	Overtime/Doubletime	0	0	0	0	0
100-1012-541.15-01	Health	0	0	1,661	0	0
100-1012-541.15-02	Life	0	0	0	0	0
100-1012-541.15-03	Dental	0	0	122	0	0
100-1012-541.15-04	Retirement	0	0	552	0	0
100-1012-541.15-05	FICA	0	0	369	0	0
100-1012-541.15-07	Vision	0	0	14	0	0
100-1012-541.15-08	Workers Comp	0	0	172	0	0
100-1012-541.21-06	Management	186	0	960	0	0
100-1012-541.22-03	Electricity	211,022	213,000	222,829	218,000	213,000
100-1012-541.24-04	Specialized Equipment	928	1,000	80	750	1,000
100-1012-541.25-01	Other Municipal Entities	0	0	0	0	0
100-1012-541.29-05	Vehicle/Equipment Rental	0	0	0	0	0
100-1012-541.30-18	Department	16	1,000	821	500	1,000
100-1012-541.80-05	Other Equipment	0	0	12,471	0	0
**	Street Lighting	<u>212,152</u>	<u>215,000</u>	<u>245,072</u>	<u>219,250</u>	<u>215,000</u>

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Street Lighting	Mark Radtke
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1012-541	10/7/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
Funds in this account are for the cost of electricity and cost of maintenance and replacement of City-owned street lights.	Started conversion of approximately 300 high pressure sodium lights to induction street lights.		

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
Decrease in electricity charges due to conversion to induction lighting.	

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Parking Lots						
100-1013-541.10-01	Wages	14,944	6,701	12,053	9,000	6,885
100-1013-541.10-02	Salaries	1,022	1,039	1,038	1,039	1,027
100-1013-541.10-03	Overtime/Doubletime	1,533	1,920	114	400	1,948
100-1013-541.15-01	Health	4,457	2,753	4,077	2,753	2,791
100-1013-541.15-02	Life	3	3	4	3	4
100-1013-541.15-03	Dental	342	163	296	163	186
100-1013-541.15-04	Retirement	1,867	1,070	1,475	1,104	655
100-1013-541.15-05	FICA	1,331	744	985	768	760
100-1013-541.15-07	Vision	39	20	33	20	20
100-1013-541.15-08	Workers Comp	436	270	388	344	306
100-1013-541.19-03	Uniform/Clothing Allow	127	74	70	70	70
100-1013-541.22-03	Electricity	479	0	641	560	590
100-1013-541.22-05	Water/Sewer	0	0	0	0	0
100-1013-541.22-06	Storm Water	3,051	5,650	2,724	3,520	3,520
100-1013-541.29-01	Printing	4,531	2,500	2,111	2,500	2,500
100-1013-541.29-05	Vehicle/Equipment Rental	22,719	6,560	8,918	10,500	9,600
100-1013-541.30-18	Department	109	2,500	0	100	500
100-1013-541.34-02	Registrations	1	0	0	0	0
100-1013-541.51-03	Property	10	10	10	10	10
**	Parking Lots	57,001	31,977	34,937	32,854	31,372

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Canal Maint-Construction						
100-1014-543.10-01	Wages	0	0	0	0	0
100-1014-543.22-05	Water/Sewer	0	0	0	0	0
100-1014-543.22-06	Storm Water	155	0	151	155	155
100-1014-543.82-02	Construction	0	0	0	0	0
**	Canal Maint-Construction	155	0	151	155	155

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Parking Lots & Meters	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1013-541	10/7/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
This budget is responsible for the maintenance of parking lots, as well as providing supplies and printing for the monthly parking permits.			
2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES		
Cost to maintain is mainly determined by the number and amount of snowfalls, which is reflected in labor and equipment costs.			

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Refuse Collect-Dispose					
100-1016-543.10-01	Wages	107,448	197,168	112,485	113,634	199,999
100-1016-543.10-02	Salaries	17,157	16,716	16,701	16,716	16,528
100-1016-543.10-03	Overtime/Doublertime	512	400	508	400	410
100-1016-543.15-01	Health	28,192	43,711	26,081	27,838	39,467
100-1016-543.15-02	Life	51	49	60	49	66
100-1016-543.15-03	Dental	2,481	4,457	2,287	2,838	4,343
100-1016-543.15-04	Retirement	13,251	23,173	14,325	13,778	14,066
100-1016-543.15-05	FICA	9,594	16,544	9,743	10,002	16,752
100-1016-543.15-07	Vision	261	418	259	266	414
100-1016-543.15-08	Workers Comp	3,264	6,010	3,705	4,480	6,743
100-1016-543.19-03	Uniform/Clothing Allow	2,040	2,072	2,000	2,000	2,000
100-1016-543.20-09	Sanitation	1,723	2,000	1,720	1,720	2,000
	LEVEL TEXT					TEXT AMT
	DR11 PROFESSIONAL SERVICES - HAZARDOUS WASTE DISPOSAL					2,000
						2,000
100-1016-543.25-01	Other Municipal Entities	105,291	187,660	144,623	132,300	188,400
	LEVEL TEXT					TEXT AMT
	DR11 LANDFILL TIPPING FEES: 6,000 TONS @ \$31.40/TON					188,400
	= \$188,400					188,400
100-1016-543.25-03	Other Govment-Electronics	0	0	0	0	200
100-1016-543.29-01	Printing	863	850	2,134	0	850
	LEVEL TEXT					TEXT AMT
	DR11 EDUCATIONAL TAGS, OVERFLOW/BULKY ITEM STICKERS					850
						850
100-1016-543.29-05	Vehicle/Equipment Rental	143,821	199,135	106,330	141,615	199,135
100-1016-543.29-07	Inhouse Info Tech Service	0	0	0	0	3,856
100-1016-543.30-10	Office	28	0	0	0	0
100-1016-543.30-11	Postage	15	0	95	19	0
100-1016-543.30-15	Tools & Equipment	9,871	3,150	3,320	3,320	5,300
	LEVEL TEXT					TEXT AMT
	DR11 64 GALLON AUTOMATED REFUSE CONTAINERS (100):					4,000
	2 C.Y. DUMPSTERS (2)					1,300
						5,300
100-1016-543.30-18	Department	2,413	2,450	2,571	2,326	2,450
	LEVEL TEXT					TEXT AMT
	DR11 CART PARTS					2,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	SAFETY VESTS, GLOVES, MISC. SAFETY					450
						2,450
100-1016-543.32-01	Dues/Memberships/Licenses	0	0	612	612	600
	LEVEL TEXT					TEXT AMT
	DR11 DNR SOLID WASTE LICENSE					600
						600
100-1016-543.34-02	Registrations	25	0	0	0	0
100-1016-543.51-03	Property	7,650	7,650	7,650	7,650	7,650
**	Refuse Collect-Dispose	455,951	713,613	457,209	481,563	711,229

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Refuse Collect/Dispose	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1016-543	10/7/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
The Sanitation Department is responsible for the collection and disposal of all residential, and some of the commercial, garbage and refuse generated within the City.			

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
The Winnebago County tipping fee has increased by \$1.00/ton, but our total tonnage is trending lower, most likely due to onset of automated single stream recycling collection.	

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

Standardized Refuse/Recycling Service

As part of our ongoing review of service delivery to Menasha residents, the Public Works Department identified collection of refuse and recycling materials from multi-family households as an inequitable additional service provision to those properties. It is more equitable to provide a basic service level for refuse and recycling per parcel, rather than per dwelling unit. For example, the City currently operates its commercial refuse collection in a manner which establishes 2 cubic yards per week per business as the standard level of service. The cost for any additional service is charged back to that particular business.

Similarly, we are proposing a standard weekly level of curbside collection service of one 64 gallon cart for refuse and one 96 gallon cart for recycling per residential property. Therefore, if a property has 2 to 5 dwelling units there would be a service fee charged to the property owner for each additional dwelling unit. Our records indicate there are 534 such additional dwelling units in the City. The proposed 2011 Budget has net expenditures of \$695,540 for both refuse and recycling service, which is provided to 6,363 service stops for an annual cost per stop of \$109.31. Applying that fee to the 534 additional dwelling units generates a total annual fee of \$58,372, which is listed as a revenue in the proposed 2011 Budget.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Commercial Overflow					
100-1017-541.10-01	Wages	0	0	0	0	0
100-1017-541.15-01	Health	0	0	0	0	0
100-1017-541.15-03	Dental	0	0	0	0	0
100-1017-541.15-04	Retirement	0	0	0	0	0
100-1017-541.15-05	FICA	0	0	0	0	0
100-1017-541.15-07	Vision	0	0	0	0	0
100-1017-541.15-08	Workers Comp	0	0	0	0	0
100-1017-543.10-01	Wages	68,570	0	75,865	74,400	0
100-1017-543.10-02	Salaries	0	0	0	0	0
100-1017-543.10-03	Overtime/Doubletime	672	0	92	150	0
100-1017-543.15-01	Health	15,213	0	15,997	15,873	0
100-1017-543.15-02	Life	0	0	0	0	0
100-1017-543.15-03	Dental	1,497	0	1,472	1,618	0
100-1017-543.15-04	Retirement	7,236	0	8,283	8,200	0
100-1017-543.15-05	FICA	5,133	0	5,690	5,703	0
100-1017-543.15-06	Deferred Comp	0	0	0	0	0
100-1017-543.15-07	Vision	152	0	166	152	0
100-1017-543.15-08	Workers Comp	1,769	0	2,192	2,555	0
100-1017-543.21-06	Manangement	2,201	0	0	0	0
100-1017-543.25-01	Other Municipal Entities	31,306	0	45,377	41,200	0
100-1017-543.29-05	Vehicle/Equipment Rental	86,210	0	62,345	82,065	0
**	Commercial Overflow	219,959	0	217,479	231,916	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Weed Cutting						
100-1018-543.10-01	Wages	13,806	17,666	13,314	16,325	18,061
100-1018-543.10-02	Salaries	1,431	1,454	1,454	1,454	1,438
100-1018-543.10-03	Overtime/Doubletime	1	0	0	0	0
100-1018-543.15-01	Health	2,867	4,810	3,208	4,810	4,900
100-1018-543.15-02	Life	4	4	5	4	6
100-1018-543.15-03	Dental	208	286	235	286	325
100-1018-543.15-04	Retirement	1,045	1,490	1,337	1,351	910
100-1018-543.15-05	FICA	1,140	1,472	1,109	1,360	1,501
100-1018-543.15-07	Vision	24	36	27	36	36
100-1018-543.15-08	Workers Comp	388	534	406	609	604
100-1018-543.19-03	Uniform/Clothing Allow	128	131	125	126	125
100-1018-543.21-06	Manangement	1,176	800	700	700	800
		LEVEL	TEXT	TEXT AMT		
		DR11	SPRAY WEEDS ALONG CANAL	800		
				800		
100-1018-543.29-05	Vehicle/Equipment Rental	8,050	7,240	7,448	8,040	7,240
100-1018-543.30-11	Postage	95	190	315	100	200
100-1018-543.30-18	Department	36	800	382	650	500
		LEVEL	TEXT	TEXT AMT		
		DR11	FLAIL TEETH	500		
				500		
100-1018-543.34-02	Registrations	1	0	0	0	0
100-1018-543.51-03	Property	30	30	30	30	30
**	Weed Cutting	30,430	36,943	30,095	35,881	36,676

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Civic Commemorations					
100-0408-552.20-02	Vending/Catering	951	0	0	0	0
100-0408-552.21-06	Management	24,284	15,000	19,000	19,000	15,000
100-0408-552.22-03	Electricity	18	0	0	0	0
100-0408-552.22-05	Water/Sewer	0	0	0	0	0
100-0408-552.29-02	Publishing	0	40	0	0	0
100-0408-552.30-10	Office	333	100	429	0	100
100-0408-552.30-16	Promotional	1,495	1,750	1,061	1,250	1,500
100-0408-552.30-18	Department	0	0	0	0	0
100-0408-552.51-03	Property	10	10	10	10	10
**	Civic Commemorations	<u>27,091</u>	<u>16,900</u>	<u>20,500</u>	<u>20,260</u>	<u>16,610</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Public Library						
100-0601-551.10-01	Wages	54,163	148,044	170,554	172,320	169,231
	LEVEL TEXT					TEXT AMT
	DR11 AS RECOMMENDED A 2.5% INCREASE FOR COLA PLUS ANY STAFF MEMBER DUE TO RECEIVE A STEP ON THEIR SALARY OR WAGE SCHEDULE.					
100-0601-551.10-02	Salaries	660,394	572,839	554,937	547,830	576,525
	LEVEL TEXT					TEXT AMT
	DR11 AS RECOMMENDED A 2.5% INCREASE FOR COLA PLUS ANY STAFF MEMBER DUE TO RECEIVE A STEP ON THEIR SALARY OR WAGE SCHEDULE					
100-0601-551.10-03	Overtime/Doubletime	21,733	9,100	22,109	21,000	22,781
100-0601-551.15-01	Health	107,623	113,519	126,736	115,000	139,891
	LEVEL TEXT					TEXT AMT
	DR11 HEALTH INSURANCE HAS INCREASED SUBSTANTIALY OVER 2010 DUE TO NEW ENROLLMENTS BY STAFF					
100-0601-551.15-02	Life	20	1,473	19	1,473	19
	LEVEL TEXT					TEXT AMT
	DR11 LIFE INSURANCE FIGURE CONFIRMED WITH CITY HR. COMPARES TO 2009 ACTUAL.					
100-0601-551.15-03	Dental	8,255	7,685	8,963	7,800	10,695
100-0601-551.15-04	Retirement	72,736	79,515	80,561	74,800	82,219
100-0601-551.15-05	FICA	55,292	56,029	55,103	52,000	58,768
100-0601-551.15-07	Vision	1,126	1,040	1,231	1,200	1,230
100-0601-551.15-08	Workers Comp	3,085	4,073	3,546	1,880	3,670
100-0601-551.15-09	Unemployment Comp	0	0	3,684	0	0
100-0601-551.19-03	Uniform/Clothing Allow	49	90	63	90	90
100-0601-551.20-04	Mechanical Systems	0	0	0	0	0
100-0601-551.20-05	Entertainment	4,330	2,500	2,750	2,600	1,500
	LEVEL TEXT					TEXT AMT
	DR11 THIS BUDGET LINE HAS BEEN CUT BY 40%. THIS WILL RESULT IN FEWER PROGRAMS AT THE LIBRARY WITH PROFESSIONAL MUSICIANS AND PERFORMERS					
100-0601-551.21-03	Accounting/Financial	0	540	540	540	540
100-0601-551.21-06	Management	10	0	20	20	0
100-0601-551.22-01	Telephone	1,407	1,700	539	1,000	1,000
	LEVEL TEXT					TEXT AMT
	DR11 TELEPHONE HAS BEEN COMING IN LOWER THAN BUDGETED THE LAST TWO YEARS, SO THE LINE HAS BEEN REDUCED TO THE 2009 LEVEL					
100-0601-551.22-03	Electricity	37,975	40,000	42,908	40,600	40,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0601-551.22-04	Heat	19,471	33,000	16,466	20,100	20,000
	LEVEL TEXT					TEXT AMT
	DR11 HEAT WAS REDUCED TO BETTER REFLECT OUR EXPENDITURES IN THAT LINE					
100-0601-551.22-05	Water/Sewer	6,647	5,000	6,586	6,460	6,500
	LEVEL TEXT					TEXT AMT
	DR11 INCREASED BY 25% AS RECOMMENDED					
100-0601-551.22-06	Storm Water	1,183	0	1,245	1,200	1,200
100-0601-551.24-01	Office Equipment	0	0	1,878	185	0
100-0601-551.24-03	Buildings	13,836	17,000	16,710	17,000	17,000
100-0601-551.24-04	Specialized Equipment	6,801	10,090	9,894	11,000	10,000
100-0601-551.25-01	Other Municipal Entities	73,627	73,600	73,600	73,600	74,600
100-0601-551.29-02	Publishing	0	0	25	25	0
100-0601-551.29-05	Vehicle/Equipment Rental	4,509	4,000	3,014	4,500	4,000
100-0601-551.29-07	Inhouse Info Tech Service	0	0	0	0	7,202
100-0601-551.30-10	Office	5,997	5,500	5,911	6,000	5,500
100-0601-551.30-11	Postage	8,168	5,900	7,327	6,000	5,900
100-0601-551.30-13	Housekeeping	9,338	8,500	7,005	8,500	8,500
100-0601-551.30-14	Library Materials	190,729	174,791	173,232	174,000	145,135
	LEVEL TEXT					TEXT AMT
	DR11 THIS IS THE LINE WE HAVE TO PURCHASE ALL OF OUR LIBRARY MATERILS IN ALL FORMATS. THIS FUND HAS BEEN DECREASED BY 16.9% TO MAKE UP FOR INCREASES IN STAFFING COSTS					
100-0601-551.30-15	Tools & Equipment	0	0	345	0	0
100-0601-551.30-16	Pormotional	4,522	4,000	4,011	3,000	2,000
	LEVEL TEXT					TEXT AMT
	DR11 THIS BUDGET LINE HAS BEEN CUT BY 50%. THIS WILL IMPACT THE PROMOTION WE DO FOR OUR LIBRARY PROGRAMS AS WELL AS THE PRIZES WE GIVE FOR THE READING PROGRAMS					
100-0601-551.30-18	Department	12,296	15,170	19,485	15,000	13,500
	LEVEL TEXT					TEXT AMT
	DR11 THIS BUDGET LINE HAS BEEN CUT BY 11%. THESE ARE THE SUPPLIES WE USE TO PROCESS MATERIALS FOR PUBLIC USE AS WELL AS TO PURCHASE LIBRARY CARDS					
100-0601-551.32-01	Dues/Memberships/Licenses	664	1,235	271	500	0
100-0601-551.33-01	Mileage	846	830	1,054	1,200	720
100-0601-551.33-02	Registrations	1,265	1,200	1,195	1,200	1,000
	LEVEL TEXT					TEXT AMT
	DR11 THIS BUDGET LINE HAS BEEN REDUCED TO HELP BALANCE					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0601-551.33-03	Lodging/Meals	1,514	1,500	1,025	1,500	1,000
	THE BUDGET					
	LEVEL TEXT TEXT AMT					
	DR11 THIS BUDGET LINE HAS BEEN CUT BY A THIRD TO HELP					
	BALANCE THE BUDGET. THESE CUTS WILL IMPACT					
	CONTINUING EDUCATION FOR LIBRARY STAFF					
100-0601-551.33-04	Other Expenses	3	0	0	0	0
100-0601-551.34-01	Mileage	414	122	45	120	0
	LEVEL TEXT TEXT AMT					
	DR11 THIS BUDGET LINE HAS BEEN ELIMINATED. ALL					
	TRAINING WILL HAVE TO BE DONE ONLINE OR LOCALLY					
100-0601-551.34-02	Registrations	949	1,350	678	1,000	500
	LEVEL TEXT TEXT AMT					
	DR11 THIS BUDGET LINE HAS BEEN REDUCED BY 63%. LESS					
	TRAINING WILL BE DONE BY LIBRARY STAFF.					
100-0601-551.34-03	Lodging/Meals	184	300	202	300	150
	LEVEL TEXT TEXT AMT					
	DR11 THIS BUDGET LINE HAS BEEN REDUCED BY 50%.					
100-0601-551.34-04	Other Expenses	12	0	0	0	0
100-0601-551.51-03	Property	5,500	5,500	5,500	5,500	5,500
100-0601-551.80-05	Other Equipment	0	19,900	19,900	19,900	0
100-0601-551.82-01	Buildings	0	5,168	0	0	0
**	Public Library	1,396,673	1,431,803	1,450,867	1,417,943	1,438,066

<p align="center">CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS</p>	FUND	BUDGET NAME	PREPARED BY
	General Fund	Public Library	Tasha Saecker
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0601-551	10/5/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
<ul style="list-style-type: none"> • <input type="checkbox"/> To support life-long learning and reading in the City of Menasha • <input type="checkbox"/> To support literacy and non-English speakers learning to speak English • <input type="checkbox"/> To provide a variety of services to the public, including popular reading, listening and viewing materials, access to the Internet, reference service, access to information for life-long learning, and a wide variety of materials for our diverse population • <input type="checkbox"/> To encourage young people to learn to read and continue reading • <input type="checkbox"/> To serve as a community center • <input type="checkbox"/> To provide programming for all ages • <input type="checkbox"/> To offer a high quality staff that the public can rely on to provide programming, collection development, and friendly service. 	<p>After a record year in 2009, the usage of the library has continued to hold steady, at just slightly above the 2009 figure. We continue to offer programs for all ages as well as materials. We had a goal to get more children and teens involved in our Summer Reading Program by 2010 and though it was a challenging goal, we increased our participation by 25% for teens and 50% for children.</p> <p>In 2010, we received a \$3900 Gates Grant for new computers for public Internet access. The grant is a two-year grant, and we will receive an additional \$2600 in 2011. The grant has allowed us to completely upgrade our Internet computers for the public and add computers in our children's room as well. We will continue to seek out grant opportunities for our services. We have applied for a grant for a computer laptop lab for the library.</p> <p>We continue to meet our goals for the library's Long Range Plan which runs through 2012. We will start a new planning process in 2011.</p> <p>We are currently seeing 35% of our circulation being done on self-check machines. This is what allows us to deal with the increased circulation in the last three years without additional staff.</p>		
2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES		
<p>The proposed library budget holds to our Maintenance of Effort (MOE), which is the average of the last three years as stipulated by state statute. The budget for the library cannot be moved any lower without violating the statute. The MOE figure for 2011 is slightly higher than the one for 2010 because of the averaging of the three years. You will see an additional increase to the library's total budget this year. That is driven by an increase of approximately \$12,000 in funding from Calumet County. We are reimbursed for our circulation to both Winnebago and Calumet counties by those respective counties. As required by Act 150, Calumet County reimburses us at 70% of cost for circulation to those living in that county.</p> <p>This budget has not yet been approved by the library board, which has the ability to change dollar amounts within the various budget lines as long as they adhere to the bottom line. Any changes will be given to the comptroller as soon as the decisions are made.</p> <p>Salaries/Wages Total: As recommended a 2.5% increase for COLA plus any staff member due to receive a step on their salary or wage schedule.</p> <p>Benefits:</p> <p>Health insurance has increased substantially over 2010 due to new enrollments by staff. Life insurance figure confirmed with City HR. Compares to 2009 actual.</p> <p>Contract Serv – Entertainment: This budget line has been cut by 40%. This will result in fewer programs at the library with professional musicians and performers.</p> <p>Telephone had been coming in lower than budgeted the last two years, so the line has been reduced to the 2009 level.</p> <p>Heat was reduced to better reflect our expenditures in that line.</p> <p>Water: Increased by 25% as recommended.</p> <p>Library Supplies: This is the line we have to purchase all of our library materials in all formats. This fund has been decreased by 16.9% to make up for increases in staffing costs.</p> <p>Supplies – Promotional: This budget line has been cut by 50%. This will impact the promotion we do for our library programs as well as the prizes we give for the reading</p>	<p>In 2011, there will most likely be a reduction in circulation due to the cuts in our materials budget. Studies have shown a direct correlation between material expenditure and library usage. This is especially true in the Fox Cities where libraries are so close together.</p> <p>While many of our popular programs will continue, we will have to look at different ways to either fund them or to reduce their costs. Some popular programs will be eliminated, such as Music in the Library.</p> <p>Our website will continue to evolve as new technologies appear. An updated design is planned for late 2010, early 2011. Website design is one of the free services we receive from the Winnefox Library System.</p> <p>We will be implementing the second half of the Gates grant for public computers. By the end of 2011, all of our public computers will be less than 5 years old.</p> <p>We are exploring new ways to make our collections more friendly and accessible to patrons. We have begun some work with new genres in our display area and will continue to explore new ways to house and shelve our collections. We will be reworking our music CDs so that they are easier to browse.</p>		

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Public Library	Tasha Saecker
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0601-551	10/5/2010

programs.

Supplies – Department: This budget line has been cut by 11%. These are the supplies we use to process materials for public use as well as to purchase library cards.

Travel Expense – Registrations: This budget line has been reduced to help balance the budget.

Travel Expense – Lodging and Meals: This budget line has been cut by a third to help balance the budget. These cuts will impact continuing education for library staff.

Training- Mileage: This budget line has been eliminated. All training will have to be done online or locally.

Training- Registrations: This budget line has been reduced by 63%. Less training will be done by library staff.

Training – Lodging & Meals: This budget line has been reduced by 50%.

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Recreation Department					
100-0702-552.10-01	Wages	82,394	88,727	79,368	85,100	86,902
	LEVEL TEXT TEXT AMT					
	DR11 CLERK STENNO II: FIGURE INDICATES ONE-HALF OF WAGE					19,042
	OTHER HALF REALIZED IN COMMUNITY DEV. BUDGET					
	PROGRAM COORDINATOR AND OFFICE FILL-IN WAGES (TINY					13,000
	TOTS HEAD INSTRUCTOR, EXERCISE INSTRUCTOR, OFFICE					
	ASSISTANT AS NEEDED)					
	WAGES PAID TO SEASONAL AND PART-TIME EMPLOYEES					54,860
	INCLUDING PROGRAM INSTRUCTORS, UMPIRES, REFEREES,					
	SCOREKEEPERS, ICE RINK AND SKATEPARK ATTENDANTS					86,902
100-0702-552.10-02	Salaries	71,369	72,315	72,720	72,315	73,875
100-0702-552.10-03	Overtime/Doubletime	29	0	24	19	0
100-0702-552.15-01	Health	25,970	27,285	27,070	27,069	28,429
100-0702-552.15-02	Life	270	246	208	209	199
100-0702-552.15-03	Dental	1,497	1,554	1,555	1,554	1,777
100-0702-552.15-04	Retirement	10,824	11,390	11,467	10,681	6,990
100-0702-552.15-05	FICA	11,463	12,231	11,291	12,043	12,300
100-0702-552.15-07	Vision	199	198	199	198	198
100-0702-552.15-08	Workers Comp	3,483	4,013	3,726	3,850	4,409
100-0702-552.15-09	Unemployment Comp	0	0	1,657	900	0
100-0702-552.20-03	Temp Staffing	2,386	3,000	2,910	2,910	3,000
	LEVEL TEXT TEXT AMT					
	DR11 EXAMPLES INCLUDE: GRUNSKI RUNSKI ROAD RACE,					3,000
	COMPUTERIZED REGISTRATION AND TIMING SERVICES,					
	START/FINISH LINE SET UP, GOLF AND SKAKEBOARD					
	LESSON INSTRUCTION.					3,000
100-0702-552.20-05	Entertainment	4,286	3,000	3,311	3,800	3,000
	LEVEL TEXT TEXT AMT					
	DR11 SUMMER BUS TRIPS (TRANSPORTATION AND TICKETS),					3,000
	DESTINATIONS SUBJECT TO CHANGE. COSTS OFFSET					
	THROUGH FEES. ALSO INCLUDES ENTERTAINMENT FOR					
	PROGRAM EVENTS LIKE THE HOLIDAY HAYRIDE, SMITH					
	PARK WINTER GALA AND PUMPKIN HUNT AND PERFORMANCES					
	IN THE PARK.					3,000
100-0702-552.22-01	Telephone	801	950	645	750	800
100-0702-552.24-01	Office Equipment	0	150	217	112	125
100-0702-552.24-02	Tools & Equipment	21	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0702-552.25-01	Other Municipal Entities	0	100	0	0	0
100-0702-552.29-01	Printing	4,587	6,800	4,595	4,900	5,000
	LEVEL TEXT					TEXT AMT
	DR11 ALL PROGRAM BROCHURES, GRUNSKI RUNSKI RACE FLYER, OCCASIONAL EVENTS FLYERS AND OFFICE FORMS AS NEEDED.					5,000
						5,000
100-0702-552.29-03	Advertising	625	1,000	0	500	1,000
	LEVEL TEXT					TEXT AMT
	DR11 INITIATE MARKETING AND ADVERTISING TO INCREASE REGISTRATION.					1,000
						1,000
100-0702-552.29-05	Vehicle/Equipment Rental	2,208	2,300	1,460	2,300	2,300
100-0702-552.29-07	Inhouse Info Tech Service	0	0	0	0	10,075
100-0702-552.30-10	Office	96	900	117	1,000	900
100-0702-552.30-11	Postage	5,721	5,800	5,597	5,800	5,800
100-0702-552.30-15	Tools & Equipment	0	0	0	0	0
100-0702-552.30-16	Promotional	0	250	0	250	0
100-0702-552.30-18	Department	10,145	9,500	9,688	9,400	9,500
	LEVEL TEXT					TEXT AMT
	DR11 ALL SUPPLIES PURCHASED BY THE RECREATION DIVISION. SIGNIFICANT EXAMPLES INCLUDE: SOFTBALLS FOR ADULT PROGRAMS, T-SHIRTS FOR YOUTH BASEBALL AND GRUNSKI RUNSKI ROAD RACE, LEAGUE TROPHIES AND AWARDS, ATHLETIC SUPPLIES, PLAYGROUND GAMES, SUPPLIES FOR MANY SPECIAL EVENTS AND ARTS AND CRAFTS MATERIALS. FIRST-AID SUPPLIES INCLUDING BLOODBORNE PATHOGEN CLEAN-UP KITS AND EMPLOYEE HEPTAVAX VACCINES. BUDGET OFFSET BY APPROXIMATELY \$1,000-\$2,000 IN SPONSORSHIP DONATIONS FOR BASEBALL T-SHIRTS.					9,500
						9,500
100-0702-552.32-01	Dues/Memberships/Licenses	678	675	395	650	675
	LEVEL TEXT					TEXT AMT
	DR11 PROFESSIONAL MEMBERSHIP EXAMPLES INCLUDE: STATE AND NATIONAL ASSOCIATIONS AND ASCAP LICENSE FEE.					675
						675
100-0702-552.32-02	Periodicals/Subscriptions	0	0	0	0	0
100-0702-552.33-01	Mileage	0	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0702-552.34-02	Registrations	660	600	1,030	570	600
	LEVEL TEXT					TEXT AMT
	DR11 INCLUDES ALL EDUCATIONAL SEMINARS, WPRA STATE CONFERENCE AND CLASSES FOR DIRECTOR AND SUPPORT STAFF.					600
						600
100-0702-552.34-03	Lodging/Meals	567	300	433	260	300
	LEVEL TEXT					TEXT AMT
	DR11 EXPENSES RELATED TO TRAINING IN SUB-ACCOUNT 34-02. OTHER EXAMPLES INDLCUE: PIZZA DURING SUMMER STAFF TRAINING, AFTER DECEMBER PARK BOARD MEETING AND SUMMER BREAKFAST MEETING PRIOR TO GRUNSKI RUNSKI.					300
						300
100-0702-552.51-03	Property	1,070	1,070	1,070	1,070	1,070
**	Recreation Department	<u>241,349</u>	<u>254,354</u>	<u>240,753</u>	<u>248,210</u>	<u>259,224</u>

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS			FUND	BUDGET NAME	PREPARED BY
			General Fund	Recreation Department	Brian Tungate
			FUNCTION	BUDGET NUMBER	DATE
			Culture and Recreation	100-0702-552	10/8/2010
PROGRAM - BUDGET RESPONSIBILITIES			2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
To provide a comprehensive variety of safe, affordable and enjoyable year-round recreation programs for residents of all ages. Educate the general public on the positive benefits of regularly engaging in recreational pursuits and how recreation services enhance the quality of live for City residents.			-Summer program participant satisfaction remains high, summer gymnastics, baseball/kickball were particularly popular. -Fall youth tumbling and dance class registration was very good. -New partnership with N/M YMCA yielded 130 new participants in the Grunski Runski. Lakeview Credit Union became a title sponsor of this event.		
2011 PROGRAM - BUDGET FUNDING REQUEST			2011 PROGRAM - BUDGET OBJECTIVES		
			-Investigate increased cost recovery on youth and adult programs. -Seek a secondary sponsor for the kids FunRunski event. -Continue Grunski Runski partnership with N/M YMCA. -Decrease summer playground programming due to falling attendance. -Investigate establishing a presence on Facebook to increase interest in recreation programs. -Hold seasonal wages at or very near 2010 levels.		
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Clerk Steno II	0.50	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Director	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Seasonal/PT Workers	4.60	4.53
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	6.10	6.03

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Parks Department						
100-0703-553.10-01	Wages	331,530	324,025	287,949	305,024	319,091
	LEVEL TEXT TEXT AMT					
	DR11 PARK DIVISION EMPLOYEES:					
	(1) FACILITIES/POOL TECHNICIAN (65%) - SEE POOL AND MARINA FOR OTHER WAGES.					33,205
	(6) PARK CARETAKERS - SEE FORESTRY, CEMETERY, AND FORESTRY STORMWATER FOR OTHER WAGES.					239,914
	(1) PARK LABORER/CUSTODIAN POSITION (48.75%) - SEE LIBRARY, MARINA AND BUILDING SERVICES FOR OTHER WAGES.					20,097
	(5) SUMMER SEASONAL LABORERS (70%) - SEE CEMENTERY AND MARINA FOR OTHER WAGES.					25,875
						319,091
100-0703-553.10-02	Salaries	63,007	81,696	82,156	81,696	82,949
	LEVEL TEXT TEXT AMT					
	DR11 SUPERINTENDENT OF PARKS, FORESTRY & CEMETERIES:					63,925
	ASSISTANT BUIDLING & PARKS SUPERINTENDENT 20%:					11,959
	(1) 20% ADMINISTRATIVE ASSISTANT AT GARAGE CHARGED TO PARKS:					8,595
						84,479
100-0703-553.10-03	Overtime/Doubletime	17,361	7,000	8,079	6,900	7,400
	LEVEL TEXT TEXT AMT					
	DR11 A PLAN TO SIGNIFICANTLY REDUCE WEEKEND OVERTIME HAS BEEN DEVELOPED. IT RELIES ON UTILIZING SUMMER SEASONAL LABORERS FOR SOME WEEKEND DUTY. IT ALSO ANTICIPATES USE OF A STREET DEPARTMENT COMMON LABORER IN THE SPRING.					7,400
						7,400
100-0703-553.15-01	Health	104,220	118,948	104,290	112,000	107,848
100-0703-553.15-02	Life	251	270	231	250	221
100-0703-553.15-03	Dental	7,314	8,117	7,493	7,700	8,640
100-0703-553.15-04	Retirement	40,714	44,187	40,464	42,000	26,040
100-0703-553.15-05	FICA	31,006	31,795	28,276	30,100	31,501
100-0703-553.15-07	Vision	924	995	893	995	887
100-0703-553.15-08	Workers Comp	10,096	11,366	10,516	11,000	12,476
100-0703-553.15-09	Unemployment Comp	0	0	0	0	0
100-0703-553.19-03	Uniform/Clothing Allow	3,985	3,635	3,493	3,635	2,869
100-0703-553.20-03	Temp Staffing	0	0	0	0	0
100-0703-553.20-04	Mechanical Systems	4,323	5,000	149	4,700	5,000
	LEVEL TEXT TEXT AMT					

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
DR11	HEATING SERVICES CONTRACT.					5,000 5,000
100-0703-553.20-06	Lawn Care	1,286	1,200	1,060	700	1,200
100-0703-553.20-09	Sanitation	2,433	3,000	1,087	2,000	2,000
100-0703-553.21-02	Engineering	2,453	5,000	500	5,000	2,000
LEVEL	TEXT					TEXT AMT
DR11	EXAMPLES OF ANTICIPATED EXPENSES INCLUDE: FRIENDSHIP TRAIL AND REGIONAL PARK PROPERTY APPRAISALS, WETLAND DETERMINATION, REGIONAL PARK AND OTHER GREENSPACE PLANNING/LANDSCAPING DESIGN.					2,000 2,000
100-0703-553.21-05	Medical	0	0	60	60	0
100-0703-553.21-06	Management	7,996	13,300	9,693	13,300	13,300
LEVEL	TEXT					TEXT AMT
DR11	LAKE PARK VILLAS HOMEOWNERS ASSOCIATION - CHARGES FOR CITY'S PORTION OF LANDSCAPE AND TRAIL MAINTENANCE. 58% OF ANTICIPATED EXPENSES FOR 2011.					13,300 13,300
100-0703-553.21-08	Recording Fees	0	0	19	19	0
100-0703-553.22-01	Telephone	2,925	3,000	3,239	2,975	3,000
100-0703-553.22-03	Electricity	40,945	44,000	38,315	43,000	44,000
LEVEL	TEXT					TEXT AMT
DR11	ELECTRICAL EXPENSES FOR THE ENTIRE PARK SYSTEM INCLUDING LIGHTING AT ALL ATHLETIC FIELDS AND TENNIS COURTS. MANY INEFFICIENT SHELTER LIGHT FIXTURES HAVE BEEN REDUCED. FOUNTAIN TIMERS AND RESTROOM VENT TIMERS PLANNED FOR 2011.					44,000 44,000
100-0703-553.22-04	Heat	6,837	8,000	3,500	7,700	8,000
100-0703-553.22-05	Water/Sewer	12,469	13,175	12,017	12,900	13,750
100-0703-553.22-06	Storm Water	4,327	4,140	7,400	6,800	6,800
100-0703-553.24-02	Tools & Equipment	7,468	2,100	5,016	7,500	7,500
LEVEL	TEXT					TEXT AMT
DR11	CHARGES FROM STREET DEPARTMENT FOR THE REPAIR OF SMALL EQUIPMENT.					7,500 7,500
100-0703-553.24-03	Buildings	25,074	21,000	21,186	21,000	21,000
LEVEL	TEXT					TEXT AMT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
DR11	ALL REPAIRS AND MAINTENANCE OF PARK STRUCTURES, FOUNTAINS, PAINTING, PLUMBING, ELECTRICAL AND CARPENTRY SUPPLIES, INCLUDING MEMORIAL BUILDING.					21,000
						21,000
100-0703-553.24-04	Specialized Equipment	70	0	0	1,504	0
100-0703-553.24-05	Small Projects	3,553	4,000	2,738	3,900	6,000
LEVEL	TEXT					TEXT AMT
DR11	EXAMPLES OF ANTICIPATED EXPENSES INCLUDE: AUTOLOCKS AT CLOVIS PARK: \$2,000 PLUMBING, TOLIET AND URINAL VALVES AT SMITH PARK: \$1,500 KOSLO INFIELD RENOVATION(REDUCE STAFF TIME):\$1,200 JEFFERSON PARK SHORELINE RESEEDING: \$1,000					6,000
						6,000
100-0703-553.29-01	Printing	1,492	2,300	2,673	1,700	2,100
100-0703-553.29-03	Advertising	210	0	35	35	0
100-0703-553.29-05	Vehicle/Equipment Rental	109,799	122,250	106,412	122,250	122,250
100-0703-553.29-07	Inhouse Info Tech Service	0	0	0	0	3,885
100-0703-553.30-10	Office	302	400	377	400	400
100-0703-553.30-11	Postage	1	50	25	25	50
100-0703-553.30-13	Housekeeping	3,900	5,000	2,255	3,400	3,500
100-0703-553.30-15	Tools & Equipment	6,893	5,500	5,433	5,400	6,000
LEVEL	TEXT					TEXT AMT
DR11	PURCHASE EXAMPLES INCLUDE: LOCK CORES, SMALL GENERATOR, LARGE CHAINSAW, STRING TRIMMER AND LEAF BLOWER.					6,000
						6,000
100-0703-553.30-18	Department	31,360	26,000	26,856	26,000	27,500
LEVEL	TEXT					TEXT AMT
DR11	INCLUDES FLOWERS, DIRT, SIGNS,WOODCHIPS, CONCRETE, LUMBER, LANDSCAPE SUPPLIES AND COSTS ASSOCIATED WITH MANAGING THE CITY'S GOOSE POPULATION.					29,000
						29,000
100-0703-553.32-01	Dues/Memberships/Licenses	176	200	165	150	200
100-0703-553.33-01	Mileage	0	0	0	0	0
100-0703-553.33-03	Lodging/Meals	231	0	411	0	0
100-0703-553.33-04	Other Expenses	4	0	0	0	0
100-0703-553.34-02	Registrations	1,011	1,000	730	980	1,000
LEVEL	TEXT					TEXT AMT

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
DR11	PARK SUPERINTENDENT IS A WPRA PARK SECTION BOARD MEMBER. ATTENDANCE AT THE WPRA CONFERENCE, SPRING WORKSHOP AND SUMMER PARK TOUR IS EXPECTED.					1,000
						1,000
100-0703-553.34-03	Lodging/Meals	288	600	291	500	500
LEVEL	TEXT					TEXT AMT
DR11	EXPENSE RELATED TO PREVIOUS SUB ACCOUNT.					500
						500
100-0703-553.34-04	Other Expenses	0	0	0	0	0
100-0703-553.51-03	Property	3,900	3,900	3,900	3,900	3,900
100-0703-553.80-05	Other Equipment	0	0	20,000	0	0
100-0703-553.82-02	Construction	3,897	30,000	25,465	25,465	25,000
LEVEL	TEXT					TEXT AMT
DR11	REPLACE TWO OUTDATED SWING SETS AT HART AND CLOVIS PARKS (RECOMMENDED BY CIVMIC):					5,000
	MILL & REPLACE SERVICE ROAD TO JEFFERSON PARK PAVILION:					10,000
	INSTALL COST EFFECTIVE, POURED IN PLACE PLAYGROUND SURFACE AT SELECTED AREAS AT CLOVIS AND JEFFERSON PARKS (COST BENEFIT ANALYSIS PROVIOUSLY SUPPORTED BY COMMON COUNCIL):					10,000
						25,000
** Parks Department		896,031	956,149	874,847	924,563	929,757

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Parks Department	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0703-553	10/6/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
The primary goal of this division is to maintain the current park system which consists of 19 parks and other related areas, totaling over 157 acres (excluding Heckrodt Wetland Reserve), which includes the downtown area. New parks, trails and greenspaces have made the task of developing and maintaining these areas more challenging.	-Significantly reduced weekend overtime costs. -Repared large section of the Jefferson Park boat landing parking lot.		

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
	-Park Department to begin mowing all greenspace areas. Sesaonal help shifted from Streets to parks to accododate this change. -Prepare 2012-2016 Open Space and Recreation Facilities Plan. -Create a working timeline for the Gilbert site trail/greenspace - including DNR grant and Phase I development strategy. Similar timelines needed for a regional park with Appleton and Town of Harrison, Friendship Trail extension (east of Oneida Street) and the retrun of the Army Reserve site to the City. -Continue pursiut of sponsorship opportunities at Koslo Park and other donation and/or vending agreements at other sites as appropriate. -Install cost effective, rubberized playground surfacing at Clovis and Jefferson parks.

FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Admin. Asst. (Garage)	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Asst. Bldg. & Park Supt.	0.20	0.20
INTERGOV REVENUE	\$0.00	\$0.00	Common Laborer(Streets)	0.15	0.00
LICENSES & PERMITS	\$0.00	\$0.00	Facility/Pool Tech.	0.65	0.65
FINES & FORFEITS	\$0.00	\$0.00	Park Caretakers (6)	5.25	4.90
PUBLIC CHARGES	\$0.00	\$0.00	Park Laborer/Custodian	0.50	0.50
MISCELLANEOUS	\$0.00	\$0.00	Park Superintendent	1.00	1.00
			Seasonal Laborers	1.02	1.38
TOTAL	\$0.00	\$0.00	TOTAL	8.97	8.83

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0704-552.10-01	Swimming Pool Wages	89,598	98,650	93,220	95,500	97,741
	LEVEL TEXT TEXT AMT					
	DR11 25% OF FAC/POOL TECH					12,771
	INCLUDES WAGES FOR SEASONAL STAFF (SAME AS 2010):					85,970
	(1) POOL MANAGER					
	(3) ASSISTANT MANAGERS					
	(8) INSTRUCTORS/GUARDS					
	(5-6) ATTENDANT/CASHIERS					
	(3) CONCESSION WORKERS					
						98,741
100-0704-552.10-03	Overtime/Doubletime	0	5,000	540	512	2,000
100-0704-552.15-01	Health	0	2,874	2,690	2,805	2,969
100-0704-552.15-02	Life	0	0	0	0	0
100-0704-552.15-03	Dental	0	262	250	251	301
100-0704-552.15-04	Retirement	0	1,958	2,399	1,910	987
100-0704-552.15-05	FICA	6,874	7,938	7,155	7,708	7,720
100-0704-552.15-06	Deferred Comp	0	0	0	0	0
100-0704-552.15-07	Vision	0	25	24	25	25
100-0704-552.15-08	Workers Comp	2,240	2,884	2,432	2,884	3,108
100-0704-552.15-09	Unemployment Comp	0	0	48	0	0
100-0704-552.19-03	Uniform/Clothing Allow	0	125	125	125	125
100-0704-552.20-04	Mechanical Systems	3,134	2,500	2,707	2,707	2,800
100-0704-552.21-02	Engineering	2,380	0	0	0	0
100-0704-552.22-01	Telephone	773	800	618	750	400
100-0704-552.22-03	Electricity	9,321	9,700	10,729	11,900	11,900
100-0704-552.22-04	Heat	11,981	14,000	9,865	11,550	11,000
	LEVEL TEXT TEXT AMT					
	DR11 DAILY AND EVENING TEMPATURES CAN HAVE A					13,500
	SIGNIFICANT IMPACT ON THIS ACCOUNT. NATURAL GAS					
	PRICES CAN HAVE A DRAMATIC IMPACT ON THIS ACCOUNT.					
						13,500
100-0704-552.22-05	Water/Sewer	14,499	14,400	20,580	18,300	15,400
	LEVEL TEXT TEXT AMT					
	DR11 CAN VARY DUE TO WATER LOSS. STEPS WILL BE TAKEN					15,400
	IN THE FALL OF 2010 AND SPRING OF 2011 TO RESEAL					
	POOL EXPANSION JOINTS WHICH ARE LEAKING.					
						15,400
100-0704-552.24-02	Tools & Equipment	432	0	26	26	0
100-0704-552.24-03	Buildings	10,660	5,700	6,220	5,700	5,700
	LEVEL TEXT TEXT AMT					

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
DR11	PRIMARY EXAMPLE INCLUDES: INTERIOR BATHHOUSE PAINTING AND OTHER SMALL MAINTENANCE PROJECTS.					5,700
						5,700
100-0704-552.24-04	Specialized Equipment	8,137	7,000	7,964	6,000	6,500
LEVEL	TEXT					TEXT AMT
DR11	PRIMARY EXAMPLE INCLUDES A NEW CHEMICAL CONTROLLER (\$2,500). OTHER SMALLER REPAIRS ANTICIPATED.					7,000
						7,000
100-0704-552.24-05	Small Projects	2,580	0	0	0	0
100-0704-552.29-01	Printing	96	150	1,598	228	150
100-0704-552.29-03	Advertising	0	1,000	0	0	500
LEVEL	TEXT					TEXT AMT
DR11	SUPPLIES-PROMOTIONAL INITIATIVE TO BOOST ATTENDANCE.					500
						500
100-0704-552.29-05	Vehicle/Equipment Rental	81	0	13	0	0
100-0704-552.29-07	Inhouse Info Tech Service	0	0	0	0	6,080
100-0704-552.30-10	Office	3,063	3,200	1,414	3,100	3,200
LEVEL	TEXT					TEXT AMT
DR11	LESSON SUPPLIES, STAFF UNIFORMS, FIRST-AID EQUIPMENT AND VARIOUS OFFICE SUPPLIES.					3,200
						3,200
100-0704-552.30-13	Housekeeping	1,909	1,800	1,767	1,500	1,800
100-0704-552.30-15	Tools & Equipment	1,689	2,050	1,252	1,700	1,800
LEVEL	TEXT					TEXT AMT
DR11	DECK CHAIR REPLACEMENT AND OTHER GUARDING EQUIPMENT.					1,800
						1,800
100-0704-552.30-17	Concessions	10,533	13,200	9,017	9,500	9,500
100-0704-552.30-18	Department	19,136	18,500	21,738	23,000	15,000
LEVEL	TEXT					TEXT AMT
DR11	INCLUDES PURCHASE OF ALL POOL CHEMICALS.					20,000
						20,000
100-0704-552.32-01	Dues/Memberships/Licenses	1,613	600	1,371	525	550
LEVEL	TEXT					TEXT AMT

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	DR11 STATE EMERGENCY RESPONSE, FOOD PERMIT, RESTAURANT LICENSE FEES, SAM'S CLUB MEMBERSHIPS.					550
						550
100-0704-552.34-02 Registrations		2,445	400	115	0	300
	LEVEL TEXT					TEXT AMT
	DR11 WSI, PRO-CPR, AQUATIC FACILITY (AFO), CERTIFICATIONS COSTS.					300
						300
100-0704-552.34-03 Lodging/Meals		38	100	0	0	50
	LEVEL TEXT					TEXT AMT
	DR11 COSTS USUALLY RELATED TO SUB-ACCOUNT 34-02. INCLUDES NOMINAL FUNDS FOR STAFF APPRECIATION FUNCTIONS.					50
						50
100-0704-552.51-03 Property		1,680	1,680	1,680	1,680	1,680
100-0704-552.82-01 Buildings		9,662	13,000	14	13,000	10,000
	LEVEL TEXT					TEXT AMT
	DR11 SECOND OF THREE YEARS OF FUNDING FOR A NEW BOILER.					15,000
						15,000
100-0704-552.82-02 Construction		14,858	0	295	295	0
** Swimming Pool		229,412	229,496	207,866	223,181	219,286

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY		
	General Fund	Swimming Pool	Brian Tungate		
	FUNCTION	BUDGET NUMBER	DATE		
	Culture and Recreation	100-0704-552	10/6/2010		
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS			
The goal of the Municipal Swimming Pool continues to be to provide safe, affordable and enjoyable aquatic recreation and swim instruction to the residents of the community. Warm temperatures always equate to a better bottom line at the pool. Unless a major renovation were to occur, it can be expected that there will be the need to continue performing numerous repairs at the facility.		Pool Number Comparison 2009 2010			
		Family Passes 221 188			
		Limited Use Passes 38 72			
		Adult Morning Swim Passes 25 24			
		Swimming Lesson Enrollment 475 511			
		Attendance 20,968 21,645			
		-Overall attendance and swimming lesson registrations increased over 2009 figures.			
		-Reduced wages by restructuring attendant work schedule.			
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES			
-Second year of funding to purchase a new boiler.		-Seek Sponsorships for free or reduced swim day(s).			
-Paint the bathhouse ceiling and consider other aesthetic improvements to ensure public satisfaction.		-Hold seasonal wages at or very near 2010 levels.			
		-Negotiate an agreement with the YMCA that will increase attendance or otherwise positively impact the pools cost recovery percentage.			
		-Negotiate an agreement with outside vendor to sell hot dogs and other non-competing items inside the pool.			
		-Continue weekend splash events as a means of marketing the pool as a fun experience.			
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE	2010 # OF FTE'S	2011 # OF FTE'S
TAXES	\$0.00	\$0.00	Fac./Pool Tech	0.25	0.25
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Seasonal Part-Time Staff	3.33	3.33
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	3.58	3.58

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Heckrodt Wetland Reserve					
100-0705-553.21-06	Management	5,300	5,300	5,300	5,300	3,300
100-0705-553.24-03	Buildings	3,500	3,500	3,500	3,500	1,700
100-0705-553.51-03	Property	75	75	75	75	0
**	Heckrodt Wetland Reserve	8,875	8,875	8,875	8,875	5,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Lift Bridges					
100-1019-552.10-01	Wages	44,755	52,616	43,281	52,616	53,637
100-1019-552.10-02	Salaries	0	3,655	3,651	3,655	3,608
100-1019-552.10-03	Overtime/Doubletime	16,932	12,287	14,630	12,287	12,608
100-1019-552.15-01	Health	16,680	18,230	17,586	18,230	18,386
100-1019-552.15-02	Life	0	12	16	12	19
100-1019-552.15-03	Dental	1,406	1,475	1,496	1,475	1,703
100-1019-552.15-04	Retirement	4,985	6,233	6,699	6,233	4,320
100-1019-552.15-05	FICA	4,626	5,245	4,605	5,245	5,344
100-1019-552.15-07	Vision	156	159	157	159	156
100-1019-552.15-08	Workers Comp	1,308	11,397	1,420	1,400	1,422
100-1019-552.15-09	Unemployment Comp	26,236	34,000	22,198	30,500	34,000
100-1019-552.19-03	Uniform/Clothing Allow	0	15	0	0	0
100-1019-552.20-07	Pest Control	150	50	375	375	250
100-1019-552.21-05	Medical	0	0	0	0	0
100-1019-552.21-06	Management	720	700	526	500	500
100-1019-552.22-01	Telephone	645	550	310	400	400
100-1019-552.22-03	Electricity	5,033	5,350	4,914	5,300	5,500
100-1019-552.22-05	Water/Sewer	333	550	924	775	400
100-1019-552.24-04	Specialized Equipment	144	0	0	0	0
100-1019-552.29-05	Vehicle/Equipment Rental	136	700	83	700	700
100-1019-552.29-07	Inhouse Info Tech Service	0	0	0	0	1,685
100-1019-552.30-11	Postage	11	25	11	20	25
100-1019-552.30-13	Housekeeping	63	100	86	100	100
100-1019-552.30-15	Tools & Equipment	0	100	0	0	100
100-1019-552.30-18	Department	28	200	189	200	200
100-1019-552.51-03	Property	520	520	520	520	520
**	Lift Bridges	124,867	154,169	123,677	140,702	145,583

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Heckrodt Wetland Rese	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0705-553	10/6/2010
<u>PROGRAM - BUDGET RESPONSIBILITIES</u>	<u>2010 PROGRAM - BUDGET ACCOMPLISHMENTS</u>		
HWR land and buildings are owned by the City, but operated by a non-profit organization (HWR, Inc.). This operation agreement has proven mutually beneficial to both entities and to the residents of Menasha.			
<u>2011 PROGRAM - BUDGET FUNDING REQUEST</u>	<u>2011 PROGRAM - BUDGET OBJECTIVES</u>		
	Maintain a positive working relationship with HWR Board, staff and committees. Consider program collaboration wherever feasible.		

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Lift Bridges	Mark Radtke
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1019-552	10/7/2010
<u>PROGRAM - BUDGET RESPONSIBILITIES</u>	<u>2010 PROGRAM - BUDGET ACCOMPLISHMENTS</u>		
This account includes the cost of materials, labor, equipment and utilities to operate the lift bridges at Racine Street and Tayco Street. The State of Wisconsin reimburses the City for these costs.			

<u>2011 PROGRAM - BUDGET FUNDING REQUEST</u>	<u>2011 PROGRAM - BUDGET OBJECTIVES</u>

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Steam Utility Operations					
100-0102-581.15-09	Unemployment Comp	0	226,149	55,759	55,759	0
100-0102-581.20-01	Janitorial	0	0	90	90	0
100-0102-581.20-04	Mechanical Systems	0	0	497	497	0
100-0102-581.20-09	Sanitation	0	0	3,681	3,681	0
100-0102-581.21-01	Legal	0	0	491,954	404,361	113,464
100-0102-581.21-02	Engineering	0	0	480	480	0
100-0102-581.21-03	Accounting/Financial	0	0	18,043	18,043	0
100-0102-581.21-06	Management	0	232,000	0	0	0
100-0102-581.22-01	Telephone	0	0	200	200	0
100-0102-581.22-03	Electricity	0	15,000	21,830	21,830	24,136
100-0102-581.22-04	Heat	0	25,000	7,439	7,439	7,200
100-0102-581.22-05	Water/Sewer	0	0	7,612	7,612	2,900
100-0102-581.24-04	Specialized Equipment	0	0	2,483	2,483	0
100-0102-581.25-01	Other Municipal Entities	0	25,000	0	0	0
100-0102-581.29-05	Vehicle/Equipment Rental	0	0	93	93	0
100-0102-581.30-15	Tools & Equipment	0	0	3,028	3,028	1,200
100-0102-581.30-18	Department	0	0	4,084	4,084	1,100
100-0102-581.32-01	Dues/Memberships/Licenses	0	0	7,593	7,593	0
100-0102-581.33-03	Lodging/Meals	0	0	32	32	0
100-0102-581.33-04	Other Expenses	0	0	150	150	0
100-0102-581.38-01	Fuel	0	0	35	35	0
**	Steam Utility Operations	0	523,149	625,083	537,490	150,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Labor Negotiations					
100-0103-592.10-02	Salaries	0	0	0	0	65,000
**	Labor Negotiations	0	0	0	0	65,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Transfer to Steam Utility					
100-0467-591.25-02	Other Municipal Funds	0	0	525,000	525,000	0
**	Transfer to Steam Utility	0	0	525,000	525,000	0

Memorandum

Date: October 6, 2010

To: Mayor Merkes and the Common Council

From: Dick Sturm, Co-General Manager/Operations & Engineering
Melanie Krause, Co-General Manager/Business Operations

RE: Steam Plant - Building Utilities Cost Projections for 2011

At the September 21, 2010 Special Commission Meeting the Menasha Utilities Commission recommended heating the Steam Plant facilities building structures for the next heating season.

Background: A decision on whether or not to heat and maintain the steam plant building will be required prior to the onset of winter and freezing weather. Heating the building would normally begin with boiler startup and check out around October 15. A decision not to heat the building will result in major equipment damage and losses.

Estimated cost for 2011 budget year, included is a known maintenance item at this time.*

Electric	\$ 24,136
Water	\$ 2,000
Sewer	\$ 900
Natural Gas	\$ 7,200
Chemicals	\$ 1,100
Replacement of Boiler Blow Off Valves	\$ 1,200
Total estimated and known cost at this time *	<u>\$ 36,536</u>

*No funds have been estimated for unexpected maintenance issues.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Community Development						
100-0304-562.10-01	Wages	29,965	18,232	21,779	0	19,042
100-0304-562.10-02	Salaries	98,810	117,376	85,498	237,573	92,747
100-0304-562.10-03	Overtime/Doubletime	41	240	24	0	240
100-0304-562.15-01	Health	17,932	23,886	16,376	0	17,085
100-0304-562.15-02	Life	427	286	273	0	278
100-0304-562.15-03	Dental	1,669	1,991	1,219	0	1,383
100-0304-562.15-04	Retirement	12,573	12,669	11,815	0	7,378
100-0304-562.15-05	FICA	9,541	10,392	8,080	0	8,552
100-0304-562.15-07	Vision	191	233	166	0	173
100-0304-562.15-08	Workers Comp	1,785	1,615	1,585	0	1,710
100-0304-562.21-01	Legal	90	0	0	0	0
100-0304-562.21-02	Engineering	18,343	5,000	14,150	0	5,000
100-0304-562.21-04	Computer	0	0	0	0	0
100-0304-562.21-06	Management	24,017	33,600	21,985	10,000	64,367
100-0304-562.21-08	Recording Fees	11	0	30	0	100
100-0304-562.21-09	Appraisal	45	25,075	0	20,000	6,000
100-0304-562.21-10	Marketing	3,330	0	2,843	0	0
100-0304-562.22-01	Telephone	507	1,000	404	0	1,000
100-0304-562.24-01	Office Equipment	0	100	0	0	0
100-0304-562.29-01	Printing	214	2,800	1,711	0	2,000
100-0304-562.29-02	Publishing	0	400	0	0	200
100-0304-562.29-05	Vehicle/Equipment Rental	0	200	0	0	200
100-0304-562.29-07	Inhouse Info Tech Service	0	0	0	0	16,770
100-0304-562.30-10	Office	301	800	307	0	800
100-0304-562.30-11	Postage	1,043	1,500	554	0	1,500
100-0304-562.30-18	Department	678	500	506	0	600
100-0304-562.32-01	Dues/Memberships/Licenses	3,663	4,388	3,461	0	4,000
100-0304-562.33-01	Mileage	719	1,300	102	0	1,180
100-0304-562.33-02	Registrations	314	1,800	150	0	1,800
100-0304-562.33-03	Lodging/Meals	37	1,400	14	0	1,400
100-0304-562.33-04	Other Expenses	0	100	0	0	100
100-0304-562.34-01	Mileage	0	0	52	0	0
100-0304-562.34-02	Registrations	0	100	165	0	100
100-0304-562.51-03	Property	590	590	590	0	590
***	Community Development	226,836	267,573	193,839	267,573	256,295

<p align="center">CITY OF MENASHA</p> <p align="center">2011 PROGRAM REQUEST - OPERATIONS BUDGET</p> <p align="center">PROGRAM COMMENTS</p>	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developme	Greg Keil
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
Includes comprehensive land use, planning, zoning administration, redevelopment coordination, growth management, sustainability planning and implementation, economic development, administration of housing and business loan programs, grants administration, historic preservation, TIF development and administration, and land records management. Also serves in an advisory and coordinating capacity for public works projects, local and regional development policy, Plan Commission, Housing Authority, Board of Appeals, Landmarks Commission, Redevelopment Authority, Sustainability Board, and other planning and development organizations.	<ul style="list-style-type: none"> -Prepared grant application and secured \$200,800 EECBG grant funding for energy efficiency improvements to street lighting and Public Protection Facility. -Prepared final FEMA Environmental Assessment for new Fire Station 36. -Conducted planning and coordination of Friendship Trail and connecting links. -Prepared two State of WI DOT SMIP grant applications for bike and pedestrian trails. -Prepared NOAA Coastal and Marine Habitat Restoration Project and DOA BEBR grant applications for the Gilbert redevelopment site. -Administered zoning, shoreland, floodplain, and housing ordinances. -Implemented multiple TID Project Plans. -Implemented CDBG housing grant program. -Implemented the façade improvement program. -Coordinated and published the city newsletter (two times per year). -Coordinated Midway Business Park and Province Terrace land sales. -Conducted coordination and planning for the Lake Park Villas development. -Zoning administration and project/site plan review. -Revised of key zoning ordinances. -Creation of computerized maps. -In coordination with Engineering Department, administration of Erosion Control and Stormwater Management ordinances along with public information and education component in compliance with NR 151 and 252. -Coordinated MS4 reporting for WDNR stormwater management permit. -Participated in NEWSC-Council and NEWSC Information and Education Committee. -Coordinated development of the Ahnaip Street raingarden demonstration project. -Land records management and address assignment. -Implementation and close out of CDBG Planning grant for redevelopment of the former Gilbert site. -Utilization and maintenance of LOIS for marketing city-owned commercial properties. -Daily customer service for all citizen, appraisal, real estate, business, developer, lender, and contractor inquiries. -2010 Census coordination, updating, and mapping. 		
2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES		
Includes partial salaries/wages/benefits for Community Development Director, Principal Planner, Economic Development Specialist, and Clerk Steno II.	<ul style="list-style-type: none"> -Provide staff support to the Plan Commission. -Provide staff support to the Landmarks Commission. -Provide staff support to the Board of Appeals. -Provide staff support to the Redevelopment Authority. -Provide staff support to the Sustainability Board. -Provide staff support to the Housing Authority. -Conduct community, stakeholder, and marketing research to assess current attitudes and perceptions about the community. -Develop a branding strategy, brand visualization, messaging, and marketing plan for the City of Menasha. -Develop marketing and advertising materials for citywide economic development, city-owned properties, and city redevelopment projects. -Organize and engage business and property owners to advance the creation of a Business Improvement District (BID). Create a BID plan, district boundaries, and budget. -Continued marketing of the Midway Business Park, Lake Park Villas, Province Terrace 		

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developme	Greg Keil
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	

commercial properties
Administration of the zoning, shoreland, floodplain, and housing ordinances.
-Implementation of a comprehensive land records management system and software.
-Administration of CDBG Housing Program.
-Continuation of zoning compliance efforts and project review.
-Implementation of the TID #5 Project Plan for the Midway Business Park.
-Implementation of the TID #6 Project Plan for the Midway Road corridor.
-Implementation of the TID #9 Project Plan for the Province Terrace corridor development.
-Implementation of the TID#10 Project Plan for the Third Street Corridor.
-Implementation of the TID #11 Project Plan for the Gilbert Mill site.
-Planning and coordination of the Friendship Trail and connecting links.
-Coordination and administration of computerized mapping applications within the City.
-Coordination of the Third and Racine Street corridor development.
-Address assignment, troubleshooting, and coordination of city addressing with the 911 system.
-Smart Growth comprehensive plan implementation and related ordinance changes, updates, and rezonings.
-Planning, marketing, and grant writing for the former Gilbert Paper site and vicinity.
-In coordination with Engineering Department, administration of Erosion Control and Stormwater Management ordinances along with public information and education component in compliance with NR 151 and 252.
-Explore green building and sustainable design concepts.
-Initiate and implement neighborhood planning and stabilization program
-Provide daily customer service for all citizen, appraisal, real estate, business, developer, lender, and contractor inquiries.

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>	<u>POSITION TITLE</u>	<u>2010 # OF FTE'S</u>	<u>2011 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Associate Planner	1.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Clerk Steno II	0.50	0.50
INTERGOV REVENUE	\$0.00	\$0.00	Community Dev. Director	0.65	0.65
LICENSES & PERMITS	\$0.00	\$0.00	Economic Dev. Specialist	0.30	1.00
FINES & FORFEITS	\$0.00	\$0.00	Interns	0.60	0.00
PUBLIC CHARGES	\$0.00	\$0.00	Principal Planner	0.00	0.80
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	3.05	2.95

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PROGRAM GM601L
BUDGET WORKSHEET 2011

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2011

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ACCOUNTING PERIOD 10/201

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Urban Redevelopment					
100-0305-562.10-01	Wages	0	0	0	0	0
100-0305-562.10-03	Overtime/Doubletime	0	0	0	0	0
100-0305-562.15-01	Health	0	0	0	0	0
100-0305-562.15-02	Life	0	0	0	0	0
100-0305-562.15-03	Dental	0	0	0	0	0
100-0305-562.15-04	Retirement	0	0	0	0	0
100-0305-562.15-05	FICA	0	0	0	0	0
100-0305-562.15-07	Vision	0	0	0	0	0
100-0305-562.15-08	Workers Comp	0	0	0	0	0
100-0305-562.15-09	Unemployment Comp	0	0	0	0	0
100-0305-562.21-01	Legal	1,389	0	0	0	0
100-0305-562.21-02	Engineering	0	0	0	0	0
100-0305-562.21-06	Management	0	0	0	0	0
100-0305-562.22-03	Electricity	41	0	246	162	0
100-0305-562.22-05	Water/Sewer	0	0	0	0	0
100-0305-562.22-06	Storm Water	320	0	307	210	0
100-0305-562.24-02	Tools & Equipment	0	0	0	0	0
100-0305-562.24-03	Buildings	0	0	0	0	0
100-0305-562.25-01	Other Municipal Entities	22,900	0	0	0	0
100-0305-562.30-10	Office	0	0	0	0	0
100-0305-562.30-18	Department	0	0	0	0	0
100-0305-562.51-03	Property	1,819	0	1,801	1,363	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
**	Urban Redevelopment	26,469	0	2,354	1,735	0

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PROGRAM GM601L
BUDGET WORKSHEET 2011

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2011

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ACCOUNTING PERIOD 10/201

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Forestry						
100-0706-561.10-01	Wages	10,725	12,830	38,163	32,338	19,103
	LEVEL TEXT					TEXT AMT
	DR11 40% OF A PARK CARETAKER:					19,103
						19,103
100-0706-561.10-03	Overtime/Doubletime	97	0	78	35	0
100-0706-561.15-01	Health	2,514	1,095	8,373	7,743	7,350
100-0706-561.15-02	Life	0	0	0	0	0
100-0706-561.15-03	Dental	166	80	525	493	481
100-0706-561.15-04	Retirement	1,119	1,054	3,068	2,545	1,274
100-0706-561.15-05	FICA	819	989	2,884	2,483	1,472
100-0706-561.15-07	Vision	22	10	67	62	54
100-0706-561.15-08	Workers Comp	275	359	1,063	908	594
100-0706-561.19-03	Uniform/Clothing Allow	0	100	100	100	200
100-0706-561.20-06	Lawn Care	6,286	10,500	16,876	14,400	8,000
	LEVEL TEXT					TEXT AMT
	DR11 TREE TRIMMING CONTRACT AND STUMP REMOVAL.					10,500
						10,500
100-0706-561.21-02	Engineering	0	3,000	1,500	3,000	0
100-0706-561.22-01	Telephone	0	0	310	232	0
100-0706-561.29-05	Vehicle/Equipment Rental	4,337	6,500	15,879	6,500	6,500
100-0706-561.29-07	Inhouse Info Tech Service	0	0	0	0	2,590
100-0706-561.30-15	Tools & Equipment	0	0	262	262	600
	LEVEL TEXT					TEXT AMT
	DR11 CHAINSAW, IF GRANT APPROVED.					600
						600
100-0706-561.30-18	Department	7,234	5,650	6,161	5,500	3,150
	LEVEL TEXT					TEXT AMT
	DR11 STREET AND PARK TREES.					5,650
						5,650
100-0706-561.34-02	Registrations	0	0	0	0	240
	LEVEL TEXT					TEXT AMT
	DR11 STAFF TRAINING, IF GRANT APPROVED.					240
						240
100-0706-561.51-03	Property	10	10	10	10	0
** Forestry		33,604	42,177	95,319	76,611	51,608

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	General Fund	Forestry	Brian Tungate Vince Maas
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0706-561	10/6/2010
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS	
The services provided in this account include care of the City's urban forest, which is located primarily in parks, terraces and street right-of-ways. This care includes pruning and removal of existing trees, as well as for the purchase of trees for annual tree planting. The majority of this account is for contracted tree services in an effort to address the public trees on a yearly interval.		-Recognized by the National Arbor Day Foundation as a "Tree City USA" for the twenty-seventh consecutive year. Arbor Day program was sponsored by and held in conjunction with SCA Tissue and Butte des Morts elementary school. Trees were planted along Tayco and Third Streets. -Terrace tree planting program conducted in District 3 & 4. -Received a DNR Urban Forestry grant. A professional intern revised the city's street tree inventory and developed an Emerald Ash Borer management plan.	
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES	
30% of Caretaker wages in Stormwater Forestry Account. 40% of Caretaker wages in Forestry budget (increase % from 2010)		-Continue residential terrace tree program in Districts 1 & 2. -If successful, a follow-up DNR Forestry grant will provide additional funds to remove ash and other trees in poor condition along with funding to begin replanting. Application approved by Common Council in fall 2010. -Consider revising ordinance to add special assessment for trees on all new streets.	
FUNDING SOURCES	2010 FUNDING	2011 FUNDING	POSITION TITLE
TAXES	\$0.00	\$0.00	Intern
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park Caretaker (1)
INTERGOV REVENUE	\$0.00	\$0.00	Summer Laborer
LICENSES & PERMITS	\$0.00	\$0.00	
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$0.00	\$0.00	TOTAL
			0.13
			0.20
			0.03
			0.36
			0.00
			0.40

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2011

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
General Fund						
100-0000-411.00-00	General Property Taxes	6,837,208	7,148,016	7,149,256	7,148,016	0
100-0000-412.00-00	Mobile Home Property Tax	161,718	165,000	163,438	163,000	165,000
100-0000-413.00-00	Tax from Municipal Util	1,076,049	1,200,000	1,097,490	1,097,490	1,128,430
100-0000-414.00-00	Tax from Housing Auth	0	10,000	9,853	9,853	10,000
100-0000-415.00-00	Interest/Penalty on Taxes	23,349	25,000	22,742	22,692	22,500
100-0000-421.01-00	Liquor & Malt Beverage	17,675	19,000	25,115	23,200	20,000
100-0000-421.02-00	Tavern Operators	14,030	6,000	7,750	6,300	14,000
100-0000-421.03-00	Cigarette	2,200	2,200	2,100	2,100	2,100
100-0000-421.04-00	Restaurant	20,112	19,500	17,141	20,001	20,000
100-0000-421.05-00	Amusement Devices	2,020	2,000	1,900	1,900	1,900
100-0000-421.06-00	Electrician	3,485	2,500	2,635	2,500	2,500
100-0000-421.07-00	Heating	2,775	1,700	1,620	1,700	1,700
100-0000-421.08-00	Cable TV	170,280	166,000	130,973	175,000	175,000
100-0000-421.09-00	Weights & Measures	18,369	18,300	18,685	18,600	19,127
100-0000-421.10-00	Retail Food	7,590	6,500	6,353	5,927	6,000
100-0000-421.11-00	Tattoo Parlor	0	0	483	483	475
100-0000-421.12-00	Sundry	250	200	470	470	250
100-0000-421.13-00	Dog	7,324	6,500	7,739	7,000	7,000
100-0000-421.14-00	Cat	1,194	1,200	1,222	1,200	1,200
100-0000-422.01-00	Building	57,847	60,000	51,988	60,000	60,000
100-0000-422.02-00	Electrical	19,330	20,000	16,682	20,000	20,000
100-0000-422.03-00	Plumbing	15,127	20,000	16,850	18,000	20,000
100-0000-422.04-00	Street Excavation	1,400	2,500	2,655	1,500	1,500
100-0000-422.05-00	Heating	12,407	20,000	18,518	18,000	20,000
100-0000-422.06-00	Mobile Home	185-	1,370	1,212	1,250	0
100-0000-422.07-00	Zoning	4,365	9,000	3,660	4,000	5,000
100-0000-422.08-00	Recreational Fire	7,925	10,250	10,520	10,250	10,250
100-0000-422.09-00	Sign	2,075	2,500	2,622	2,500	2,500
100-0000-422.10-00	Temp Restaurant	850	900	1,303	1,300	1,000
100-0000-422.11-00	Erosion Control	2,200	1,500	1,800	1,800	1,750
100-0000-422.12-00	Swimming Pool	265	265	1,145	795	800
100-0000-422.13-00	Street Use	325	275	325	350	550
100-0000-422.14-00	Sundry	625	1,400	375	400	400
100-0000-422.15-00	Outdoor Service	250	250	275	300	300
100-0000-431.01-00	Law Enforcement	2,970	0	0	0	0
100-0000-431.02-00	Fire Protection	0	0	0	0	0
100-0000-431.03-00	Public Safety	0	0	0	0	0
100-0000-431.04-00	Highway Transportation	0	0	0	0	0
100-0000-432.01-00	Shared Revenues	4,090,692	4,002,668	1,013,834	4,003,256	3,967,212
100-0000-432.02-00	Computers	44,849	37,054	38,044	38,044	29,233
100-0000-432.03-00	Fire Insurance Tax	30,978	31,000	32,183	32,183	32,000
100-0000-432.04-00	Payment for Munic Svcs	121,586	135,000	120,251	120,500	125,000
100-0000-432.05-00	Law Enforcement	9,359	3,000	15,260	10,000	5,000
100-0000-432.06-00	Fire Protection	0	0	0	0	0
100-0000-432.07-00	Public Safety	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2011

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0000-432.08-00	Highway Transportation	832,407	746,918	747,159	747,160	709,800
100-0000-432.09-00	Connecting Highway	60,406	59,106	58,995	58,994	59,250
100-0000-432.10-00	Engineering	0	0	0	0	45,000
100-0000-432.11-00	Recycling	0	0	0	0	0
100-0000-432.12-00	Park Development	0	0	0	0	0
100-0000-432.13-00	Other	93,069	0	34	34	35
100-0000-432.14-00	Public Health	82,674	86,654	151,602	86,654	108,419
100-0000-432.15-00	Library	0	0	0	0	0
100-0000-432.16-00	Senior Citizen	25,741	25,741	25,741	25,741	25,741
100-0000-441.01-00	Clerk	3,456	4,700	4,975	4,700	4,700
100-0000-441.02-00	Treasurer	8,753	9,500	11,758	10,000	10,000
100-0000-441.03-00	Data Processing	450	250	557	350	250
100-0000-441.04-00	Attorney	0	0	0	0	0
100-0000-441.05-00	Law Enforcement	7,445	5,000	4,719	4,300	5,000
100-0000-441.06-00	Fire Protection	1,894	1,000	1,505	511	500
100-0000-441.07-00	Street-Misc	419	200	589	700	400
100-0000-441.08-00	Snow Removal	4,796	5,000	5,854	6,200	4,500
100-0000-441.09-00	Engineering	1,211	1,500	244	1,000	26,000
100-0000-441.10-00	Street Lighting	0	0	0	0	0
100-0000-441.11-00	Street Patching	8,133	15,000	10,775	10,000	10,000
100-0000-441.12-00	Parking Lot Stickers	4,700	4,000	4,248	3,100	3,000
100-0000-441.13-00	Garbage & Refuse	54,728	66,000	54,589	67,000	124,472
100-0000-441.14-00	Solid Waste Disposal	0	0	31,930	32,100	32,000
100-0000-441.15-00	Recycling	0	0	0	0	0
100-0000-441.16-00	Weed Cutting	4,466	5,000	5,143	9,500	5,000
100-0000-441.17-00	Cemetery	12,325	12,000	14,700	13,500	12,600
100-0000-441.18-00	Public Health	6,944	5,000	13,637	9,000	7,000
100-0000-441.19-00	Library Fines	21,273	23,000	22,581	22,000	18,000
100-0000-441.20-00	Library Vending Svcs	7,116	6,000	7,999	8,000	8,000
100-0000-441.21-00	Library Room Rents	0	0	0	0	0
100-0000-441.22-00	Library Misc	0	0	0	0	0
100-0000-441.23-00	Park	20,398	22,500	25,539	20,000	22,500
100-0000-441.24-00	Pool	52,773	66,500	66,839	66,625	68,500
100-0000-441.25-00	Recreation	40,412	43,000	45,209	41,000	43,000
100-0000-441.26-00	Boat Launch	24,567	24,000	23,225	24,000	24,000
100-0000-441.27-00	Senior Center	6,454	5,000	5,644	5,700	5,500
100-0000-441.28-00	Boat Slip Rental	2,771	2,800	2,210	2,300	2,500
100-0000-441.29-00	Forestry	0	0	20	0	0
100-0000-441.30-00	Pool Concession	15,110	15,500	15,799	15,773	15,500
100-0000-451.00-00	Damage Award-Law Enforce	16	0	50	50	0
100-0000-452.00-00	Damage Award-Park	318	0	381	331	0
100-0000-453.00-00	Court Penalty & Costs	106,438	110,000	104,105	117,000	115,200
100-0000-454.00-00	Parking Violation	41,978	55,000	43,395	42,700	49,800
100-0000-455.00-00	Damage Award-Other	378	0	0	0	0
100-0000-461.01-00	On Investments	53,346	250,000	23,845	35,000	50,000
100-0000-462.01-00	Property	30,215	26,000	29,015	30,000	30,000
100-0000-463.01-00	Other Property	4	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
100-0000-463.02-00	Land	0	0	0	0	0
100-0000-463.03-00	Law Enforcement Property	2,067	0	4,424	4,324	0
100-0000-463.04-00	Refuse Property	155	0	266	320	0
100-0000-463.05-00	Recyclable Materials	0	0	0	0	0
100-0000-463.06-00	Highway Property	17	0	0	0	7,500
100-0000-464.01-00	Other Equipment	0	0	0	0	0
100-0000-464.02-00	Law Enforcement Equipment	0	0	0	0	0
100-0000-464.03-00	Highway Equipment	11,566	5,000	9,555	8,000	7,500
100-0000-465.00-00	Donations & Gifts	5,200	5,000	8,710	6,200	10,000
100-0000-466.00-00	Misc General Revenue	567-	10,000	5,557	1,000	6,000
100-0000-481.01-00	Law Enforcement	132,813	135,000	76,091	135,000	135,000
100-0000-481.02-00	Fire Dept-Tank Inspection	2,160	3,000	720	1,000	3,000
100-0000-481.03-00	Mass Transit	83,448	138,068	150,584	138,068	139,335
100-0000-481.04-00	Street Misc	592	0	6,136	390	0
100-0000-481.05-00	Street Patching	90,213	85,000	60,491	60,000	75,000
100-0000-481.06-00	Garbage & Refuse	28,067	27,500	28,390	28,200	28,000
100-0000-481.07-00	Public Health	249,995	285,595	133,246	265,000	278,790
100-0000-481.08-00	Library Tax	452,599	469,258	465,109	465,108	475,950
100-0000-481.09-00	Pool	0	0	0	0	0
100-0000-481.10-00	Economic Development	6,814	6,800	6,793	6,793	6,800
100-0000-481.14-00	City Attorney	15,422	15,422	12,000	12,000	15,000
100-0000-481.15-00	Recreation	0	0	0	0	0
100-0000-482.01-00	Public Health	10,927	5,000	12,789	8,300	9,000
100-0000-482.02-00	Lift Bridges	124,297	154,169	123,252	154,169	148,120
100-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	313,000
100-0000-492.01-00	Sewage Fund	0	0	0	0	0
100-0000-492.02-00	TIF #1 Fund	172,625	175,000	178,150	175,000	175,000
100-0000-492.03-00	Marina Fund	2,900	5,000	5,000	5,000	20,000
100-0000-492.04-00	TIF #2 Fund	50,827	0	0	0	44,000
100-0000-492.05-00	TIF #4 Fund	6,220	6,220	6,220	6,220	6,220
100-0000-492.06-00	TIF #5 Fund	2,970	2,970	2,970	2,970	2,970
100-0000-492.07-00	TIF #6 Fund	8,680	8,680	8,680	8,680	8,680
100-0000-492.08-00	TIF #7 Fund	10,050	10,050	10,050	10,050	10,050
100-0000-492.09-00	TIF #8 Fund	3,110	3,110	3,110	3,110	3,110
100-0000-492.10-00	TIF #9 Fund	16,480	16,480	16,480	16,480	16,480
100-0000-492.11-00	TIF #10 Fund	12,360	12,360	12,360	12,360	12,360
100-0000-492.12-00	Road @ River Edge Fund	65,000	0	0	0	0
100-0000-492.13-00	TIF #3 Fund	0	0	0	0	0
100-0000-492.14-00	Public Safety Grants	0	0	0	0	0
**	General Fund	15,995,459	16,445,099	12,928,210	16,106,625	9,502,709
***	General Fund	15,995,459	16,445,099	12,928,210	16,106,625	9,502,709

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Housing Rehab Rev Loan						
Housing Rehab Program						
203-0306-562.70-01	Acquisition/Rehab/Conv	2,500	0	2,676	3,000	0
**	Housing Rehab Program	2,500	0	2,676	3,000	0
***	Housing Rehab Rev Loan	2,500	0	2,676	3,000	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 1						
Comptroller/Treasurer						
205-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	0	0	150	150	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Trans to General Fund						
205-0412-591.25-02	Other Municipal Funds	172,625	170,000	178,150	178,150	170,000
**	Trans to General Fund	172,625	170,000	178,150	178,150	170,000
***	TIF Project 1	172,625	170,000	178,300	178,300	170,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 2	Comptroller/Treasurer					
206-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	<u>0</u>	<u>0</u>	<u>150</u>	<u>150</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Trans to General Fund						
206-0412-591.25-02	Other Municipal Funds	50,827	0	0	0	0
**	Trans to General Fund	<u>50,827</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
***	TIF Project 2	50,827	0	150	150	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Marina						
Trans to General Fund						
207-0412-591.25-02	Other Municipal Funds	2,900	0	5,000	5,000	20,000
**	Trans to General Fund	<u>2,900</u>	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>20,000</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Marina Operations					
207-0707-552.10-01	Wages	13,201	16,279	25,426	18,200	18,982
	LEVEL TEXT TEXT AMT					
	DR11 10% OF FACILITIES/POOL TECHNICIAN:					5,108
	10% PARK LABORER/CUSTODIAN:					4,123
	10% PARK SEASONAL:					2,587
	15% PARK CARETAKER:					7,164
						18,982
207-0707-552.10-03	Overtime/Doubletime	0	0	507	407	0
207-0707-552.15-01	Health	2,937	4,955	6,679	4,012	3,223
207-0707-552.15-02	Life	0	0	0	0	0
207-0707-552.15-03	Dental	253	368	500	419	308
207-0707-552.15-04	Retirement	1,286	1,809	2,815	2,221	1,095
207-0707-552.15-05	FICA	1,006	1,258	1,943	1,432	1,467
207-0707-552.15-07	Vision	27	40	56	53	28
207-0707-552.15-08	Workers Comp	334	457	734	519	591
207-0707-552.19-03	Uniform/Clothing Allow	0	175	175	175	175
207-0707-552.20-04	Mechanical Systems	383	0	0	0	350
207-0707-552.21-06	Management	45,900	47,400	47,400	47,400	48,585
	LEVEL TEXT TEXT AMT					
	DR11 HARBORMASTER CONTRACT					48,585
	ASSUMES \$1,500 INCREASE FROM 2010.					48,585
207-0707-552.22-03	Electricity	8,787	15,900	9,010	12,700	13,340
207-0707-552.22-04	Heat	566	800	518	600	700
207-0707-552.22-05	Water/Sewer	1,514	2,000	2,254	1,700	1,900
207-0707-552.22-06	Storm Water	395	400	383	360	400
207-0707-552.24-01	Office Equipment	404	0	0	0	0
207-0707-552.24-02	Tools & Equipment	115	200	612	563	200
	LEVEL TEXT TEXT AMT					
	DR11 ALL HAND TOOLS AND MARINA EQUIPMENT INCLUDING					200
	SKIMMERS, PUMPS, WASTEBASKETS, TABLES, CHAIRS,					
	SIGNS, ETC.					200
207-0707-552.24-03	Buildings	2,063	5,600	1,268	2,400	5,500
	LEVEL TEXT TEXT AMT					
	DR11 ALL ROUTINE ELECTRICAL, PLUMBING AND RELATED					5,500
	REPAIRS TO HARBORHOUSE AND DOCKS.					5,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
207-0707-552.24-04	Specialized Equipment	5,615	0	763	763	0
207-0707-552.25-02	Other Municipal Funds	0	5,000	0	5,000	5,000
	LEVEL TEXT					TEXT AMT
	DR11 PILOT PAYMENT BACK TO CITY.					5,000
						5,000
207-0707-552.29-01	Printing	754	750	1,061	1,060	1,000
207-0707-552.29-03	Advertising	395	500	395	395	400
207-0707-552.29-05	Vehicle/Equipment Rental	4,786	7,000	0	7,000	7,000
207-0707-552.29-07	Inhouse Info Tech Service	0	0	0	0	1,295
207-0707-552.30-11	Postage	129	725	1,512	1,428	1,400
207-0707-552.30-13	Housekeeping	371	350	218	350	350
207-0707-552.30-15	Tools & Equipment	0	20	955	809	0
207-0707-552.30-18	Department	1,258	2,000	3,069	3,200	2,200
207-0707-552.32-01	Dues/Memberships/Licenses	354	350	560	350	200
	LEVEL TEXT					TEXT AMT
	DR11 GAS TANK AND LINE TIGHTNESS TESTING AND STATE					200
	EMERGENCY RESPONSE FEES.					200
207-0707-552.38-01	Fuel	104,741	102,600	113,547	105,000	105,260
	LEVEL TEXT					TEXT AMT
	DR11 GASOLINE PURCHASED FOR RESALE, AVERAGE					105,260
	APPROXIMATELY .25 PER GALLON PROFIT ANTICIPATED					
	ON 38,000 GALLONS ESTIMATED AT \$2.77.					105,260
207-0707-552.51-03	Property	130	130	130	130	130
207-0707-552.82-02	Construction	0	59,600	52,326	0	0
**	Marina Operations	197,704	276,666	274,816	218,646	221,079
***	Marina	200,604	276,666	279,816	223,646	241,079

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS			FUND	BUDGET NAME	PREPARED BY
			Marina Fund	Marina Operations	Brian Tungate
			FUNCTION	BUDGET NUMBER	DATE
			Culture and Recreation	207-0707-552	10/6/2010
PROGRAM - BUDGET RESPONSIBILITIES			2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
This budget provides for operation of the Menasha Marina. Primary expenditures in the budget are for contractual management services and gasoline purchased for resale. The Marina operation has a positive impact on the tax levy by making a payment in-lieu of taxes back to the City.			-Harbormaster Diane Schabach continues to run a successful operation for the city. Her nautical gift shop and special events continue to be popular. -It is expected that by late fall 2010, city park crew will complete re-decking and installing floats on the main pier. This will complete the pier rehabilitation project.		
2011 PROGRAM - BUDGET FUNDING REQUEST			2011 PROGRAM - BUDGET OBJECTIVES		
			-Re-negotiate a new multi-year contract with Harbormaster Diane Schabach.		
<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>	<u>POSITION TITLE</u>	<u>2010 # OF FTE'S</u>	<u>2011 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Facility/Pool Tech.	0.10	0.10
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park Caretaker	0.15	0.15
INTERGOV REVENUE	\$0.00	\$0.00	Park Laborer/Custodian	0.10	0.10
LICENSES & PERMITS	\$0.00	\$0.00	Park Seasonals	0.00	0.02
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.35	0.37

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Comptroller/Treasurer					
208-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	<u>0</u>	<u>0</u>	<u>150</u>	<u>150</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Transfer to Debt Service					
208-0411-591.25-02	Other Municipal Funds	235,079	193,440	193,440	193,440	162,065
**	Transfer to Debt Service	<u>235,079</u>	<u>193,440</u>	<u>193,440</u>	<u>193,440</u>	<u>162,065</u>
***	TIF Project 3	235,079	193,440	193,590	193,590	162,065

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Park Development					
	Uncollectable Debt					
209-0414-513.26-01	Accounts Receivable	4,800	0	0	0	0
**	Uncollectable Debt	<u>4,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Parks Department					
209-0703-553.21-02	Engineering	662	0	0	0	0
**	Parks Department	662	0	0	0	0
		5,462	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	San Sewer Maint/Const					
253-1020-543.10-01	Wages	0	0	2,748	2,748	0
253-1020-543.10-03	Overtime/Doubletime	0	0	1,220	1,220	0
253-1020-543.15-01	Health	0	0	568	568	0
253-1020-543.15-03	Dental	0	0	55	55	0
253-1020-543.15-04	Retirement	0	0	436	436	0
253-1020-543.15-05	FICA	0	0	299	298	0
253-1020-543.15-07	Vision	0	0	6	6	0
253-1020-543.15-08	Workers Comp	0	0	97	97	0
253-1020-543.29-05	Vehicle/Equipment Rental	0	0	6,653	6,653	0
**	San Sewer Maint/Const	0	0	12,082	12,081	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Recycling-Yard Waste					
253-1028-543.10-01	Wages	0	0	1,274	1,274	0
253-1028-543.10-03	Overtime/Doubletime	0	0	366	366	0
253-1028-543.15-01	Health	0	0	21	21	0
253-1028-543.15-03	Dental	0	0	2	2	0
253-1028-543.15-04	Retirement	0	0	180	180	0
253-1028-543.15-05	FICA	0	0	125	125	0
253-1028-543.15-07	Vision	0	0	0	0	0
253-1028-543.15-08	Workers Comp	0	0	40	40	0
253-1028-543.29-05	Vehicle/Equipment Rental	0	0	0	6,653	0
**	Recycling-Yard Waste	0	0	2,008	8,661	0
***	FEMA Grant	0	0	14,090	20,742	0

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	Park Develop Fund	Parks Department	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	209-0703-553	10/6/2010
PROGRAM - BUDGET RESPONSIBILITIES		2010 PROGRAM - BUDGET ACCOMPLISHMENTS	
Funds to be used for insuring that adequate parks, trails, open spaces and sites are properly located and preserved. Funds may also be used for planning and development of new parks and recreation facilities. Funds in this account are typically collected from developers and is a non-levy account.			
2011 PROGRAM - BUDGET FUNDING REQUEST		2011 PROGRAM - BUDGET OBJECTIVES	
Funds may be used to carry out 2011 budget (project) objectives.		-Submit a DNR Stewardship Parkland Acquisition grant in cooperation with Appleton and Town of Harrison. -Continue shoreline/greenspace planning for the Gilbert site. Funds in this non-levy account may be used to aid in securing grants for the site.	

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Post Employment Sick City Attorney					
260-0201-512.10-02	Salaries	37,527	0	0	0	0
**	City Attorney	<u>37,527</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Transfer to Steam Utility					
260-0467-591.25-02	Other Municipal Funds	0	0	250,000	250,000	0
**	Transfer to Steam Utility	<u>0</u>	<u>0</u>	<u>250,000</u>	<u>250,000</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Fire					
260-0501-522.15-01	Health	3,845	0	0	0	0
**	Fire	<u>3,845</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Public Library					
260-0601-551.10-02	Salaries	29,000	0	0	0	0
260-0601-551.15-01	Health	12,704	0	0	0	0
260-0601-551.15-05	FICA	1,559	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Police					
260-0801-521.10-02	Salaries	0	0	25,209	25,209	0
260-0801-521.15-01	Health	0	0	18,067	18,067	0
**	Police	0	0	43,276	43,276	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Senior Center					
260-0920-531.10-02	Salaries	0	0	16,074	16,074	0
**	Senior Center	0	0	16,074	16,074	0
***	Post Employment Sick	84,635	0	309,350	309,350	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
1993	CDBG Revolving Loan					
	Housing Rehab Program					
263-0306-562.21-06	Management	1,000	0	3,250	4,000	0
263-0306-562.21-08	Recording Fees	74	0	59	100	0
263-0306-562.70-01	Acquisition/Rehab/Conv	19,657	0	36,607	30,000	0
**	Housing Rehab Program	20,731	0	39,916	34,100	0
***	1993 CDBG Revolving Loan	20,731	0	39,916	34,100	0

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST																																										
Recycling																																																
Recycling-Solid Waste																																																
266-1027-543.10-01	Wages	64,675	35,900	55,542	50,000	28,100																																										
266-1027-543.10-02	Salaries	4,761	4,218	4,215	4,218	4,171																																										
266-1027-543.10-03	Overtime/Doubletime	3,515	820	2,352	2,100	841																																										
266-1027-543.15-01	Health	17,042	14,395	13,799	14,395	14,676																																										
266-1027-543.15-02	Life	14	12	15	12	17																																										
266-1027-543.15-03	Dental	1,405	857	1,116	857	974																																										
266-1027-543.15-04	Retirement	7,241	4,546	6,436	6,195	2,213																																										
266-1027-543.15-05	FICA	5,463	3,045	4,625	4,308	2,491																																										
266-1027-543.15-07	Vision	154	108	127	108	107																																										
266-1027-543.15-08	Workers Comp	1,842	1,148	1,742	1,930	1,019																																										
266-1027-543.19-03	Uniform/Clothing Allow	386	393	375	376	370																																										
266-1027-543.21-06	Manangement	26,013	23,600	10,891	21,600	18,750																																										
<table> <tr> <td>LEVEL</td><td>TEXT</td><td colspan="5">TEXT AMT</td></tr> <tr> <td>DR11</td><td>CONTAINER RENTAL/HAULING</td><td colspan="5">12,000</td></tr> <tr> <td></td><td>FLUORESCENT BULK RECYCLING</td><td colspan="5">550</td></tr> <tr> <td></td><td>CONTAMINATED WASTE OIL DISPOSAL (1 OCCURENCE @ \$4,100)</td><td colspan="5">4,100</td></tr> <tr> <td></td><td>OIL DRY RECYCLING</td><td colspan="5">2,100</td></tr> <tr> <td></td><td></td><td colspan="5">18,750</td></tr> </table>							LEVEL	TEXT	TEXT AMT					DR11	CONTAINER RENTAL/HAULING	12,000						FLUORESCENT BULK RECYCLING	550						CONTAMINATED WASTE OIL DISPOSAL (1 OCCURENCE @ \$4,100)	4,100						OIL DRY RECYCLING	2,100							18,750				
LEVEL	TEXT	TEXT AMT																																														
DR11	CONTAINER RENTAL/HAULING	12,000																																														
	FLUORESCENT BULK RECYCLING	550																																														
	CONTAMINATED WASTE OIL DISPOSAL (1 OCCURENCE @ \$4,100)	4,100																																														
	OIL DRY RECYCLING	2,100																																														
		18,750																																														
266-1027-543.25-01	Other Municipal Entities	11,427	17,250	20,541	18,400	14,000																																										
<table> <tr> <td>LEVEL</td><td>TEXT</td><td colspan="5">TEXT AMT</td></tr> <tr> <td>DR11</td><td>1300 TONS SINGLE STREAM @ \$10.00/TON</td><td colspan="5">13,000</td></tr> <tr> <td></td><td>TIRE DISPOSAL</td><td colspan="5">1,000</td></tr> <tr> <td></td><td></td><td colspan="5">14,000</td></tr> </table>							LEVEL	TEXT	TEXT AMT					DR11	1300 TONS SINGLE STREAM @ \$10.00/TON	13,000						TIRE DISPOSAL	1,000							14,000																		
LEVEL	TEXT	TEXT AMT																																														
DR11	1300 TONS SINGLE STREAM @ \$10.00/TON	13,000																																														
	TIRE DISPOSAL	1,000																																														
		14,000																																														
266-1027-543.29-01	Printing	5,955	4,200	7,152	5,200	5,200																																										
266-1027-543.29-05	Vehicle/Equipment Rental	76,993	47,715	51,276	64,000	68,000																																										
266-1027-543.29-07	Inhouse Info Tech Service	0	0	0	0	7,212																																										
266-1027-543.30-11	Postage	3,506	3,700	3,769	3,700	3,700																																										
266-1027-543.30-15	Tools & Equipment	277,346	0	0	0	0																																										
266-1027-543.30-18	Department	502	600	6,094	6,000	3,000																																										
<table> <tr> <td>LEVEL</td><td>TEXT</td><td colspan="5">TEXT AMT</td></tr> <tr> <td>DR11</td><td>DROP-SITE CONTAINERS (6@ \$500 EACH)</td><td colspan="5">3,000</td></tr> <tr> <td></td><td></td><td colspan="5">3,000</td></tr> </table>							LEVEL	TEXT	TEXT AMT					DR11	DROP-SITE CONTAINERS (6@ \$500 EACH)	3,000							3,000																									
LEVEL	TEXT	TEXT AMT																																														
DR11	DROP-SITE CONTAINERS (6@ \$500 EACH)	3,000																																														
		3,000																																														
266-1027-543.34-02	Registrations	4	0	0	0	0																																										
266-1027-543.51-03	Property	300	300	300	300	300																																										
**	Recycling-Solid Waste	508,544	162,807	190,367	203,699	175,141																																										
***	Recycling	508,544	162,807	190,367	203,699	175,141																																										

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Solid Waste	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1027-543	
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
This budget reflects costs associated with the collection and processing of all residential solid waste recycling goods.	Successfully launched automated single stream recycling on a once per month collection basis.		

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES
Increase in Equipment Rental sub-account due to proposal to increase number of collections from 12 to 20 per year.	Minimally increase the budget with the added service level of 20 collections per year from the current monthly service level.

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

Increased Automated Single Stream Recycling Collection Schedule

Automated collection began the first week in January 2010. For the first six (6) months of collection, January-June, we have seen dramatic increases in collection of recyclable materials. Having residents recycle more material continues to be our goal, both to lower costs for refuse disposal and increased sustainability measures.

RECYCLING COLLECTION STATS

2009 January-June

- Six (6) month curbside recycling collection 435.83 tons
- Average per month 72.64 tons
- Daily average of 7.26 tons each day of collection
- Household average 2.28 pounds per day

2010 January-June

- Six (6) month curbside recycling collection 579.23 tons
- Average per month 96.54 tons
- Daily average of 9.65 tons each day of collection
- Household average 3.03 pounds per day

- The 96-gallon cart is functioning like we anticipated; the volume of the cart seems to be adequate for most households. Residents who have contacted the city regarding cart size being too small have been asked to use our recycling facility or put out an additional container. A few calls were received regarding the cart being too large for the volume of recycling generated and for storage.
- Each route, especially routes on the eastern side of the city, continues to have a number of stops with additional containers of recycling out for collection that require the operator to collect by hand.
- Maximum filled carts are common throughout the city.
- Due to the amount of carts filled to the max throughout the city, we are proposing with this budget a more frequent pick-up schedule. The attached schedule anticipates 20 pick-ups per year on each route or 40 scheduled weeks of collection annually. By moving to collection every two - three weeks from monthly collection, we believe that we can manage the workload without increasing staffing levels, and provide a service level that will meet the needs of nearly 100% of residents in the city. All residents will continue to have the option to place additional materials curbside for collection on their regular collection day or bring additional materials to the drop off site on Baldwin St from 6AM- 8PM.

2011 PROPOSED INCREASED RECYCLING SCHEDULE 20 WEEKS							# of collection
		M	T	W	TH	F	
JAN							
	A	10	11	12	13	14	1
	B	17	18	19	20	21	1
	A	24	25	26	27	28	2
FEB	B	31					2
			1	2	3	4	2
	A	14	15	16	17	18	3
	B	21	22	23	24	25	3
MAR	A	28					4
	A		1	2	3	4	4
	B	14	15	16	17	18	4
APR	A	21	22	23	24	25	5
	B	28	29	30	31		5
						1	5
	A	4	5	6	7	8	6
MAY	B	18	19	20	21	22	6
	A	25	26	27	28	29	7
	B	2	3	4	5	6	7
JUN	A	16	17	18	19	20	8
	B	23	24	25	26	27	8
	A	6	7	8	9	10	9
	B	13	14	15	16	17	9
JUL	A	20	21	22	23	24	10
	B	27	28	29	30		10
						1	10
	A	11	12	13	14	15	11
AUG	B	18	19	20	21	22	11
	A	25	26	27	28	29	12
	B	1	2	3	4	5	12
SEP	A	15	16	17	18	19	13
	B	22	23	24	25	26	13
	A	29	30	31			14
					1	2	14
SEP	B	12	13	14	15	16	14
	A	19	20	21	22	23	15
	B	26	27	28	29	30	15

2011							
	M	T	W	TH	F		
OCT	A 3	4	5	6	7	16	
	B 10	11	12	13	14	16	
	A 24	25	26	27	28	17	
NOV	B 31					17	
	A 7	8	9	10	11	18	
	B 14	15	16	17	18	18	
DEC	A 28	29	30			19	
	A			1	2	19	
	B 5	6	7	8	9	19	
JAN 2012	A 12	13	14	15	16	20	
	B 19	20	21				
	B			29	30	HOL/20	
FEB 2012	A 9	10	11	12	13	1	
	B 16	17	18	19	20	1	
	A 23	24	25	26	27	2	
	B 30	31				2	
	B		1	2	3	2	
	A 13	14	15	16	17	3	
	B 20	21	22	23	24	3	
	A 27	28	29			4	

2011 has 7 weeks of holidays

6 weeks of no collection **OPEN** weeks

Christmas week will have a split week of collection due to short weeks.

20 weeks of collections per cycle: A - Red cycle B - Blue cycle

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2011

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Recycling-Yard Waste					
266-1028-543.10-01	Wages	46,171	47,557	66,554	56,000	47,455
266-1028-543.10-02	Salaries	7,802	11,419	11,409	11,419	6,359
266-1028-543.10-03	Overtime/Doubletime	317	1,764	736	1,000	1,804
266-1028-543.15-01	Health	15,024	13,088	19,798	13,088	11,794
266-1028-543.15-02	Life	22	33	42	33	26
266-1028-543.15-03	Dental	1,014	1,022	1,549	1,022	1,083
266-1028-543.15-04	Retirement	5,566	5,848	8,612	6,134	3,313
266-1028-543.15-05	FICA	4,035	4,591	5,881	5,234	4,228
266-1028-543.15-07	Vision	123	109	170	109	101
266-1028-543.15-08	Workers Comp	1,380	1,700	2,229	1,930	1,726
266-1028-543.19-03	Uniform/Clothing Allow	1,250	454	405	406	405
266-1028-543.21-06	Manangement	3,182	10,080	27,180	11,670	15,960
	LEVEL TEXT					TEXT AMT
	DR11 RENTAL OF GRINDER					15,960
						15,960
266-1028-543.22-03	Electricity	3,785	400	0	400	280
266-1028-543.22-06	Storm Water	16,895	3,295	18,420	11,000	8,400
266-1028-543.29-05	Vehicle/Equipment Rental	98,382	78,570	115,406	80,000	80,000
266-1028-543.30-11	Postage	292	100	114	0	25
266-1028-543.30-15	Tools & Equipment	0	2,200	544	544	1,400
	LEVEL TEXT					TEXT AMT
	DR11 AUGER TEETH					1,400
						1,400
266-1028-543.30-18	Department	17,624	8,965	6,916	8,965	8,250
266-1028-543.34-02	Registrations	8	0	0	0	0
266-1028-543.51-03	Property	480	290	480	290	290
** Recycling-Yard Waste		223,352	191,485	286,445	209,244	192,899

<div>CITY OF MENASHA</div> <div>2011 PROGRAM REQUEST - OPERATIONS BUDGET</div> <div>PROGRAM COMMENTS</div>	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Yard Waste	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1028-543	10/7/2010
PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS		
This budget reflects costs associated with the collection and processing of all City yard waste. A portion of yard waste activities is charged to the Storm Water Utility.			

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Recycling-Appliances					
266-1029-543.10-01	Wages	8,353	11,966	9,079	10,000	12,099
266-1029-543.10-02	Salaries	758	769	770	769	761
266-1029-543.10-03	Overtime/Doubletime	66	0	44	42	0
266-1029-543.15-01	Health	1,953	4,628	2,298	4,628	4,750
266-1029-543.15-02	Life	2	2	3	2	3
266-1029-543.15-03	Dental	167	276	185	276	314
266-1029-543.15-04	Retirement	919	1,415	1,056	1,189	857
266-1029-543.15-05	FICA	684	945	738	827	969
266-1029-543.15-07	Vision	19	35	22	35	35
266-1029-543.15-08	Workers Comp	235	357	280	370	400
266-1029-543.19-03	Uniform/Clothing Allow	127	128	125	126	126
266-1029-543.21-06	Manangement	8,489	5,600	2,938	4,850	5,200
	LEVEL					
	DR11					
	TEXT					
	PROCESSING FEE FOR FREON CONTAINING APPLIANCES					
	400 @ \$13/EACH					5,200
						5,200
266-1029-543.29-01	Printing	131	200	0	0	0
266-1029-543.29-05	Vehicle/Equipment Rental	6,497	9,550	4,538	6,300	9,600
266-1029-543.30-18	Department	0	100	0	50	100
266-1029-543.34-02	Registrations	1	0	0	0	0
266-1029-543.51-03	Property	50	50	50	50	50
**	Recycling-Appliances	28,451	36,021	22,126	29,514	35,264
***	Recycling	760,347	390,313	487,633	442,457	403,304

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Appliances	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1029-543	10/8/2010
<u>PROGRAM - BUDGET RESPONSIBILITIES</u>	<u>2010 PROGRAM - BUDGET ACCOMPLISHMENTS</u>		
This budget provides for the collection and processing of all waste appliances in the City.			

<u>2011 PROGRAM - BUDGET FUNDING REQUEST</u>	<u>2011 PROGRAM - BUDGET OBJECTIVES</u>
No significant changes.	

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Steam Utility Operations						
Steam Utility Operations						
267-0102-581.15-09	Unemployment Comp	0	0	6,948	5,500	0
267-0102-581.20-04	Mechanical Systems	0	0	340	400	0
267-0102-581.21-01	Legal	0	0	506,784	500,000	0
267-0102-581.21-03	Accounting/Financial	0	0	89,415	95,000	0
267-0102-581.22-03	Electricity	0	0	11,505	7,000	0
267-0102-581.22-04	Heat	0	0	467	1,000	0
267-0102-581.22-05	Water/Sewer	0	0	2,464	2,500	0
267-0102-581.30-11	Postage	0	0	16	0	0
267-0102-581.30-18	Department	0	0	75	100	0
267-0102-581.32-01	Dues/Memberships/Licenses	0	0	30,272	30,500	0
267-0102-581.33-01	Mileage	0	0	147	0	0
267-0102-581.33-02	Registrations	0	0	436	500	0
267-0102-581.33-03	Lodging/Meals	0	0	527	300	0
267-0102-581.33-04	Other Expenses	0	0	4	0	0
267-0102-581.73-01	Award & Claim Settlements	0	0	1,285,000	250,000	0
**	Steam Utility Operations	0	0	1,934,400	892,800	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Debt Issuance Expenditure						
267-0407-513.21-03	Accounting/Financial	0	0	301	0	0
**	Debt Issuance Expenditure	0	0	301	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Transfer to Debt Service					
267-0411-591.25-02	Other Municipal Funds	0	0	6,930,000	6,930,000	0
**	Transfer to Debt Service	0	0	6,930,000	6,930,000	0
***	Steam Utility Operations	0	0	8,864,701	7,822,800	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Debt Service					
	Debt Service-Principal					
310-0409-571.61-01	Principal	2,876,058	17,305,000	11,802,547	10,405,000	3,757,893
**	Debt Service-Principal	2,876,058	17,305,000	11,802,547	10,405,000	3,757,893

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Debt Service-Interest					
310-0410-571.61-02	Interest	2,363,469	1,729,178	1,647,148	1,729,178	2,061,624
**	Debt Service-Interest	2,363,469	1,729,178	1,647,148	1,729,178	2,061,624
***	Debt Service	5,239,527	19,034,178	13,449,695	12,134,178	5,819,517

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 4						
Comptroller/Treasurer						
456-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	0	0	150	150	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Transfer to Debt Service						
456-0411-591.25-02	Other Municipal Funds	164,734	6,220	165,034	165,034	6,220
**	Transfer to Debt Service	164,734	6,220	165,034	165,034	6,220

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Trans to General Fund						
456-0412-591.25-02	Other Municipal Funds	6,220	165,034	6,220	6,220	165,074
**	Trans to General Fund	6,220	165,034	6,220	6,220	165,074

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 5						
Community Development						
457-0304-562.10-02	Salaries	0	3,881	3,877	3,874	3,922
457-0304-562.15-01	Health	0	574	570	572	594
457-0304-562.15-02	Life	0	21	19	21	20
457-0304-562.15-03	Dental	0	53	53	53	60
457-0304-562.15-04	Retirement	0	427	427	425	259
457-0304-562.15-05	FICA	0	296	292	290	300
457-0304-562.15-07	Vision	0	5	5	5	5
457-0304-562.15-08	Workers Comp	0	107	111	99	121
457-0304-562.21-06	Management	0	0	75	0	0
457-0304-562.21-08	Recording Fees	22	0	0	0	0
**	Community Development	22	5,364	5,429	5,339	5,281

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Comptroller/Treasurer						
457-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	0	0	150	150	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Transfer to Debt Service						
457-0411-591.25-02	Other Municipal Funds	645,906	2,970	351,292	351,292	2,970
**	Transfer to Debt Service	645,906	2,970	351,292	351,292	2,970

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Trans to General Fund					
457-0412-591.25-02	Other Municipal Funds	2,970	351,292	2,970	2,970	417,050
**	Trans to General Fund	<u>2,970</u>	<u>351,292</u>	<u>2,970</u>	<u>2,970</u>	<u>417,050</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Street Construction					
457-1003-541.82-02	Construction	386,865	0	14,747	14,747	0
**	Street Construction	<u>386,865</u>	<u>0</u>	<u>14,747</u>	<u>14,747</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Sidewalks and Crosswalks					
457-1009-541.30-18	Department	960	0	0	0	0
457-1009-541.82-02	Construction	21,214	0	81	81	0
**	Sidewalks and Crosswalks	<u>22,174</u>	<u>0</u>	<u>81</u>	<u>81</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Storm Sewers & Drains					
457-1010-541.82-02	Construction	5,535	0	564	564	0
**	Storm Sewers & Drains	5,535	0	564	564	0
***	TIF Project 5	1,063,472	359,626	375,233	375,143	425,301

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	TIF Project 6					
	Community Development					
471-0304-562.10-02	Salaries	0	3,881	3,877	3,874	3,922
471-0304-562.15-01	Health	0	574	570	572	594
471-0304-562.15-02	Life	0	21	19	21	20
471-0304-562.15-03	Dental	0	53	53	53	60
471-0304-562.15-04	Retirement	0	427	427	425	259
471-0304-562.15-05	FICA	0	297	292	290	300
471-0304-562.15-07	Vision	0	5	5	5	5
471-0304-562.15-08	Workers Comp	0	107	111	99	123
**	Community Development	0	5,365	5,354	5,339	5,283

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Comptroller/Treasurer					
471-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	0	0	150	150	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Transfer to Debt Service					
471-0411-591.25-02	Other Municipal Funds	376,120	8,680	382,195	382,195	8,680
**	Transfer to Debt Service	<u>376,120</u>	<u>8,680</u>	<u>382,195</u>	<u>382,195</u>	<u>8,680</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Trans to General Fund					
471-0412-591.25-02	Other Municipal Funds	8,680	382,195	8,680	8,680	372,458
**	Trans to General Fund	<u>8,680</u>	<u>382,195</u>	<u>8,680</u>	<u>8,680</u>	<u>372,458</u>
***	TIF Project 6	384,800	396,240	396,379	396,364	386,421

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Capital Facilities					
	Transfer to Steam Utility					
472-0467-591.25-02	Other Municipal Funds	0	0	125,000	125,000	0
**	Transfer to Steam Utility	<u>0</u>	<u>0</u>	<u>125,000</u>	<u>125,000</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Fire					
472-0501-522.21-02	Engineering	0	0	26,244	30,000	0
472-0501-522.51-04	Liability	0	0	0	0	0
472-0501-522.82-01	Buildings	0	0	381,345	0	0
**	Fire	0	0	407,589	30,000	0
***	Capital Facilities	0	0	532,589	155,000	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Roadways at Rivers Edge					
	Trans to General Fund					
477-0412-591.25-02	Other Municipal Funds	65,000	0	0	0	0
**	Trans to General Fund	65,000	0	0	0	0
***	Roadways at Rivers Edge	65,000	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	2002 Capital Projects					
	Transfer to Debt Service					
479-0411-591.25-02	Other Municipal Funds	0	0	655	655	0
**	Transfer to Debt Service	0	0	655	655	0
***	2002 Capital Projects	0	0	655	655	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 7	Comptroller/Treasurer					
481-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	0	0	150	150	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
481-0411-591.25-02	Other Municipal Funds	133,783	10,050	174,078	174,078	10,050
**	Transfer to Debt Service	133,783	10,050	174,078	174,078	10,050

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
481-0412-591.25-02	Other Municipal Funds	10,050	174,078	10,050	10,050	170,515
**	Trans to General Fund	10,050	174,078	10,050	10,050	170,515
***	TIF Project 7	143,833	184,128	184,278	184,278	180,565

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Comptroller/Treasurer					
484-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	<u>0</u>	<u>0</u>	<u>150</u>	<u>150</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Transfer to Debt Service					
484-0411-591.25-02	Other Municipal Funds	87,115	3,110	106,001	106,001	3,110
**	Transfer to Debt Service	<u>87,115</u>	<u>3,110</u>	<u>106,001</u>	<u>106,001</u>	<u>3,110</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Trans to General Fund					
484-0412-591.25-02	Other Municipal Funds	3,110	106,001	3,110	3,110	103,512
**	Trans to General Fund	<u>3,110</u>	<u>106,001</u>	<u>3,110</u>	<u>3,110</u>	<u>103,512</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 9						
Community Development						
485-0304-562.10-01	Wages	0	0	0	0	0
485-0304-562.10-02	Salaries	0	3,881	3,877	3,874	3,922
485-0304-562.15-01	Health	0	574	570	572	594
485-0304-562.15-02	Life	0	21	19	21	20
485-0304-562.15-03	Dental	0	53	53	53	60
485-0304-562.15-04	Retirement	0	427	427	425	259
485-0304-562.15-05	FICA	0	297	292	290	300
485-0304-562.15-07	Vision	0	5	5	5	5
485-0304-562.15-08	Workers Comp	0	107	111	99	123
485-0304-562.21-02	Engineering	0	0	0	0	0
485-0304-562.21-06	Management	0	0	0	0	0
485-0304-562.24-05	Small Projects	134	0	0	0	0
485-0304-562.82-02	Construction	12,187	0	1,263-	1,263-	0
** Community Development		12,321	5,365	4,091	4,076	5,283

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Urban Redevelopment						
485-0305-562.82-02	Construction	983-	0	0	0	0
** Urban Redevelopment		983-	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Comptroller/Treasurer						
485-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
** Comptroller/Treasurer		0	0	150	150	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Transfer to Debt Service					
485-0411-591.25-02	Other Municipal Funds	324,324	16,480	300,548	300,548	16,480
**	Transfer to Debt Service	<u>324,324</u>	<u>16,480</u>	<u>300,548</u>	<u>300,548</u>	<u>16,480</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Trans to General Fund					
485-0412-591.25-02	Other Municipal Funds	16,480	300,548	16,480	16,480	297,722
**	Trans to General Fund	<u>16,480</u>	<u>300,548</u>	<u>16,480</u>	<u>16,480</u>	<u>297,722</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Engineering					
485-1002-541.10-02	Salaries	4,703	4,750	4,740	4,743	9,378
485-1002-541.15-01	Health	820	885	878	878	1,829
485-1002-541.15-02	Life	22	26	24	24	49
485-1002-541.15-03	Dental	51	53	53	53	120
485-1002-541.15-04	Retirement	488	522	522	522	619
485-1002-541.15-05	FICA	347	363	347	348	717
485-1002-541.15-06	Deferred Comp	0	0	0	0	0
485-1002-541.15-07	Vision	5	5	5	5	10
485-1002-541.15-08	Workers Comp	11	12	12	11	22
**	Engineering	<u>6,447</u>	<u>6,616</u>	<u>6,581</u>	<u>6,584</u>	<u>12,744</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Street Construction						
485-1003-541.10-01	Wages	8,173	0	0	0	0
485-1003-541.10-03	Overtime/Doubletime	100	0	0	0	0
485-1003-541.15-01	Health	1,066	0	0	0	0
485-1003-541.15-03	Dental	104	0	0	0	0
485-1003-541.15-04	Retirement	465	0	0	0	0
485-1003-541.15-05	FICA	336	0	0	0	0
485-1003-541.15-07	Vision	11	0	0	0	0
485-1003-541.15-08	Workers Comp	112	0	0	0	0
485-1003-541.29-05	Vehicle/Equipment Rental	13,849	0	13	13	0
485-1003-541.82-02	Construction	33,067	0	0	0	0
** Street Construction		57,283	0	13	13	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Storm Sewers & Drains						
485-1010-541.21-02	Engineering	0	0	0	0	0
485-1010-541.82-02	Construction	3,524	0	0	0	0
** Storm Sewers & Drains		3,524	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 10						
Community Development						
487-0304-562.10-02	Salaries	0	3,881	3,877	3,874	3,922
487-0304-562.15-01	Health	0	574	570	572	594
487-0304-562.15-02	Life	0	21	19	21	20
487-0304-562.15-03	Dental	0	53	53	53	60
487-0304-562.15-04	Retirement	0	427	427	425	259
487-0304-562.15-05	FICA	0	297	292	290	300
487-0304-562.15-07	Vision	0	5	5	5	5
487-0304-562.15-08	Workers Comp	0	107	111	99	123
** Community Development		0	5,365	5,354	5,339	5,283

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Comptroller/Treasurer					
487-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	<u>0</u>	<u>0</u>	<u>150</u>	<u>150</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Transfer to Debt Service					
487-0411-591.25-02	Other Municipal Funds	21,750	12,360	21,750	21,750	12,360
**	Transfer to Debt Service	<u>21,750</u>	<u>12,360</u>	<u>21,750</u>	<u>21,750</u>	<u>12,360</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Trans to General Fund					
487-0412-591.25-02	Other Municipal Funds	12,360	21,750	12,360	12,360	396,750
**	Trans to General Fund	<u>12,360</u>	<u>21,750</u>	<u>12,360</u>	<u>12,360</u>	<u>396,750</u>
***	TIF Project 10	34,110	39,475	39,614	39,599	414,393

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 11						
Community Development						
489-0304-562.21-02	Engineering	0	0	0	13,150	0
489-0304-562.21-06	Management	10,531	0	0	1,000	0
**	Community Development	<u>10,531</u>	<u>0</u>	<u>0</u>	<u>14,150</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Urban Redevelopment						
489-0305-562.73-01	Award & Claim Settlements	38,978	0	68,093	62,226	0
**	Urban Redevelopment	<u>38,978</u>	<u>0</u>	<u>68,093</u>	<u>62,226</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Comptroller/Treasurer						
489-0401-513.25-01	Other Municipal Entities	0	0	150	150	0
**	Comptroller/Treasurer	<u>0</u>	<u>0</u>	<u>150</u>	<u>150</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Street Construction					
490-1003-541.82-02	Construction	22,193	0	0	0	0
**	Street Construction	<u>22,193</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Sewage Fund					
	Comptroller/Treasurer					
601-0401-513.21-03	Accounting/Financial	0	0	475	475	0
**	Comptroller/Treasurer	<u>0</u>	<u>0</u>	<u>475</u>	<u>475</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Debt Service-Interest					
601-0410-571.61-02	Interest	73,117	73,825	37,820	74,134	70,746
**	Debt Service-Interest	<u>73,117</u>	<u>73,825</u>	<u>37,820</u>	<u>74,134</u>	<u>70,746</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Uncollectable Debt					
601-0414-513.26-01	Accounts Receivable	3,335	0	0	0	0
**	Uncollectable Debt	<u>3,335</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Engineering					
601-1002-541.10-01	Wages	49,377	0	40,039	64,260	65,132
601-1002-541.10-02	Salaries	23,517	0	16,072	23,747	23,446
601-1002-541.10-03	Overtime/Doubletime	648	0	559	120	1,983
601-1002-541.15-01	Health	14,520	0	10,902	17,700	18,292
601-1002-541.15-02	Life	112	0	81	130	121
601-1002-541.15-03	Dental	1,061	0	781	1,260	1,428
601-1002-541.15-04	Retirement	7,646	0	6,233	9,693	5,982
601-1002-541.15-05	FICA	5,429	0	4,191	6,741	6,934
601-1002-541.15-07	Vision	119	0	86	130	135
601-1002-541.15-08	Workers Comp	1,114	0	1,093	1,940	1,857
601-1002-541.19-03	Uniform/Clothing Allow	75	0	0	75	75
601-1002-541.29-05	Vehicle/Equipment Rental	0	0	0	9,030	7,750
601-1002-543.10-01	Wages	0	0	0	0	0
601-1002-543.10-02	Salaries	0	0	0	0	0
601-1002-543.10-03	Overtime/Doubletime	0	0	0	0	0
601-1002-543.15-01	Health	0	0	0	0	0
601-1002-543.15-02	Life	0	0	0	0	0
601-1002-543.15-03	Dental	0	0	0	0	0
601-1002-543.15-04	Retirement	0	0	0	0	0
601-1002-543.15-05	FICA	0	0	0	0	0
601-1002-543.15-07	Vision	0	0	0	0	0
601-1002-543.15-08	Workers Comp	0	0	0	0	0
**	Engineering	<u>103,618</u>	<u>0</u>	<u>80,037</u>	<u>134,826</u>	<u>133,135</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
601-1020-543.10-01	San Sewer Maint/Const Wages	55,076	133,075	53,076	65,250	69,670
	LEVEL TEXT					TEXT AMT
	DR11 FULL-TIME CITY GARAGE					69,670 69,670
601-1020-543.10-02	Salaries	5,110	28,947	12,818	5,197	5,137
	LEVEL TEXT					TEXT AMT
	DR11 SUP'T./ASST. SUP'T.					5,323 5,323
601-1020-543.10-03	Overtime/Doubletime	3,426	3,249	1,757	2,000	2,563
601-1020-543.15-01	Health	16,534	41,019	17,595	23,319	23,838
601-1020-543.15-02	Life	15	144	59	60	22
601-1020-543.15-03	Dental	1,106	2,864	1,279	1,608	1,832
601-1020-543.15-04	Retirement	6,628	18,270	7,497	7,969	5,155
601-1020-543.15-05	FICA	4,738	12,704	5,040	5,542	5,975
601-1020-543.15-07	Vision	122	321	142	184	183
601-1020-543.15-08	Workers Comp	1,596	3,777	1,585	2,483	2,406
601-1020-543.19-03	Uniform/Clothing Allow	612	822	800	801	731
601-1020-543.21-01	Legal	377,417	50,000	236,184-	150,000	100,000
601-1020-543.21-02	Engineering	95,759	56,000	50,319	38,800	49,500
	LEVEL TEXT					TEXT AMT
	DR11 TELEVISED SEWER INSPECTION					7,000
	INDUSTRIAL SEWER MONITORING PROGRAM					9,000
	DIGGER'S HOTLINE					2,000
	SEWER SYSTEM EVALUATION SURVEY (SSES)					21,000
	COMPLIANCE AGREEMENT					10,500 49,500
601-1020-543.21-06	Manangement	27,691	0	5,875	0	0
601-1020-543.22-01	Telephone	3,246	3,200	3,735	4,000	3,500
601-1020-543.22-03	Electricity	1,777	2,100	1,739	2,100	2,230
601-1020-543.22-05	Water/Sewer	0	2,000	0	0	0
601-1020-543.22-06	Storm Water	57	0	0	0	0
601-1020-543.24-04	Specialized Equipment	0	3,000	442	1,800	3,000
	LEVEL TEXT					TEXT AMT
	DR11 ATMOSPHERE MONITOR/LIFT STATION REPAIRS					3,000 3,000
601-1020-543.24-05	Small Projects	536	0	0	0	0
601-1020-543.25-01	Other Municipal Entities	895	0	0	0	0
601-1020-543.29-01	Printing	0	200	0	0	0

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601-1020-543.29-05	Vehicle/Equipment Rental	48,044	44,000	14,384	32,670	46,000
601-1020-543.29-07	Inhouse Info Tech Service	0	0	0	0	3,356
601-1020-543.30-10	Office	8	200	0	0	0
601-1020-543.30-11	Postage	333	1,000	65	75	500
601-1020-543.30-15	Tools & Equipment	16	4,300	1,038	4,300	5,000
	LEVEL TEXT					TEXT AMT
	DR11 JETTER HEADS, CORE DRILL (1/2)					5,000
						5,000
601-1020-543.30-18	Department	10,000	18,845	7,926	10,000	25,200
	LEVEL TEXT					TEXT AMT
	DR11 PIPE, CASTINGS, ETC.					12,500
	LIFT STATION PARTS					3,000
	DEGREASER					1,000
	SAFETY EQUIPMENT					800
	ATMOSPHERE MONITORS (4)					7,900
						25,200
601-1020-543.34-02	Registrations	6	0	80	0	0
601-1020-543.51-03	Property	2,840	2,840	2,840	2,840	2,840
601-1020-543.54-00	Depreciation	60,881	0	0	0	0
601-1020-543.54-01	Buildings	0	0	0	0	0
601-1020-543.80-01	Computer Equipment	0	0	0	0	0
601-1020-543.80-02	Land Purchase	0	0	0	0	0
601-1020-543.80-03	Motorized Equipment	0	0	0	0	0
601-1020-543.80-04	Office Equipment	0	0	0	0	0
601-1020-543.80-05	Other Equipment	0	0	0	0	0
601-1020-543.82-01	Buildings	0	0	0	0	0
601-1020-543.82-02	Construction	12,016	105,000	23,088	25,000	105,000
	LEVEL TEXT					TEXT AMT
	DR11 LATERAL REPAIR/REHAB/RECONSTRUCTION					
	VARIOUS LOCATIONS					20,000
	MANHOLE RECONST./REHAB.					
	VARIOUS LOCATIONS					15,000
	MISC. SANITARY SEWER REPAIR/CONTINGENCY					
	VARIOUS LOCATIONS (THIRD STREET, OTHER					
	STREET PROJECTS)					20,000
	SANITARY SEWER REHABILITATION					
	I&I HOME GRANT PROGRAM					50,000
						105,000
601-1020-543.82-03	Reimbursement	0	0	0	0	0
601-1020-543.89-99	Contra Expense	0	0	0	0	0

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND Sewage Fund	BUDGET NAME San Sewer Maint/Const	PREPARED BY Mark Radtke Timothy Jacobson
	FUNCTION Public Works	BUDGET NUMBER 601-1020-543	DATE 10/8/2010

PROGRAM - BUDGET RESPONSIBILITIES

This budget provides for the construction, reconstruction, maintenance, and repair of the sanitary sewer system. It includes such work as reconstruction of existing mains, cleaning and flushing of sewer mains, inspection and repair of lift stations, and maintenance to the system.

2010 PROGRAM - BUDGET ACCOMPLISHMENTS

2011 PROGRAM - BUDGET FUNDING REQUEST

2011 PROGRAM - BUDGET OBJECTIVES

Continue concentrated I/I removal projects. Pursue Sewer System Evaluation Survey (SSES) in Phase 4 area of the City (Doty Island). Continue industrial monitoring program to ensure equitable charges for all City sewer users. Implement recommended improvements per DNR Compliance Agreement.

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Debt Service-Interest					
601-0410-571.61-02	Interest	73,117	73,825	37,820	74,134	70,746
**	Debt Service-Interest	<u>73,117</u>	<u>73,825</u>	<u>37,820</u>	<u>74,134</u>	<u>70,746</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Sewer Treatment Plant					
601-1021-543.21-01	Legal	19,269	0	6,413	10,000	10,000
601-1021-543.25-01	Other Municipal Entities	1,167,642	1,212,898	1,084,747	1,061,874	1,224,889
**	Sewer Treatment Plant	<u>1,186,911</u>	<u>1,212,898</u>	<u>1,091,160</u>	<u>1,071,874</u>	<u>1,234,889</u>
***	Sewage Fund	2,103,466	1,824,600	1,186,487	1,667,307	1,902,408

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Community Development					
625-0304-562.10-01	Wages	6,905	0	3,783	3,783	0
625-0304-562.10-02	Salaries	14,906	26,824	21,837	21,816	25,954
625-0304-562.10-03	Overtime/Doubletime	0	0	0	0	0
625-0304-562.15-01	Health	1,790	3,200	1,710	1,710	1,781
625-0304-562.15-02	Life	56	65	64	64	65
625-0304-562.15-03	Dental	201	313	158	160	180
625-0304-562.15-04	Retirement	1,861	2,298	2,822	2,819	1,647
625-0304-562.15-05	FICA	1,626	2,052	1,947	1,943	1,909
625-0304-562.15-07	Vision	21	35	25	22	27
625-0304-562.15-08	Workers Comp	327	361	367	328	393
625-0304-562.21-02	Engineering	500	0	225	0	0
625-0304-562.30-18	Department	269	0	0	0	0
625-0304-562.32-01	Dues/Memberships/Licenses	1,500	0	0	1,500	0
625-0304-562.33-01	Mileage	0	0	88	0	0
625-0304-562.33-02	Registrations	0	0	410	410	0
625-0304-562.34-01	Mileage	5	0	0	0	0
**	Community Development	<u>29,967</u>	<u>35,148</u>	<u>33,436</u>	<u>34,555</u>	<u>31,956</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Community Development						
625-0304-562.10-01	Wages	6,905	0	3,783	3,783	0
625-0304-562.10-02	Salaries	14,906	26,824	21,837	21,816	25,954
625-0304-562.10-03	Overtime/Doubletime	0	0	0	0	0
625-0304-562.15-01	Health	1,790	3,200	1,710	1,710	1,781
625-0304-562.15-02	Life	56	65	64	64	65
625-0304-562.15-03	Dental	201	313	158	160	180
625-0304-562.15-04	Retirement	1,861	2,298	2,822	2,819	1,647
625-0304-562.15-05	FICA	1,626	2,052	1,947	1,943	1,909
625-0304-562.15-07	Vision	21	35	25	22	27
625-0304-562.15-08	Workers Comp	327	361	367	328	393
625-0304-562.21-02	Engineering	500	0	225	0	0
625-0304-562.30-18	Department	269	0	0	0	0
625-0304-562.32-01	Dues/Memberships/Licenses	1,500	0	0	1,500	0
625-0304-562.33-01	Mileage	0	0	88	0	0
625-0304-562.33-02	Registrations	0	0	410	410	0
625-0304-562.34-01	Mileage	5	0	0	0	0
** Community Development		29,967	35,148	33,436	34,555	31,956

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Comptroller/Treasurer						
625-0401-513.10-01	Wages	2,998	3,159	3,081	3,088	3,163
625-0401-513.10-02	Salaries	3,525	3,515	3,519	3,520	3,590
625-0401-513.10-03	Overtime/Doubletime	16	0	2	2	0
625-0401-513.15-01	Health	1,226	1,314	1,301	1,303	1,358
625-0401-513.15-02	Life	14	14	15	13	16
625-0401-513.15-03	Dental	95	99	98	99	113
625-0401-513.15-04	Retirement	679	734	727	726	446
625-0401-513.15-05	FICA	482	511	486	485	517
625-0401-513.15-07	Vision	11	12	11	11	11
625-0401-513.15-08	Workers Comp	15	15	17	15	16
625-0401-513.21-03	Accounting/Financial	0	475	475	475	500
625-0401-513.25-01	Other Municipal Entities	6,699	9,600	11,734	9,822	10,000
** Comptroller/Treasurer		15,760	19,448	21,466	19,559	19,730

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Information Systems						
625-0403-513.10-02	Salaries	2,983	3,018	3,017	3,018	3,049
625-0403-513.15-01	Health	253	274	271	272	283
625-0403-513.15-02	Life	3	3	4	3	3
625-0403-513.15-03	Dental	19	20	19	20	23
625-0403-513.15-04	Retirement	310	331	332	332	201
625-0403-513.15-05	FICA	226	230	226	225	233
625-0403-513.15-07	Vision	1	1	1	1	1
625-0403-513.15-08	Workers Comp	7	8	8	7	7
625-0403-513.21-04	Computer	0	0	0	0	0
625-0403-513.24-04	Specialized Equipment	0	0	0	0	0
625-0403-513.30-15	Tools & Equipment	0	0	0	0	0
**	Information Systems	3,802	3,885	3,878	3,878	3,800

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Forestry						
625-0706-561.10-01	Wages	0	7,112	8,490	7,112	14,327
625-0706-561.10-03	Overtime/Doubletime	0	0	59	26	0
625-0706-561.15-01	Health	0	821	1,700	821	5,512
625-0706-561.15-02	Life	0	0	0	0	0
625-0706-561.15-03	Dental	0	59	128	59	361
625-0706-561.15-04	Retirement	0	790	949	790	956
625-0706-561.15-05	FICA	0	549	644	549	1,104
625-0706-561.15-07	Vision	0	8	16	8	40
625-0706-561.15-08	Workers Comp	0	200	270	200	446
625-0706-561.19-03	Uniform/Clothing Allow	0	75	75	75	150
625-0706-561.20-06	Lawn Care	0	2,500	0	2,500	2,500
625-0706-561.29-05	Vehicle/Equipment Rental	0	825	0	825	825
625-0706-561.30-18	Department	0	0	2,000	2,000	2,000
**	Forestry	0	12,939	14,331	14,965	28,221

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Engineering						
625-1002-541.10-01	Wages	48,801	64,257	58,180	64,257	65,132
625-1002-541.10-02	Salaries	23,517	23,750	23,697	23,750	23,446
625-1002-541.10-03	Overtime/Doubletime	648	750	762	750	1,983
625-1002-541.15-01	Health	14,448	17,700	16,545	17,700	18,292
625-1002-541.15-02	Life	112	128	120	128	121
625-1002-541.15-03	Dental	1,054	1,256	1,187	1,256	1,428
625-1002-541.15-04	Retirement	7,586	9,771	9,103	9,771	5,982
625-1002-541.15-05	FICA	5,384	6,795	6,115	6,795	6,934
625-1002-541.15-07	Vision	118	137	130	137	135
625-1002-541.15-08	Workers Comp	1,099	1,631	1,513	1,631	1,857
625-1002-541.19-03	Uniform/Clothing Allow	75	75	75	75	75
625-1002-541.21-02	Engineering	0	5,125	0	835	19,815
625-1002-541.21-04	Computer	0	0	141	0	0
625-1002-541.22-01	Telephone	0	565	0	600	525
625-1002-541.24-04	Specialized Equipment	0	75	0	0	75
625-1002-541.29-01	Printing	0	85	0	80	75
625-1002-541.29-05	Vehicle/Equipment Rental	0	7,715	0	9,030	7,750
625-1002-541.30-10	Office	0	150	0	100	100
625-1002-541.30-11	Postage	0	125	0	120	125
625-1002-541.30-15	Tools & Equipment	0	680	0	455	225
625-1002-541.30-18	Department	0	900	0	670	900
625-1002-541.32-01	Dues/Memberships/Licenses	0	75	0	75	75
625-1002-541.33-02	Registrations	0	50	0	50	50
625-1002-541.33-03	Lodging/Meals	0	50	0	25	25
625-1002-541.34-02	Registrations	0	500	0	60	1,500
625-1002-541.34-03	Lodging/Meals	0	65	0	57	60
625-1002-541.51-03	Property	0	585	0	585	585
**	Engineering	102,842	142,995	117,568	138,992	157,270

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	Street Construction					
625-1003-541.10-01	Wages	0	16,266	2,347	15,000	16,380
625-1003-541.10-03	Overtime/Doubletime	0	0	3	0	0
625-1003-541.15-01	Health	0	1,916	250	1,916	1,979
625-1003-541.15-02	Life	0	0	0	0	0
625-1003-541.15-03	Dental	0	139	18	139	158
625-1003-541.15-04	Retirement	0	1,808	260	1,650	1,093
625-1003-541.15-05	FICA	0	1,245	179	1,148	1,267
625-1003-541.15-06	Deferred Comp	0	0	0	0	0
625-1003-541.15-07	Vision	0	18	2	18	18
625-1003-541.15-08	Workers Comp	0	456	71	514	510
625-1003-541.19-03	Uniform/Clothing Allow	0	175	175	176	175
625-1003-541.82-02	Construction	15,000	25,000	0	25,000	45,000
**	Street Construction	15,000	47,023	3,305	45,561	66,580

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Street Cleaning						
625-1005-541.10-01	Wages	22,192	28,581	24,718	26,000	29,057
625-1005-541.10-02	Salaries	2,249	2,628	2,628	2,628	2,599
625-1005-541.10-03	Overtime/Doubletime	46	336	58	100	343
625-1005-541.15-01	Health	7,866	10,095	8,894	10,095	10,310
625-1005-541.15-02	Life	7	0	10	9	11
625-1005-541.15-03	Dental	485	608	545	608	691
625-1005-541.15-04	Retirement	2,560	3,504	3,018	3,160	2,132
625-1005-541.15-05	FICA	1,753	2,263	1,973	2,198	2,354
625-1005-541.15-07	Vision	63	77	68	77	76
625-1005-541.15-08	Workers Comp	622	885	762	985	995
625-1005-541.19-03	Uniform/Clothing Allow	255	311	300	300	303
625-1005-541.25-01	Other Municipal Entities	8,292	6,080	1,064	5,000	6,280
LEVEL TEXT						TEXT AMT
DR11 LANDFILL TIPPING FEES, 200 TONS @ \$31.40/TON						6,280
						6,280
625-1005-541.29-05	Vehicle/Equipment Rental	68,653	62,060	55,649	63,840	65,000
625-1005-541.29-07	Inhouse Info Tech Service	0	0	0	0	1,915
625-1005-541.30-15	Tools & Equipment	4,418	6,000	6,417	6,100	8,000
LEVEL TEXT						TEXT AMT
DR11 SWEEPER BROOMS, DIRT SHOES, ETC.						8,000
						8,000
625-1005-541.30-18	Department	119	150	99	125	150
625-1005-541.34-02	Registrations	3	0	0	0	0
625-1005-541.51-03	Property	350	350	350	350	350
** Street Cleaning		119,933	123,928	106,553	121,575	130,566

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	Storm Water Utility	Street Clean/Flush	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	625-1005-541	10/8/2010

PROGRAM - BUDGET RESPONSIBILITIES

This account includes the cost of materials, labor, and equipment to sweep and clean City streets on a regular basis through the Spring, Summer, and Fall. Residential streets are swept once per month, main City routes are swept once per week, and the sweeper is available upon request or as necessary for emergencies.

2010 PROGRAM - BUDGET ACCOMPLISHMENTS

2011 PROGRAM - BUDGET FUNDING REQUEST

2011 PROGRAM - BUDGET OBJECTIVES

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Snow and Ice Removal					
625-1006-541.10-01	Wages	105	23,247	5,318	15,000	23,400
625-1006-541.10-02	Salaries	0	0	0	0	0
625-1006-541.10-03	Overtime/Doubletime	0	4,800	408	1,000	4,920
625-1006-541.15-01	Health	28	8,854	1,867	8,854	9,187
625-1006-541.15-02	Life	0	0	0	0	0
625-1006-541.15-03	Dental	3	530	113	530	601
625-1006-541.15-04	Retirement	11	3,112	648	1,760	1,886
625-1006-541.15-05	FICA	8	2,095	435	1,224	2,186
625-1006-541.15-07	Vision	0	67	15	67	67
625-1006-541.15-08	Workers Comp	3	786	171	548	880
625-1006-541.19-03	Uniform/Clothing Allow	0	250	250	250	250
625-1006-541.29-05	Vehicle/Equipment Rental	0	0	0	15,000	28,000
**	Snow and Ice Removal	158	43,741	9,225	44,233	71,377

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Storm Sewers & Drains						
625-1010-541.10-01	Wages	32,492	37,900	68,970	72,000	44,602
625-1010-541.10-02	Salaries	4,088	4,853	4,848	4,853	4,798
625-1010-541.10-03	Overtime/Doubletime	1	500	146	200	513
625-1010-541.15-01	Health	11,059	12,960	21,948	21,000	13,120
625-1010-541.15-02	Life	12	14	17	14	20
625-1010-541.15-03	Dental	749	916	1,596	916	1,044
625-1010-541.15-04	Retirement	3,884	4,804	8,262	8,476	2,935
625-1010-541.15-05	FICA	2,774	3,339	5,540	5,895	3,850
625-1010-541.15-07	Vision	89	102	181	102	102
625-1010-541.15-08	Workers Comp	951	1,213	2,031	2,641	1,550
625-1010-541.19-03	Uniform/Clothing Allow	534	421	400	400	400
625-1010-541.20-10	Pavement Maintenance	0	0	350	350	0
625-1010-541.21-02	Engineering	6,240	29,500	2,003	1,500	29,500
LEVEL TEXT TEXT AMT						
DR11 DIGGERS HOTLINE 2,000						
SEWER TELEVISIONING, CLEANING 1,000						
STORMWATER MANAGEMENT IMPLEMENTATION 21,000						
NEW POND SITE SELECTION 5,500						
29,500						
625-1010-541.21-04	Computer	599	0	1,837	1,412	1,000
625-1010-541.21-06	Management	4,387	7,500	6,211	7,200	7,500
LEVEL TEXT TEXT AMT						
DR11 STORM WATER POND O&M, PRIMARILY LAKE PARK VILLAS 7,500						
7,500						
625-1010-541.22-03	Electricity	5,439	8,200	4,151	5,700	6,000
LEVEL TEXT TEXT AMT						
DR11 LAKE PARK VILLAS POND FOUNTAINS 6,000						
6,000						
625-1010-541.24-05	Small Projects	11,400	20,000	0	0	20,000
625-1010-541.25-01	Other Municipal Entities	3,000	3,000	2,715	3,779	3,000
LEVEL TEXT TEXT AMT						
DR11 WISDNR ANNUAL STORMWATER PERMIT 3,000						
3,000						
625-1010-541.29-05	Vehicle/Equipment Rental	22,543	44,210	37,588	49,800	50,000
625-1010-541.29-07	Inhouse Info Tech Service	0	0	0	0	1,915
625-1010-541.30-11	Postage	158	0	0	0	0
625-1010-541.30-12	Computer	3,597	6,850	2,670	2,400	3,000
LEVEL TEXT TEXT AMT						

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DR11	PERMITRAK SOFTWARE					3,000 3,000
625-1010-541.30-15	Tools & Equipment	0	500	143	445	2,000
LEVEL	TEXT					TEXT AMT
DR11	JETTER NOZZLES, MISC. CORE DRILL (1/2)					500 1,500 2,000
625-1010-541.30-18	Department	13,681	19,850	22,489	16,900	20,850
LEVEL	TEXT					TEXT AMT
DR11	RISER RINGS CASTINGS, MISC. SUPPLIES SAFETY VESTS PRE-CASE INLET BASINS PIPE, ACCESSORIES					3,500 8,500 250 5,600 3,000 20,850
625-1010-541.32-01	Dues/Memberships/Licenses	2,753	1,500	0	1,500	1,500
LEVEL	TEXT					TEXT AMT
DR11	NEWSC DUES					1,500 1,500
625-1010-541.33-02	Registrations	220	0	0	0	300
625-1010-541.34-02	Registrations	5	0	0	0	0
625-1010-541.34-03	Lodging/Meals	0	0	23	23	0
625-1010-541.51-03	Property	150	150	150	150	150
625-1010-541.54-00	Depreciation	93,666	0	0	0	0
625-1010-541.80-01	Computer Equipment	0	0	0	0	0
625-1010-541.80-02	Land Purchase	0	0	0	0	0
625-1010-541.80-03	Motorized Equipment	0	50,000	0	50,000	50,000
LEVEL	TEXT					TEXT AMT
DR11	NEW EQUIPMENT SET ASIDE FUNDS OR HIGH EFFICIENCY SWEEPER TO BE PURCHASED IN 2012/2013					50,000 50,000
625-1010-541.80-04	Office Equipment	0	0	0	0	0
625-1010-541.80-05	Other Equipment	0	0	3,959	0	0
625-1010-541.82-01	Buildings	0	0	0	0	0
625-1010-541.82-02	Construction	1,375	170,000	19,445	7,000	182,000
LEVEL	TEXT					TEXT AMT

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
DR11	MISCELLANEOUS REPAIR/CONTINGENCY					
	VARIOUS LOCATIONS					5,000
	NEW CONSTRUCTION					
	NORTHWEST STORMWATER MANAGEMENT POND (CITY/TOWN					
	JOINT PROJECT) AMOUNT SHOWN IS PROJECTED					
	DEBT SERVICE					150,000
	RECONSTRUCTION					
	PARIS STREET STORM SEWER/INLETS/UNDERDRAIN					17,000
	REAR-LOT DRAINAGE PROGRAM					
	VARIOUS LOCATIONS (\$20,000 TOTAL - CITY'S SHARE					10,000
	IS \$10,000)					182,000
625-1010-541.82-03	Reimbursement	0	0	0	0	0
625-1010-541.89-99	Contra Expense	0	0	0	0	0
**	Storm Sewers & Drains	225,846	428,282	217,673	264,656	451,649

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	Parking Lots					
625-1013-541.10-01	Wages	0	5,265	832	4,500	5,253
625-1013-541.10-02	Salaries	0	0	0	0	0
625-1013-541.10-03	Overtime/Doubletime	0	0	0	0	0
625-1013-541.15-01	Health	0	1,948	287	1,948	2,021
625-1013-541.15-02	Life	0	0	0	0	0
625-1013-541.15-03	Dental	0	116	18	116	132
625-1013-541.15-04	Retirement	0	585	94	450	350
625-1013-541.15-05	FICA	0	407	63	344	406
625-1013-541.15-07	Vision	0	14	2	14	15
625-1013-541.15-08	Workers Comp	0	148	23	154	163
625-1013-541.19-03	Uniform/Clothing Allow	0	55	55	56	55
625-1013-541.29-05	Vehicle/Equipment Rental	0	15,000	0	15,000	15,000
625-1013-541.30-18	Department	0	0	911	0	0
**	Parking Lots	0	23,538	2,285	22,582	23,395

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	Storm Water Utility	Storm Sewers & Drains	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	625-1010-541	10/8/2010

PROGRAM - BUDGET RESPONSIBILITIES

The Storm Sewer Account reflects costs involved in the maintenance and construction of storm sewer systems throughout the City. Funds are used to remedy drainage/flooding problems, install sewers prior to street reconstruction, and construct storm sewers in conjunction with new development.

2010 PROGRAM - BUDGET ACCOMPLISHMENTS

2011 PROGRAM - BUDGET FUNDING REQUEST

2011 PROGRAM - BUDGET OBJECTIVES

FUNDING SOURCES	2010 FUNDING	2011 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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	Recycling-Yard Waste					
625-1028-541.30-18	Department	0	0	50	0	0
625-1028-543.10-01	Wages	50,812	72,698	52,756	70,000	70,717
625-1028-543.10-02	Salaries	2,815	0	0	0	4,932
625-1028-543.10-03	Overtime/Doubletime	3,453	3,006	17	3,000	3,075
625-1028-543.15-01	Health	13,390	22,149	15,100	22,149	24,011
625-1028-543.15-02	Life	10	0	0	0	21
625-1028-543.15-03	Dental	915	1,521	1,122	1,521	1,816
625-1028-543.15-04	Retirement	5,935	8,205	5,832	8,030	5,244
625-1028-543.15-05	FICA	4,150	5,800	3,893	5,585	6,032
625-1028-543.15-07	Vision	114	180	128	180	186
625-1028-543.15-08	Workers Comp	1,412	2,123	1,645	2,502	2,447
625-1028-543.19-03	Uniform/Clothing Allow	25	720	720	720	720
625-1028-543.21-06	Manangement	7,096	7,920	0	7,920	12,540
625-1028-543.22-03	Electricity	0	100	0	100	220
625-1028-543.22-06	Storm Water	0	0	0	7,000	6,600
625-1028-543.29-05	Vehicle/Equipment Rental	70,282	73,480	0	75,000	74,000
625-1028-543.30-11	Postage	0	50	0	0	50
625-1028-543.30-15	Tools & Equipment	0	4,300	0	2,300	2,000
625-1028-543.30-18	Department	0	5,320	6,845	5,320	5,420
625-1028-543.51-03	Property	0	190	0	190	190
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
**	Recycling-Yard Waste	160,409	207,762	88,108	211,517	220,221
***	Storm Water Utility	673,717	1,088,689	617,828	922,073	1,204,765

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Public Works Facility						
Public Works Facility						
731-1022-541.10-01	Wages	198,424	163,895	204,611	163,895	166,036
	LEVEL TEXT					TEXT AMT
	DR11 REGULAR FULL-TIME EMPLOYEES: \$159,835					159,835
	CUSTODIAN (0.20 FTE): \$6,201					6,201
						166,036
731-1022-541.10-02	Salaries	82,202	84,990	84,466	84,990	84,755
	LEVEL TEXT					TEXT AMT
	DR11 OFFICE ASSISTANT*: \$33,407					
	60% OF ASS'T. SUP'T. AND PROPORTIONATE					
	SHARE OF SUP'T.: \$53,451					
	*PARK DEPT. PICKING UP 20% OF ANNUAL WAGES					86,858
						86,858
731-1022-541.10-03	Overtime/Doubletime	6,636	5,555	2,752	2,000	5,694
731-1022-541.15-01	Health	82,349	73,824	83,915	73,824	73,363
731-1022-541.15-02	Life	409	291	295	291	307
731-1022-541.15-03	Dental	5,850	5,113	5,979	5,113	5,615
731-1022-541.15-04	Retirement	29,994	28,111	32,251	27,597	17,041
731-1022-541.15-05	FICA	21,365	19,446	21,657	19,193	19,752
731-1022-541.15-07	Vision	686	581	681	581	560
731-1022-541.15-08	Workers Comp	6,551	6,306	7,425	8,598	7,021
731-1022-541.19-03	Uniform/Clothing Allow	1,288	1,119	1,261	1,350	750
731-1022-541.20-01	Janitorial	5,312	4,420	5,608	5,250	5,340
	LEVEL TEXT					TEXT AMT
	DR11 UNIFIRST (MECHANICS UNIFORMS, COVERALLS, RAGS, RUGS, ETC.)					5,340
						5,340
731-1022-541.20-04	Mechanical Systems	0	2,170	1,975	0	3,000
731-1022-541.20-07	Pest Control	693	810	872	810	810
731-1022-541.21-02	Engineering	0	0	0	0	0
731-1022-541.21-04	Computer	0	0	1,275	0	0
731-1022-541.21-05	Medical	276	500	697	697	500
	LEVEL TEXT					TEXT AMT
	DR11 MEDICAL KITS, CABINETS, ETC.					500
						500
731-1022-541.21-06	Management	4,912	3,510	5,618	3,510	4,155
	LEVEL TEXT					TEXT AMT

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DR11	INVENTORY FEE FOR FUEL					1,400
	FIRE EXTINGUISHER CERTIFICATIONS					875
	CDL'S, MISCELLANEOUS					1,550
	OIL FILTER PICK UP/DISPOSAL 6@ \$55/DRUM					330
						4,155
731-1022-541.22-01	Telephone	1,779	2,000	1,528	1,850	2,000
731-1022-541.22-03	Electricity	15,791	13,750	14,057	14,240	14,700
731-1022-541.22-04	Heat	35,097	37,800	24,702	22,000	23,000
731-1022-541.22-05	Water/Sewer	6,654	6,500	6,109	7,000	7,300
731-1022-541.22-06	Storm Water	8,716	9,315	9,211	9,315	8,600
731-1022-541.24-01	Office Equipment	1,535	2,000	1,987	1,900	2,100
731-1022-541.24-02	Tools & Equipment	2,451	1,500	0	1,500	1,500
731-1022-541.24-03	Buildings	22,736	6,000	8,477	7,945	6,000
LEVEL	TEXT					TEXT AMT
DR11	MISCELLANEOUS REPAIRS/MAINT./INSPECTIONS					6,000
						6,000
731-1022-541.24-04	Specialized Equipment	791	3,600	7,054	5,000	3,600
LEVEL	TEXT					TEXT AMT
DR11	RADIO MAINTENANCE, FUEL STATION PMS, METEOROLGIX					3,600
						3,600
731-1022-541.24-06	Fuel Station	0	0	1,819	0	0
731-1022-541.25-01	Other Municipal Entities	510	0	485	485	0
731-1022-541.29-01	Printing	352	600	336	0	500
731-1022-541.29-04	Vehicle Repair	20,849	14,000	15,339	14,000	14,000
731-1022-541.29-05	Vehicle/Equipment Rental	32,012	26,400	23,266	29,000	27,000
731-1022-541.29-07	Inhouse Info Tech Service	0	0	0	0	7,086
731-1022-541.30-10	Office	863	1,300	919	850	1,000
731-1022-541.30-11	Postage	63	80	302	203	110
731-1022-541.30-12	Computer	0	0	1,312	0	0
731-1022-541.30-13	Housekeeping	1,863	2,000	1,673	1,200	2,000
731-1022-541.30-15	Tools & Equipment	7,844	10,800	6,930	9,000	14,000
LEVEL	TEXT					TEXT AMT
DR11	TOOL ALLOWANCE					900
	MOBILE RADIOS					3,200
	GAS CADDY					800
	WELDING HELMET					300
	FILTER CRUSHER					2,300
	JACK STANDS					2,800
	10 TON JACK					2,100
	SAND BLASTER					600
	CORDLESS TOOL KIT					1,000

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						14,000
731-1022-541.30-18	Department	41,620	28,000	36,554	45,500	42,000
	LEVEL					TEXT AMT
	DR11					FABRICATION SUPPLIES; MISC. SAFETY/PERSONAL PROTECTION EQUIPMENT; NUTS, BOLTS, WELDING ACCESSORIES, OIL, LUBRICANTS, ETC.
						42,000
						42,000
731-1022-541.32-01	Dues/Memberships/Licenses	418	130	399	90	130
731-1022-541.33-01	Mileage	0	0	0	0	0
731-1022-541.33-02	Registrations	90	200	0	0	200
731-1022-541.34-02	Registrations	36	200	650	650	200
731-1022-541.38-01	Fuel	142,028	146,400	84,466	129,850	165,020
	LEVEL					TEXT AMT
	DR11					DIESEL - 47,000 GALLONS @ \$2.72/GALLON
						127,840
						MID-GRADE - 14,000 GALLONS@ \$2.62/GALLON
						36,680
						DIESEL EXHAUST FLUID - 100 GALLONS @ \$5.00/GALLON
						500
						165,020
731-1022-541.38-02	Tires	34,510	20,800	26,973	25,000	21,900
731-1022-541.38-03	Parts	80,646	71,900	105,431	90,000	85,000
731-1022-541.51-03	Property	17,320	17,320	17,320	17,320	17,320
731-1022-541.54-00	Depreciation	0	0	0	0	0
731-1022-541.80-01	Computer Equipment	0	0	0	0	0
731-1022-541.80-02	Land Purchase	0	0	0	0	0
731-1022-541.80-03	Motorized Equipment	0	0	0	0	0
731-1022-541.80-04	Office Equipment	0	0	0	0	0
731-1022-541.80-05	Other Equipment	0	38,000	37,140	37,140	0
731-1022-541.82-01	Buildings	0	35,000	28,210	27,892	9,500
	LEVEL					TEXT AMT
	DR11					COMPLETE FENCE CONSTRUCTION
						9,500
						9,500
731-1022-541.82-02	Construction	0	0	0	0	0
731-1022-541.82-03	Reimbursement	0	0	0	0	0
731-1022-541.89-99	Contra Expense	0	0	0	0	0
**	Public Works Facility	923,521	896,236	923,987	896,629	870,465
***	Public Works Facility	923,521	896,236	923,987	896,629	870,465

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	City Garage Fund	City Garage	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	731-1022-541	10/8/2010

PROGRAM - BUDGET RESPONSIBILITIES	2010 PROGRAM - BUDGET ACCOMPLISHMENTS
Budgeted funds in this account represent costs associated with the operation, maintenance, and repair of the City Garage complex, as well as expenses for parts, tires, fuel, internal service and outside repairs for motorized equipment.	

2011 PROGRAM - BUDGET FUNDING REQUEST	2011 PROGRAM - BUDGET OBJECTIVES

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Property and Liab Ins						
Property and Liab Ins						
733-0206-512.15-01	Health	0	0	0	0	0
733-0206-512.15-03	Dental	0	0	0	0	0
733-0206-512.15-07	Vision	0	0	0	0	0
733-0206-512.21-01	Legal	0	0	0	0	5,000
733-0206-512.21-06	Management	425	0	0	0	425
733-0206-512.51-03	Property	15,926	0	6,493	6,603	16,500
733-0206-512.51-04	Liability	45,353	0	33,602	47,672	48,600
733-0206-512.51-05	Vehicle	12,071	0	15,259	15,259	15,500
733-0206-512.51-06	Computer Equipment	0	0	3,570	3,570	3,650
733-0206-512.51-07	Boiler	8,158	0	5,571	5,571	6,000
733-0206-512.51-08	Crime	0	0	571	571	600
733-0206-512.51-09	Public Liability	8,066	0	2,254	8,028	2,400
733-0206-512.51-10	Employment Practices Liab	0	0	1,291-	0	6,000
733-0206-512.73-01	Award & Claim Settlements	12,577-	0	1,371	0	25,000
**	Property and Liab Ins	77,422	0	67,400	87,274	129,675

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Self-Funded Dental Ins						
Self-Funded Dental						
735-0207-512.15-03	Dental	94,019	120,000	87,699	120,000	0
735-0207-512.21-06	Management	7,270	7,600	5,366	7,000	7,176
**	Self-Funded Dental	101,289	127,600	93,065	127,000	7,176
***	Self-Funded Dental Ins	101,289	127,600	93,065	127,000	7,176

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Street Equipment						
Street Machinery						
741-1023-541.54-01	Buildings	12,793	40,000	0	20,000	25,000
741-1023-541.54-02	Motorized Equipment	298,574	340,000	0	340,000	360,000
		LEVEL TEXT				TEXT AMT
DR11		80-03 MOTORIZED EQUIPMENT				
		STREET AND SANITATION DEPARTMENT				
		#0035 (1997 COMBINATION SEWER CLEANING TRUCK)				340,000
		HEALTH DEPARTMENT				
		#2014 (2000 AUTOMOBILE)				20,000
						360,000
**	Street Machinery	311,367	380,000	0	360,000	385,000
***	Street Equipment	311,367	380,000	0	360,000	385,000

CITY OF MENASHA 2011 PROGRAM REQUEST - OPERATIONS BUDGET PROGRAM COMMENTS	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Street Machinery	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	741-1023-541	10/8/2010

PROGRAM - BUDGET RESPONSIBILITIES

This account is a depreciation account, providing for the replacement of equipment, fleet vehicles, and building at the City Garage.

2010 PROGRAM - BUDGET ACCOMPLISHMENTS

2011 PROGRAM - BUDGET FUNDING REQUEST

2011 PROGRAM - BUDGET OBJECTIVES

<u>FUNDING SOURCES</u>	<u>2010 FUNDING</u>	<u>2011 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Library Endowment						
Public Library						
821-0601-551.21-03	Accounting/Financial	1,093	0	0	0	0
821-0601-551.30-16	Pormotional	5,880	0	0	0	0
**	Public Library	6,973	0	0	0	0
***	Library Endowment	6,973	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Hattie Miner Scholarship						
Hattie Miner Scholarship						
822-0413-554.30-16	Promotional	3,250	3,500	3,250	3,250	3,500
**	Hattie Miner Scholarship	3,250	3,500	3,250	3,250	3,500
***	Hattie Miner Scholarship	3,250	3,500	3,250	3,250	3,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Public Safety						
Police						
824-0801-521.21-05	Medical	0	0	95	150	0
824-0801-521.21-06	Management	55	0	330	300	0
824-0801-521.29-05	Vehicle/Equipment Rental	0	0	0	0	0
824-0801-521.30-10	Office	0	0	0	0	0
824-0801-521.30-12	Computer	0	0	0	0	0
824-0801-521.30-15	Tools & Equipment	128	0	0	0	0
824-0801-521.30-18	Department	472	0	883	510	0
824-0801-521.32-01	Dues/Memberships/Licenses	45	0	0	0	0
824-0801-521.33-03	Lodging/Meals	0	0	0	0	0
824-0801-521.34-03	Lodging/Meals	0	0	0	0	0
824-0801-521.80-05	Other Equipment	0	0	0	0	0
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**	Police	700	0	1,308	960	0
***	Public Safety	700	0	1,308	960	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Park & Rec Donation						
Recreation Department						
826-0702-552.30-18	Department	0	0	1,704	2,000	2,500
826-0702-552.51-04	Liability	0	0	397	0	0
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**	Recreation Department	0	0	2,101	2,000	2,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Parks Department					
826-0703-553.24-05	Small Projects	0	0	5,743	0	0
826-0703-553.30-18	Department	181-	0	18,859	22,010	2,200
826-0703-553.80-05	Other Equipment	0	0	0	0	0
**	Parks Department	181-	0	24,602	22,010	2,200

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Forestry					
826-0706-561.30-18	Department	2,647	0	1,405	1,405	5,000
**	Forestry	2,647	0	1,405	1,405	5,000
***	Park & Rec Donation	2,466	0	28,108	25,415	9,700

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
	Senior Center Fundraising					
	Senior Center					
827-0920-531.20-05	Entertainment	675	1,600	1,718	1,718	0
827-0920-531.30-15	Tools & Equipment	0	0	0	0	0
827-0920-531.30-18	Department	4,676	5,000	3,934	6,024	0
**	Senior Center	5,351	6,600	5,652	7,742	0
***	Senior Center Fundraising	5,351	6,600	5,652	7,742	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Housing Rehab Rev Loan						
203-0000-461.01-00	On Investments	1,574	1,500	1,301	1,300	1,250
203-0000-466.00-00	Misc General Revenue	8,903	7,500	5,667	5,600	5,500
**	Housing Rehab Rev Loan	10,477	9,000	6,968	6,900	6,750
***	Housing Rehab Rev Loan	10,477	9,000	6,968	6,900	6,750

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 1						
205-0000-416.00-00	Tax Increment-City Purp	169,884	169,000	177,134	177,134	101,000
205-0000-432.02-00	Computers	2,740	1,050	1,094	1,094	612
**	TIF Project 1	172,624	170,050	178,228	178,228	101,612
***	TIF Project 1	172,624	170,050	178,228	178,228	101,612

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 2						
206-0000-416.00-00	Tax Increment-City Purp	63,736	63,850	66,597	66,597	57,650
206-0000-432.02-00	Computers	485	408	425	425	376
**	TIF Project 2	64,221	64,258	67,022	67,022	58,026
***	TIF Project 2	64,221	64,258	67,022	67,022	58,026

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 3						
208-0000-416.00-00	Tax Increment-City Purp	54,066	54,500	56,879	56,879	22,572
208-0000-432.02-00	Computers	251	165	171	171	1,813
208-0000-461.01-00	On Investments	3,207	2,500	1,297	1,850	1,800
**	TIF Project 3	57,524	57,165	58,347	58,900	26,185
***	TIF Project 3	57,524	57,165	58,347	58,900	26,185

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Park Development						
209-0000-441.23-00	Park	54,200	5,000	11,000	10,000	10,000
**	Park Development	54,200	5,000	11,000	10,000	10,000
***	Park Development	54,200	5,000	11,000	10,000	10,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Post Employment Sick						
260-0000-461.01-00	On Investments	5,618	0	1,520	3,500	0
**	Post Employment Sick	5,618	0	1,520	3,500	0
***	Post Employment Sick	5,618	0	1,520	3,500	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
1993 CDBG Revolving Loan						
263-0000-432.17-00	CDBG	0	0	0	0	0
263-0000-466.00-00	Misc General Revenue	53,821	10,000	63,445	60,000	10,000
		<u>53,821</u>	<u>10,000</u>	<u>63,445</u>	<u>60,000</u>	<u>10,000</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Recycling						
266-0000-411.00-00	General Property Taxes	229,364	266,513	266,513	266,513	0
266-0000-432.11-00	Recycling	106,316	97,000	101,641	101,641	100,000
266-0000-441.14-00	Solid Waste Disposal	565	400	648	600	550
266-0000-441.15-00	Recycling	6,330	14,000	6,285	6,000	6,000
266-0000-463.05-00	Recyclable Materials	18,259	12,000	32,567	30,000	30,000
266-0000-481.12-00	Recycling	350	400	52,524	52,600	400
266-0000-481.13-00	Solid Waste Disposal	7	0	6	10	0
** Recycling		<u>361,191</u>	<u>390,313</u>	<u>460,184</u>	<u>457,364</u>	<u>136,950</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Steam Utility Operations						
267-0000-491.00-00	Bond/Note Proceeds	0	0	7,930,000	6,930,000	0
267-0000-492.17-00	General Fund	0	0	525,000	525,000	0
267-0000-492.18-00	Post Employment Sick Leav	0	0	250,000	250,000	0
267-0000-492.19-00	Capital Facilities Fund	0	0	125,000	125,000	0
** Steam Utility Operations		<u>0</u>	<u>198</u>	<u>8,830,000</u>	<u>7,830,000</u>	<u>0</u>
*** Steam Utility Operations		<u>0</u>	<u>0</u>	<u>8,830,000</u>	<u>7,830,000</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Debt Service						
310-0000-411.00-00	General Property Taxes	1,819,714	1,608,840	1,608,840	1,608,840	0
310-0000-461.01-00	On Investments	133,717	30,000	31,018	30,000	27,000
310-0000-461.02-00	On Special Assessments	5,275	1,500	5,382	6,000	5,000
310-0000-463.01-00	Other Property	0	80,000	0	0	169,890
310-0000-471.00-00	Street Construction	113,244	30,000	26,845	30,000	30,000
310-0000-472.00-00	Sanitary Sewer	10,261	6,000	0	6,000	6,000
310-0000-473.00-00	Curb & Gutter	46,781	15,000	12,175	15,000	15,000
310-0000-474.00-00	Sidewalk	7,272	15,000	6,538	15,000	15,000
310-0000-475.00-00	Storm Sewer	10,974	10,000	620	10,000	10,000
310-0000-476.00-00	City Water	8,483	7,500	0	7,500	7,500
310-0000-477.00-00	Engineering	18,540	6,000	3,272	6,000	6,000
310-0000-478.00-00	Street Lighting	0	0	0	0	0
310-0000-491.00-00	Bond/Note Proceeds	0	15,230,000	2,675,000	10,905,000	1,000,000
310-0000-492.01-00	Sewage Fund	0	0	0	0	0
310-0000-492.02-00	TIF #1 Fund	0	0	0	0	0
310-0000-492.03-00	Marina Fund	0	0	0	0	0
310-0000-492.04-00	TIF #2 Fund	0	0	0	0	0
310-0000-492.05-00	TIF #4 Fund	164,734	165,034	165,034	165,034	165,074
310-0000-492.06-00	TIF #5 Fund	645,906	351,292	351,292	351,292	417,047
310-0000-492.07-00	TIF #6 Fund	376,120	382,195	382,195	382,195	372,458
310-0000-492.08-00	TIF #7 Fund	133,783	174,078	174,078	174,078	170,515
310-0000-492.09-00	TIF #8 Fund	87,115	106,001	106,001	106,001	103,512
310-0000-492.10-00	TIF #9 Fund	324,324	300,548	300,548	300,548	297,722
310-0000-492.11-00	TIF #10 Fund	21,750	21,750	21,750	21,750	396,750
310-0000-492.13-00	TIF #3 Fund	235,079	193,440	193,440	193,440	162,065
310-0000-492.15-00	2005 Cap Project Fund	0	0	0	0	0
310-0000-492.16-00	2006 Cap Project Fund	0	0	0	0	0
310-0000-492.20-00	2002 Cap Project Fund	0	0	655	655	0
310-0000-492.21-00	Steam Utility Operations	0	0	6,930,000	6,930,000	0
**	Debt Service	4,163,072	18,734,178	12,994,683	21,264,333	3,376,533
***	Debt Service	4,163,072	18,734,178	12,994,683	21,264,333	3,376,533

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TIF Project 4						
456-0000-416.00-00	Tax Increment-City Purp	172,294	160,450	167,358	167,358	82,048
456-0000-432.02-00	Computers	4,028	1,725	1,800	1,800	1,346
456-0000-432.13-00	Other	0	0	0	0	0
456-0000-461.01-00	On Investments	394	0	104	50	0

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TIF Project 5						
457-0000-416.00-00	Tax Increment-City Purp	290,472	246,325	256,913	256,913	264,569
457-0000-432.02-00	Computers	161,558	155,362	162,040	162,040	158,867
457-0000-461.01-00	On Investments	48,008	42,250	61,353	50,000	42,000
457-0000-466.00-00	Misc General Revenue	611,330	0	28,222	22,000	66,000
457-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	0
**	TIF Project 5	1,111,368	443,937	508,528	490,953	531,436
***	TIF Project 5	1,111,368	443,937	508,528	490,953	531,436

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 6						
471-0000-416.00-00	Tax Increment-City Purp	265,445	261,750	273,001	273,001	338,488
471-0000-432.02-00	Computers	5,161	5,290	5,518	5,518	1,867
**	TIF Project 6	270,606	267,040	278,519	278,519	340,355
***	TIF Project 6	270,606	267,040	278,519	278,519	340,355

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Capital Facilities						
472-0000-431.02-00	Fire Protection	0	0	0	0	0
472-0000-461.01-00	On Investments	1,465	0	1,205	200	0
**	Capital Facilities	1,465	0	1,205	200	0
***	Capital Facilities	1,465	0	1,205	200	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 7						
481-0000-416.00-00	Tax Increment-City Purp	100,882	100,800	105,137	105,137	105,369
481-0000-432.02-00	Computers	114	0	0	0	0
481-0000-461.01-00	On Investments	0	0	0	0	0
481-0000-462.01-00	Property	3,500	0	3,500	3,500	3,500
481-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	0
481-0000-492.05-00	TIF #4 Fund	0	0	0	0	0
**	TIF Project 7	104,496	100,800	108,637	108,637	108,869
***	TIF Project 7	104,496	100,800	108,637	108,637	108,869

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 8						
484-0000-416.00-00	Tax Increment-City Purp	65,947	66,200	69,046	69,046	72,848
484-0000-432.13-00	Other	0	0	0	0	0
484-0000-461.01-00	On Investments	0	0	0	0	0
484-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	0
**	TIF Project 8	65,947	66,200	69,046	69,046	72,848
***	TIF Project 8	65,947	66,200	69,046	69,046	72,848

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 9						
485-0000-416.00-00	Tax Increment-City Purp	242,990	367,500	361,330	361,330	549,448
485-0000-432.02-00	Computers	224	2,290	2,234	2,234	1,538
485-0000-432.13-00	Other	0	0	0	0	0
485-0000-461.01-00	On Investments	644	0	0	0	0
485-0000-463.01-00	Other Property	0	0	0	0	0
485-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	0
**	TIF Project 9	243,858	369,790	363,564	363,564	550,986
***	TIF Project 9	243,858	369,790	363,564	363,564	550,986

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 10						
487-0000-416.00-00	Tax Increment-City Purp	82,516	70,000	72,996	72,995	68,504
487-0000-432.02-00	Computers	10,562	10,120	10,554	10,554	9,076
487-0000-461.01-00	On Investments	0	0	0	0	0
487-0000-463.02-00	Land	0	0	0	0	0
487-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	0
**	TIF Project 10	93,078	80,120	83,550	83,549	77,580
***	TIF Project 10	93,078	80,120	83,550	83,549	77,580

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
TIF Project 11						
489-0000-416.00-00	Tax Increment-City Purp	25,812	43,300	45,166	45,166	82,333
489-0000-432.02-00	Computers	0	0	0	0	0
489-0000-432.13-00	Other	0	0	20,000	20,000	0
489-0000-461.01-00	On Investments	0	0	0	0	0
489-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	0
**	TIF Project 11	25,812	43,300	65,166	65,166	82,333
***	TIF Project 11	25,812	43,300	65,166	65,166	82,333

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
2008 Capital Projects						
490-0000-461.01-00	On Investments	6,291	0	1,810	1,500	0
490-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	0
**	2008 Capital Projects	6,291	0	1,810	1,500	0
***	2008 Capital Projects	6,291	0	1,810	1,500	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Sewage Fund						
601-0000-441.31-00	Sewage-Utility Customer	1,125,920	1,125,000	1,268,790	1,124,000	1,125,000
601-0000-441.32-00	Sewage-Commercial User	47,169	45,000	51,023	48,000	48,000
601-0000-441.33-00	Sewage-Industrial User	397,101	385,000	416,799	405,000	405,000
601-0000-441.34-00	Sewage-Other Revenue	813	0	0	0	0
601-0000-461.01-00	On Investments	9,388	0	595	500	0
601-0000-481.11-00	Sewage/Utility	81,765	80,000	72,062	75,000	75,000
**	Sewage Fund	1,662,156	1,635,000	1,809,269	1,652,500	1,653,000
***	Sewage Fund	1,662,156	1,635,000	1,809,269	1,652,500	1,653,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Storm Water Utility						
625-0000-422.11-00	Erosion Control	650	0	4,286	2,500	2,000
625-0000-422.16-00	Post Construction Review	0	0	831	0	0
625-0000-441.07-00	Street-Misc	1,579	0	0	0	0
625-0000-441.09-00	Engineering	250	0	0	0	0
625-0000-441.39-00	Storm Water-Utility Cust	992,619	1,050,000	1,064,561	1,062,000	1,060,000
**	Storm Water Utility	995,098	1,050,000	1,069,678	1,064,500	1,062,000
***	Storm Water Utility	995,098	1,050,000	1,069,678	1,064,500	1,062,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Public Works Facility						
731-0000-462.02-00	Street Machine	932,337	900,000	598,306	900,000	900,000
**	Public Works Facility	932,337	900,000	598,306	900,000	900,000
***	Public Works Facility	932,337	900,000	598,306	900,000	900,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Property and Liab Ins						
733-0000-455.00-00	Damage Award-Other	0	0	113	113	0
733-0000-461.01-00	On Investments	21,053	22,000	0	22,000	22,000
733-0000-466.00-00	Misc General Revenue	96,825	96,825	166,315	96,825	96,825
**	Property and Liab Ins	117,878	118,825	166,428	118,938	118,825
***	Property and Liab Ins	117,878	205 118,825	166,428	118,938	118,825

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Self-Funded Dental Ins						
735-0000-466.00-00	Misc General Revenue	113,937	120,000	74,092	120,000	130,000
**	Self-Funded Dental Ins	113,937	120,000	74,092	120,000	130,000
***	Self-Funded Dental Ins	113,937	120,000	74,092	120,000	130,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Street Equipment						
741-0000-441.38-00	Gasoline Sales	7,233	1,500	5,127	7,500	7,500
741-0000-461.01-00	On Investments	1,360	0	501	0	0
741-0000-462.02-00	Street Machine	435,413	425,000	299,656	425,000	425,000
741-0000-463.06-00	Highway Property	20,652	0	829	0	0
**	Street Equipment	464,658	426,500	306,113	432,500	432,500
***	Street Equipment	464,658	426,500	306,113	432,500	432,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Library Endowment						
821-0000-461.01-00	On Investments	25,605	0	0	0	0
821-0000-465.00-00	Donations & Gifts	1,909	0	0	0	0
**	Library Endowment	27,514	0	0	0	0
***	Library Endowment	27,514	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Hattie Miner Scholarship						
822-0000-461.01-00	On Investments	1,005	1,200	462	600	600
**	Hattie Miner Scholarship	1,005	1,200	462	600	600
***	Hattie Miner Scholarship	1,005	1,200	462	600	600

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Public Safety						
824-0000-465.00-00	Donations & Gifts	5,300	0	56	100	0
**	Public Safety	5,300	0	56	100	0
***	Public Safety	5,300	0	56	100	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Senior Center Legacy Fund						
825-0000-441.27-00	Senior Center	0	0			
825-0000-461.01-00	On Investments	0	0	475	500	0
825-0000-465.00-00	Donations & Gifts	0	0	0	0	0
				87	100	2,000
**	Senior Center Legacy Fund	0	0	562	600	2,000
***	Senior Center Legacy Fund	0	0	562	600	2,000
			207		600	2,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Park & Rec Donation						
826-0000-465.00-00	Donations & Gifts	1,111	2,000	20,510	15,475	0
**	Park & Rec Donation	1,111	2,000	20,510	15,475	0
***	Park & Rec Donation	1,111	2,000	20,510	15,475	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ADJUSTED BUDGET	2010 YEAR TO DATE ACTUAL	2010 YEAR END PROJECTION	2011 DEPARTMENT REQUEST
Senior Center Fundraising						
827-0000-441.27-00	Senior Center	5,841	5,000	2,090	3,000	5,000
827-0000-465.00-00	Donations & Gifts	0	0	0	0	0
**	Senior Center Fundraising	5,841	5,000	2,090	3,000	5,000
***	Senior Center Fundraising	5,841	5,000	2,090	3,000	5,000

City of Menasha
Common Council
2011 Budget Review Session
Common Council Chambers
Wednesday, November 3, 2010
MINUTES

- A. Call to Order
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
PRESENT: Aldermen Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks, Zelinski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, C/T Stoffel, PHD Nett, Jean Wollerman (YMCA), DPW Radtke, PWS Jacobson, Asst. PWS Nieland, Clerk Galeazzi
- D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)
- Mayor Merkes commented this was a tough budget trying to hold down costs, but also trying to move the City forward on development. Staff worked together to present an acceptable budget.
- Stan Sevenich, 645 9th Street. Thanked Mayor and staff for the numerous late hours working on the budget. Remember to take up the items mentioned thru out the year that were to be addressed at budget time. Need to keep public informed on any changes recommended in the budget.
- Loretta Kjemhus, 1461 Deerwood Drive. As a City employee, she asks for Mayor and Council to look at other options to reduce employee costs before changing retirement benefits.
- Tim Jacobson, 732 Paris Street. As a City employee ask to look at other options before changing retirement benefits.
- E. Health Department/Senior Center, pp. 1-26
- Moved by Ald. Benner, seconded by Ald. Hendricks to not reduce any departments' budget by an amount less than \$1,000.
Discussion ensued on each reduction should be at least \$1,000.
Motion carried on roll call 7-1. Ald. Zelinski - no.
- Discussion/Questions/Answers on Health Department budget.
- Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Health Department total operating budget by \$1,000.
Discussion ensued on where specifically to take the reduction.
Motion failed on roll call 3-5.
Ald. Taylor, Langdon, Zelinski – yes
Ald. Roush, Wisneski, Hendricks, Englebert, Benner – no

F. Public Works Department, pp 27-85

Discussion/Questions/Answers on Public Works Department budget.

Moved by Ald. Roush, seconded by Ald. Taylor to remove \$20,000 from Recycling Budget and maintain once a month recycling pickup.

Discussion ensued on different options for residents that request more than once a month pick up or one recycling cart not enough.

Motion carried on roll call 6-2.

Ald. Roush, Taylor, Langdon, Hendricks, Zelinski, Englebert – yes

Ald. Wisneski, Benner – no.

G. Adjourn

Moved by Ald. Benner, seconded by Ald. Hendricks to adjourn at 9:05 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha
Common Council
2011 Budget Review Session
Common Council Chambers
Thursday, November 4, 2010
MINUTES

- A. Call to Order
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
PRESENT: Aldermen Benner, Roush, Taylor, Langdon, Hendricks, Zelinski, Englebert
EXCUSED: Ald. Wisneski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain (6:00pm), PC Stanke, Lt. Brunn, Lt. Bouchard, Lt. Sahr, Lt. Styka, Officer Albright, C/T Stoffel, CDD Keil, AP Kester, Clerk Galeazzi
- D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)
No one spoke.
- E. Police Department, pp. 86-95
PS Stanke gave an overview of the Police Department budget.
Discussion/Questions/Answers on Police Department budget.
- F. Community Development Department, pp. 96-105
CDD Keil gave an overview of the Community Development Department budget.
Discussion/Questions/Answers on Police Department budget.
Moved by Ald. Roush, seconded by Ald. Englebert to remove the Economic Development Specialist position from Salaries and put it in Professional Services-Management as a contracted position.
Motion carried on roll call 7-0.

Moved by Ald. Hendricks, seconded by Ald. Englebert to increase Valley Transit Subsidy, account # 100-0302-542-2501 from \$178,857 to \$188,200 and to increase Mass Transit revenue, account # 100-0000-481-0300 from \$131,992 to \$139,335.
Motion carried on roll call 7-0.
- G. Adjourn
Moved by Ald. Hendricks, seconded by Ald. Langdon to adjourn at 6:55 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha
Common Council
2011 Budget Review Session
Common Council Chambers
Monday, November 8, 2010
MINUTES

- A. Call to Order
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
PRESENT: Aldermen Roush, Taylor, Wisneski, Langdon, Hendricks, Zelinski, Englebert, Benner
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, C/T Stoffel, FC Auxier, DFC De Leeuw, LD Saecker, Clerk Galeazzi
- D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)
No one spoke.
- E. Library, pp. 106-110
LD Saecker gave an overview of the Library budget. Maintenance of Effort was discussed and how it applies to the Library operating budget. Calumet County will be contributing to this year's operating budget. The Library Board has not approved the budget yet.
Discussion/Questions/Answers on Library budget.
- F. Fire Department, pp. 111-119
FC Auxier gave an overview of the Fire Department budget. The Fire Rescue Joint Finance & Personnel Committee has approved the budget.
Discussion/Questions/Answers on Fire Department budget.
- G. Attorney/Personnel/Clerk/Elections, pp. 120-130
CA/HRD Captain gave an overview of the Attorney, Personnel, Clerk and Election budgets.
Discussion/Questions/Answers on Attorney, Personnel, Clerk and Election budget.
- H. Adjourn
Moved by Ald. Benner, seconded by Ald. Roush to adjourn at 6:05 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha
Common Council
2011 Budget Review Session
Common Council Chambers
Wednesday, November 10, 2010
MINUTES

- A. Call to Order
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. Pledge of Allegiance
A moment of silence in observance of Veterans Day and to honor all veterans.
- C. Roll Call/Excused Absences
PRESENT: Aldermen Taylor, Wisneski, Langdon, Hendricks, Zelinski, Englebert, Benner, Roush
ALSO PRESENT: Mayor Merkes, C/T Stoffel, PRD Tungate, Pk Supt. Maas, IT Mgr. Lacey, IT Supv. James
- D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)
No one spoke.
- E. Parks/Recreation/Forestry, pp. 131-155
PRD Tungate gave an overview of the Parks, Recreation and Forestry budgets.
Discussion/Questions/Answers.
Moved by Ald. Zelinski, seconded by Ald. Taylor to close the pool.
Discussion ensued on what the financial impact to the tax levy would be by closing the pool. It was suggested a study be done to see what major repairs to the pool will be needed over the next five years and the cost of the repairs.
Ald. Taylor withdrew his second.
Motion on the floor by Ald. Zelinski to close the pool. No Second.
Motion died due to lack of a second.
- F. Mayor, pp. 156-161
Mayor Merkes explained he will be reducing his budget by \$5,000.
Discussion/Questions/Answers.
- G. Finance/IT, pp.162-186
IT Mgr. Lacey gave an overview of the IT budget. He explained the new formula used to distribute the IT budget among all City departments.
Discussion/Questions/Answers.
Moved by Ald. Wisneski, second by Ald. Roush to reduce by \$2,300 account #100-0402-513-25-01 (Assessor-Other Municipal Entities).
Motion carried on roll call 8-0.

Alderman Hendricks left at 7:25 p.m.

H. Council, pp. 187-188

Discussion/Questions/Answers.

I. Revenues, pp. 189-201

Discussion/Questions/Answers.

J. Capital Improvements, pp. 202-207 (informational only)

Mayor Merkes explained a draft of the Capital Improvements schedule was included in the budget. It is a comprehensive capital improvements plan that will help for future growth and development of the City. It is still in the draft stages.

K. Adjourn

Moved by Ald. Benner, seconded by Ald. Langdon to adjourn at 7:55 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 15, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Wisneski, Langdon, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PHN Nett, PRD Tungate, Clerk Galeazzi and the Press.

D. PUBLIC HEARING

1. Proposed City of Menasha Budget for 2011

Charlotte Foth, 1033 Brighton Drive. Support keeping pool open.

Erin Culligan, Menasha School District. Support keeping pool open.

Loretta Kjemhus, 1461 Deerwood Drive, Neenah. City employees go extra step to keep budget in-line; Don't cut important positions that help residents.

Kathleen Endres, 1223 Darleen Drive. Health and dental care for children in Menasha School District are important; don't cut important positions.

Candy Russin, 628 Nicolet Blvd. Health Dept. on tight budget, staff is important.

Kathy Miller, 708 Fourth Street. No room for luxuries such as the pool, marina and Senior Center. Extra recycling pick not necessary. City employees have good benefits.

Chris Klein, 730 Keyes Street. Elected officials should demand unions to open contracts and renegotiate.

David Zelinski, 57 Appleton Street. Programs are important, but taxpayers already pay too much.

Stan Sevenich, 645 Ninth Street. Attended all budget review sessions and only one significant change was elimination of extra recycling pick up; no discussion on cuts to City employee benefits.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Dan Gueths, 7255 Manitowoc Road. Police damaged his property; feels he is being harassed; Mayor's duty to uphold resident's constitutional rights.

Tim Jacobson, 732 Paris Street. Public Works employees willing to do what is necessary to keep taxes down; misunderstanding of how property owner is charged for refuse/recycling pick up; employees of all City entities need to share in solution to problems.

Erin Ribble, 377 Elm Street. Families enjoy the pool, support keeping it open.

F. ORDINANCES AND RESOLUTIONS

1. R-23-10 – Resolution Saluting the Menasha High School Varsity Football Team

Moved by Ald. Englebert, seconded by Ald. Wisneski to adopt R-23-10.

Discussion: Mayor congratulated Menasha High School football team and Coach Jeramie Korth on an excellent season and finishing in first place in FVA.

Motion carried on 8-0.

Coach Korth thanked the Council and the community for their support.

Alex Seffker presented "Coach of the Year" plaque to Coach Korth.

DRAFT

G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 11/1/10
- b. Board of Public Works, 11/1/10
- c. Library Board, 10/21/10
- d. NM Fire Rescue Joint Fire Commission, 10/27/10
- e. Sustainability Board, 10/19/10
- f. Water & Light Commission, 9/22/10; Regular meeting
- g. Water & Light Commission, 9/21/10, 9/27/10, 10/27/10; Special Meetings

Communications:

- h. Customers First! *The Wire* newsletter, October 2010, November 2010
- i. Dept. of the Army Corps of Engineers, 10/28/10; Lake Winnebago Regulation meeting
- j. Dept. of Natural Resources, 10/29/10; Notice of Violation/Notice of Claim
- k. FC Auxier, 11/10/10; 2011 Budget Items
- l. Comp Stoffel, 11/11/10; Proposed adjustments to 2011 Fire Dept. budget request
- m. Menasha Historical Society Newsletter, November 2010
- n. Public Works Facility, 10/31/10; October 2010 Disposal Violations
- o. Resident Dan VanderHeiden (1351 Tuckaway Ct.) to Town Chair Arden Tews, 10/10; Recreational trail use and ongoing maintenance

H. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 11/1/10
2. 2011 Budget Review Session; 11/3/10, 11/4/10, 11/8/10, 11/10/10

Administration Committee, 11/1/10; recommends approval of:

3. Proposed Weights and Measures fees for 2011 (Recommended by Board of Health)
4. Approval of Network Health Insurance Renewal

Board of Public Works, 11/1/10; recommends approval of:

5. Change Order: MOD #0006-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \$515.00
6. Change Order: MOD #0007-01; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \$2,919.00

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve items 1-6 of Consent Agenda.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT

None

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 11/4/10 to 11/11/10 in the amount of \$351,139.62
Moved by Ald. Wisneski, seconded by Ald. Englebert to approve accounts payable and payroll.
Motion carried on roll call 8-0.

2. "Class B" Liquor License Application, Erica Redlin, d/b/a Redliner, 977 Plank Road for the 2010-2011 licensing year.
Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve "Class B" liquor license application.
Motion carried on roll call 8-0.

3. Request for Outdoor Alcoholic Beverage Permit for Erica Redlin, d/b/a Redliner, 977 Plank Road for the 2010-2011 licensing year.
Moved by Ald. Hendricks, seconded by Ald. Langdon²¹⁶ to approve Outdoor Alcoholic Beverage Permit
Motion carried on roll call 8-0.

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J. ORDINANCES AND RESOLUTIONS

1. R-24-10- Resolution levying taxes for the purpose of paying the operating expenses for the year 2011 for the City of Menasha

Moved by Ald. Wisneski, seconded by Ald. Englebert to adopt R-24-10.

Moved by Ald. Wisneski, seconded by Ald. Taylor to reduce Fire Dept. account #100-0501-522-2501 (Other Municipal Entities) by \$1,683.00.

Discussion: Ald. Wisneski stated this reduction is a result of proposed adjustments to the Fire Dept. operating budget by the City of Neenah.

Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Langdon to reduce Fire Dept. account #100-0501-522-8005 (Other Equipment) by \$29,709.00.

Discussion: Mayor Merkes stated this amount was for portable radios replacement that was not included in Police Dept. or Fire Dept. budgets in the City of Neenah. The radios may be replaced by the County.

Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Langdon to increase Fire Dept. account #100-0501-522-8005 (Other Equipment) by \$4,040.

Discussion: Mayor Merkes stated the amount is Menasha's share of household purchases that was included on the Neenah side of the operating budget.

Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Englebert to reduce Attorney budget account #100-0201-512-2101 (Legal) by \$15,000.

Discussion: CA/HRD Captain explained there may be need for outside legal services for settling of union contracts and Steam Plant issues.

Motion failed on roll call 3-5.

Ald. Wisneski, Englebert, Benner – yes

Ald. Roush, Taylor, Langdon, Hendricks, Zelinski – no

Moved by Ald. Wisneski, seconded by Ald. Langdon to reduce Inspection Dept. budget account #100-0301-523-3018 (Seals) by \$1,000.

Motion carried on roll call 6-2

Ald. Roush, Taylor, Wisneski, Langdon, Englebert, Benner – yes

Ald. Hendricks, Zelinski – no

Moved by Ald. Wisneski, seconded by Ald. Zelinski to reduce Parks Dept. budget account #100-0703-5530-3018 (Department Supplies) by \$1,500

Motion carried on roll call 8-0.

Moved by Ald. Wisneski, seconded by Ald. Zelinski to reduce Community Development Economic Specialist position salary by \$30,000

Discussion ensued to eliminate position.

Moved by Ald. Roush, seconded by Ald. Wisneski to amend to eliminate Economic Specialist position.

Discussion ensued, concerns of removing position, important to market City to help move forward; more clarification of position.

Ald. Roush and Wisneski removed motion to amend.

Motion to reduce salary by \$30,000 carried on roll call 5-3.

Ald. Roush, Wisneski, Langdon, Zelinski, Englebert – yes

Ald. Taylor, Hendricks, Benner – no

Moved by Ald. Zelinski, seconded by Ald. Roush to reduce revenues by \$58,372.00

Discussion ensued, the amount would come from charging multi-family dwelling parcels for additional refuse and recycling carts; concerns were landlords will pass additional cost on to renters, single family dwellings subsidizing for multi-family dwellings.

Motion failed on roll call 2-6

Ald. Zelinski, Langdon – yes

Ald. Roush, Taylor, Wisneski, Hendricks, Englebert, Benner – no

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J. ORDINANCES AND RESOLUTIONS, cont'd

1. R-24-10- Resolution levying taxes for the purpose of paying the operating expenses for the year 2011 for the City of Menasha, cont'd

Moved by Ald. Zelinski, seconded by Ald. Langdon to reduce revenues by \$29,186.00

Discussion ensued, charge less for additional refuse and recycling carts to multi-family dwellings.

Motion failed on roll call 3-5.

Ald. Roush, Langdon, Zelinski – yes

Ald. Taylor, Wisneski, Hendricks, Englebert, Benner – no

Moved by Ald. Taylor, seconded by Ald. Wisneski to reduce Community Development-Professional Services by \$2,000.

Discussion ensued, funds in this account are used for special request from Landmarks Commission and Sustainability Committee.

Motion failed on roll call 3-5

Ald. Taylor, Wisneski, Zelinski – yes

Ald. Roush, Langdon, Hendricks, Englebert, Benner – no

Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Community Development-Professional Services by \$1,000.

Motion carried on roll call 7-1. Ald. Roush – no

Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Parks Dept. operating budget by \$6,000.

Discussion ensued, where to reduce budget should be at the discretion of the Director.

Moved by Ald. Roush, seconded by Ald. Taylor to amend to reduce Park Dept. operating budget by \$6,000 at the discretion of the Director.

Motion on amendment carried on roll call 5-3.

Ald. Roush, Taylor, Langdon, Hendricks, Zelinski – yes

Ald. Wisneski, Englebert, Benner – no

Motion to reduce Parks Dept. operating budget by \$6,000 failed on roll call 3-5.

Ald. Taylor, Hendricks, Zelinski – yes

Ald. Roush, Wisneski, Langdon, Englebert, Benner – no

Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Parks Dept. budget by \$3,000 at the discretion of the Director.

Motion failed on roll call 3-5.

Ald. Taylor, Langdon, Zelinski – yes

Ald. Roush, Wisneski, Hendricks, Englebert, Benner - no

Moved by Ald. Taylor, seconded by Ald. Zelinski to reduce Parks Dept. budget by \$1,000 at the discretion of the Director.

Motion failed on roll call 3-5.

Ald. Roush, Taylor, Langdon– yes

Ald. Wisneski, Hendricks, Zelinski, Englebert, Benner – no

Moved by Ald. Roush, seconded by Ald. Langdon to reduce IT Budget-Salary by \$16,000

Discussion ensued, this amount is the half-time intern position; concerns stated were IT staff is very busy, taking on more projects.

Motion failed on roll call 4-4.

Ald. Roush, Taylor, Langdon, Zelinski – yes

Ald. Wisneski, Hendricks, Englebert, Benner – no

Moved by Ald. Zelinski, seconded by Ald. Hendricks to reduce Fire Dept.-Overtime by \$5,000.

Discussion ensued on reducing overtime would affect staffing.

Motion failed on roll call 3-5

Ald. Taylor, Langdon, Zelinski – yes

Ald. Roush, Wisneski, Hendricks, Englebert, Benner – no

Motion to adopt R-24-10 carried on roll call 7-1. Ald. Zelinski – no

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K. APPOINTMENTS

None

L. HELD OVER BUSINESS

1. Board of Public Works, 10/18/10; recommends approval of Change Order: MOD #0001-00: Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \$2,426.00 (Held 11/1/10)

Moved by Ald. Wisneski, seconded by Ald. Roush to approve reduction of \$4,300 for brick and additional of \$360 for a more efficient water heater.

Discussion: FC Auxier explained the breakdown of the change order.

Motion carried on roll call 8-0.

Moved by Ald. Hendricks, seconded by Ald Langdon to recess to Administration Committee.

Reconvened at 8:40 p.m.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Stan Sevenich, 645 Ninth Street. Commended Council for leaving funds in budget for Economical Specialist, businesses and government need to work together.

Mary Nebel, 713 First Street. Commended Council for modest increase even with Steam Plant debt.

O. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Hendricks to adjourn at 8:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

RESOLUTION R-24-10

RESOLUTION LEVYING TAXES FOR THE PURPOSE OF PAYING THE OPERATING EXPENSES FOR THE YEAR 2011 FOR THE CITY OF MENASHA

BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF MENASHA,
WISCONSIN, RESOLVED:

That for the purpose of paying the City of Menasha and Waverly Sanitary District operating expenses for the year 2011, there is hereby levied on all taxable property in the City of Menasha the amount of \$10,057,892.43 which includes \$670,937.29 in Tax Incremental Financing District Funds.

That for the purpose of paying the Menasha Joint School District and Appleton Area School District tax as certified, there is hereby levied on all taxable property in the City of Menasha the amount of \$9,744,574.00 which includes \$648,242.46 in Tax Incremental Financing District Funds.

That for the purpose of paying the Fox Valley Technical College District tax as certified, there is hereby levied on all taxable property in the City of Menasha the amount of \$1,827,749.06 which includes \$122,025.80 in Tax Incremental Financing District Funds.

AND IT IS FURTHER RESOLVED that the total of the above three levies in the amount of \$21,630,215.49 plus the levies yet to be received from Winnebago County, Calumet County, the State of Wisconsin and the Winnebago County and Calumet County levies for the Tax Incremental Financing Districts, shall be the 2010 tax levy on all real and personal property in the City of Menasha.

AND IT IS FURTHER RESOLVED that a property tax mill rate for each taxing entity will be established when the assessed valuation for each taxing entity has been properly certified.

AND BE IT FURTHER RESOLVED that the City Comptroller/Treasurer be, and hereby is, authorized to prepare a tax roll for the City of Menasha for the year 2010 and spread the above stated tax and State Lottery Credits, School Tax Credits and First Dollar Credits upon said roll and the City Clerk is directed to sign a warrant for the collection of said tax.

Passed and approved this 15th day of November, 2010.


Donald Merkes, Mayor

ATTEST:


Deborah A. Galeazzi, City Clerk